

TENNESSEE GENERAL ASSEMBLY
FISCAL REVIEW COMMITTEE



FISCAL NOTE

SB 1666 - HB 1680

January 21, 2014

SUMMARY OF BILL: Deletes the requirement that any clerical secretarial, clerical management employee, or any employee performing closely related administrative support duties of the state who passes the three-part Certified Professional Secretary (CPS) examination sponsored by the International Association of Administrative Professionals receive an automatic two-step pay raise.

ESTIMATED FISCAL IMPACT:

NOT SIGNIFICANT

Assumptions:

- According to the Department of Human Resources (DOHR), since 2008 there has been an average of 18 individuals who received the CPS or the Certified Administrative Professionals (CAP) examination salary increase each year.
- DOHR does not have the ability to differentiate the CPS total from the CAP total. The trend in the past few years has been toward taking the CAP examination.
- The CPS test no longer exists. Estimate assumes while the number of projected salary increases may decrease as a result of deleting the requirement for an automatic two-step raise for the CPS examination, such decrease is unquantifiable and is estimated to be not significant.

CERTIFICATION:

The information contained herein is true and correct to the best of my knowledge.

A handwritten signature in black ink, appearing to read "Lucian D. Geise".

Lucian D. Geise, Executive Director

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