

Sunset Public Hearing Questions for
Tennessee Sports Hall of Fame, Board of Directors
Created by Section 4-3-5402, *Tennessee Code Annotated*
(Sunset Termination June 2016)

1. Provide a brief introduction to the Tennessee Sports Hall of Fame, including information about its purpose, statutory duties, staff and administrative attachment.

The Tennessee Sports Hall of Fame is a non-profit corporation founded to honor the outstanding achievements of Tennesseans in the realm of sports, to perpetuate their memory and display mementos and souvenirs of their careers and services in a permanent Hall of Fame.

Initially, the Tennessee Sports Hall of Fame was founded by a group known as the Middle Tennessee Sportswriters and Broadcasters Association. The Hall of Fame's first banquet was held in 1966. In 1994, the State Legislature passed the Tennessee Sports Hall of Fame Act of 1994 to officially create the Sports Hall of Fame. On February 10th, 1995, the new board was sworn in.

- a. The purpose of the Tennessee Sports Hall of Fame are to:
 - i. Honor, preserve and perpetuate the names and accomplishments of outstanding athletes, teams and other personalities who are natives of Tennessee
 - ii. Honor persons who have competed on teams for, or worked for, Tennessee institutions of learning
 - iii. Honor persons with outstanding athletic records who reside in the state of Tennessee at the time of their nomination;
 - iv. Honor deceased persons with outstanding athletic records who were residents of Tennessee;
 - v. Establish, erect and maintain a permanent archive for the collection and display of memorabilia related to the lives and careers of individuals, teams and sports events chosen for induction by the hall of fame;
 - vi. Initiate programs and campaigns deemed advisable by the board of directors that are designated to promote the spirit of sportsmanship and genteel competition both inside and outside the arena of athletic competition
 - vii. Publish any materials that will assist the board of directors in informing the public about the lives and accomplishments of the inductees and purposes of the hall of fame;
 - viii. Administer a scholarship program to award privately funded scholarships to students based on guidelines and criteria established by the board of directors, consistent with the purposes of the hall of fame
 - ix. The hall of fame has the authority to adopt a charter, bylaws and shall promulgate such rules, regulations and policies as the board of directors deems necessary to further the purposes of the hall of fame. Any rules and regulations proposed by the board of directors

shall promulgated in the accordance with the Uniform Administrative Procedures Act, Complied in the chapter 5 of this title.

- x. The hall of fame has the authority to raise funds, including corporate funding, to promote its activities and support ongoing programs; provided, that the board of directors does not have the authority to borrow money without the express, prior approval of the state funding board

b. The board is to administer the Sports Hall of Fame and may:

- i. Request needed information from any state agency of any agency that receives state funds;
- ii. Enter into agreements authorizing the use of any facility for the Hall of Fame activities;
- iii. Employ necessary personnel; (Currently the Hall of Fame employs an Executive Director, Director of Operations, and a Director of Major Events)

Dr. Bill Emendorfer Executive Director

Lynn Toy Director of Major Events

Corey Blaske Director of Operations

- 2. Provide a list of current members of the board of directors, or their designees, and describe how membership complies with Section 4-3-5403, *Tennessee Code Annotated*. Are there any vacancies on the board of directors and, if so, what is being done to fill those vacancies?

a. Please See Board list

- i. The Tennessee Sports Hall of Fame board of directors shall be composed of twenty-five (25) Tennessee citizens. Eight (8) members of the board shall be appointed by the governor, eight (8) members shall be appointed by the lieutenant governor and eight (8) members shall be appointed by the speaker of the House of Representatives. The secretary of state, or the secretary of state's designee, shall serve as an ex officio member of the board of directors. No more than eight (8) of the appointed members shall reside in a grand division. The department of state may, at the discretion of the secretary of state, provide administrative assistance to the hall of fame.
- ii. The term of office for a director shall be for six (6) years and a director may be reappointed. The term for the initial board of directors shall be staggered so as one-half (1/2) of the appointees serve a three-year initial term and thereafter a six-year term. Each director shall serve until the director's successor is appointed, and if a vacancy occurs on the board of directors, it shall be filled by the official who made the original appointment.
- iii. The board of directors shall designate one (1) director to serve as president. The board shall also elect a vice president, and a secretary and such other officers, as it deems necessary to perform the business of the entity. Such officers and the secretary of state, or the secretary of state's designee, shall comprise the executive

committee. The board may also appoint advisory boards to report to the executive committee as deemed necessary.

iv. The board of directors shall hold an annual meeting in the also quarter of the fiscal year, and may meet as often thereafter as the duties of the hall of fame require.

v. The directors shall receive no compensation for their services.

vi. The board of directors of the hall of fame may appoint no more than five (5) ex officio, voting members of the board to advise it in its activities relative to the promotion, operation and marketing of activities for the hall of fame.

b. We currently have one open position. Lt. Governor Ramsey is in the process of filling this position; suggestions for a replacement of the open position have been submitted to Lt. Governor Ramsey.
(PLEASE See Appendix Item #1)

3. What per diem or travel reimbursement do board members receive? How much was paid to board members during fiscal years 2013 and 2014 and to date in fiscal year 2015?

a. Board members do not receive any compensation, per diem or travel expenses

4. What were the board's revenues (by source) and expenditures (by object) for fiscal years 2013 and 2014 and to date for fiscal year 2015? Does the board carry a fund balance and, if so, what is the total of that fund balance? If expenditures exceeded revenues, and the board does not carry a fund balance, what was the source of the revenue for the excess expenditures?

	<u>Actual 2013</u>	<u>Actual 2014</u>	<u>Projected 2015</u>
<u>OPERATING REVENUES</u>			
Membership dues	\$ 5,650.00	\$ 3,050.00	\$ 3,000
Banquet revenue	84,200	101,610	102,000
Golf tournament	38,760	39,595	41,000
Contributions	56,326	71,408	72,000
Museum ticket sales	<u>5,836</u>	<u>15,005</u>	<u>15,000</u>
Total operating revenues	<u>\$190,771.50</u>	<u>\$230,667.91</u>	<u>\$233,000</u>
<u>OPERATING EXPENSES</u>			
Membership	714	0	0
Banquet	67,260	74,119	76,000
General and administrative	179,375	193,734	191,000
Golf tournament	20,815	15,420	15,400

Hall of fame museum	69,314	76,291	62,000
Total operating expenses	<u>337,478</u>	<u>359,565</u>	<u>344,400</u>
Operating loss	<u>\$(146,706.13)</u>	<u>\$(128,896.97)</u>	<u>\$ (111,400)</u>
<u>NONOPERATING REVENUES</u>			
Grant revenue	0	0	0
Interest income	<u>534</u>	<u>417</u>	<u>400</u>
Net nonoperating revenues	<u>534</u>	<u>417</u>	<u>400</u>

ASSETS

2015 FIRST QUARTER

Current assets	
Cash (Note 2)	\$ 74,071
Investments (Note 2)	359,919
Receivables	170
Inventory	1,153
Prepaid expenses	<u>0</u>
Total current assets	<u>435,313</u>
Noncurrent assets	
Cash (Note 2)	75,000
Capital assets, Net (Note 3)	<u>457,404</u>
Total noncurrent assets	<u>532,404</u>
Total assets	<u>967,717</u>

LIABILITIES

Current liabilities	
Accounts payable	3,006
Unearned revenue	<u>137,354</u>
Total liabilities	<u>140,360</u>

NET POSITION

Net investment in capital assets	457,404
Restricted for:	
Nonexpendable:	

	Scholarships	75,000
	Expendable:	
	Scholarships	114
	Museum Exhibits	16,839
	Unrestricted	<u>278,000</u>
Total net position		\$ <u>827,357</u>

5. How many times did the board of directors meet in fiscal years 2013 and 2014 and to date in fiscal year 2015?
 - a. 2013 – Two Full Board Meetings
(May 4th, Oct. 1st)
 - i. Regional Nomination Meetings
(Mid TN Aug 13th, West TN 14th, East TN 20th)
 - ii. Additional Committee Meetings
 1. Compensation Committee
 2. Scholarship Committee
 3. Honoree Committee
 - b. 2014 – Three Full Board Meetings
(February 11th, May 17th, October 7th)
 - i. Regional Nomination Meetings
(West TN Aug. 12th, Mid TN Aug 14th, East TN Aug 26th)
 - ii. Additional Committee Meetings
 1. Compensation Committee
 2. Scholarship Committee
 3. Honoree Committee
 - c. 2015 – One Full Board Meeting
(June 6th)
 - i. Additional Committee Meetings
 1. Compensation Committee
 2. Scholarship Committee
 3. Honoree Committee
6. Section 4-3-5405, *Tennessee Code Annotated*, requires an annual audit of the Hall of Fame’s financial books and records. Are these audits conducted? Is so, by whom? Please attach copies of the last two audit reports.
 - a. Yes, Sarina Oster, CPA, CFE, Legislative Auditor, Comptroller of the Treasury.
7. Does the board have a website? Is so, please provide the web address. What kind of public information is provided on the website?

- a. Yes, tshf.net. It provides names of the board members, meeting minutes, the nomination process and forms, our history, mission, vision, the Champion Within youth education program, the Jeff Byrd Memorial Scholarship, Collegiate members, corporate sponsors, quarterly newsletters, how to contribute, contact information, social media, upcoming events and hall rental information.
8. What were the major accomplishments of the board during fiscal years 2013 and 2014 and to date in fiscal year 2015? Specifically, describe the nature and extent of board activities as they pertain to the Hall of Fame's purposes defined in Section 4-3-5404, *Tennessee Code Annotated*.
- a. **2013**
 - i. Hosts annual induction banquet weekend.
 1. Reception of Champions
 2. Champion Within Luncheon
 3. VIP Media Reception
 4. Induction Banquet
 - ii. The Mason Rudolph Tennessee Sports Hall of Fame Celebrity Golf Tournament
 - iii. In 2013 the Tennessee Sports Hall of Fame created The Jeff Bryd Memorial Scholarship fund that is awarded twice a year.
 - iv. Creation of the Champion Within youth program.
 1. Hall of Fame field trips
 2. Educational lesson plans (lessons in leadership.)
 - v. Added two interactive kiosk
 - vi. Assisted in Hosted the SEC Basketball Tournament
 - vii. Began construction on the new Pat Summit gallery
 - b. **2014**
 - i. Hosts annual induction banquet weekend.
 1. Reception of Champions
 2. Champion Within Luncheon
 3. VIP Media Reception
 4. Induction Banquet
 - ii. Mason Rudolph Tennessee Sports Hall of Fame Celebrity Golf Tournament.
 - iii. Completed construction and grand opening of the new Pat Summit gallery.
 - iv. Award of the Jeff Byrd Memorial Scholarship both spring and fall semesters.
 - v. Development of the Healthy Lifestyle lesson plan to be used in the Champion Within youth program.
 - vi. Co-Hosted the NCAA women's final four.
 - vii. Hosted the International Sports Heritage Association conference. (International conference for sports halls of fame and museums)
 - c. **2015**
 - i. Co-Hosted the SEC men's basketball tournament.
 - ii. Awarded the Jeff Byrd Memorial Scholarship for spring semester.
 - iii. Developed an Outreach Program for the Champion Within youth program that allows Tennessee Sports Hall of Fame staff, interns, and sports legends to visit youth functions away from the Hall of

Fame to promote the virtues of sports, leadership, and healthy lifestyles in the community. This program has focused a great deal of its attention on the underserved communities in middle Tennessee.

- iv. Completed the remodel of the Memphis Exhibit, featuring sports legends of the University of Memphis.
 - v. Hosts annual induction banquet weekend.
 1. Reception of Champions
 2. Champion Within Luncheon
 3. VIP Media Reception
 4. Induction Banquet
9. What reports does the board of directors prepare on its operations, activities, and accomplishments, and who receives these reports?
- a. The Tennessee Sports Hall of Fame sends out quarterly newsletters throughout the year that highlights the activities and accomplishments. These newsletters are sent to every member of the Hall of Fame. (Please see appendix item # 2 for newsletters that were sent out in 2013 2014 and 2015). Also everyone on the Board of Directors will receive a copy of the Audited Financial Statement.
10. Is the board subject to Sunshine law requirements (per Section 8-44-101 et seq., *Tennessee Code Annotated*) for public notice of meetings, prompt and full recording of minutes, and public access to minutes? If so, what procedures does the board have for informing the public of its meetings and making its minutes available to the public?
- a. The board is subject to the Sunshine law requirements. All upcoming meetings and minutes are available upon request at <http://tshf.net/board-members/>
 - b. The Tennessee Sports Hall of Fame board of directors meetings are subject to the requirements of Tennessee Code Annotated, 8-44-101, et seq., the Tennessee Open Meetings Act, or better known as the Sunshine Law. All meetings of the board are recorded and minutes are taken from the recordings and approved by the body at its regular meetings. The minutes are retained in the offices of the Tennessee Sports Hall of Fame and open to public scrutiny during regular business hours. Copies of the minutes are made available along with the agenda at the beginning of the meetings. Before each meeting, every media outlet in the state is notified via e-mail of the time and place of the meeting. This notice includes newspapers (daily and weekly), radio, and television. Each meeting notice also states that the public is invited to attend.
11. Does the board of directors have the authority to promulgate rules? If so, and if the board of directors has promulgated rules, please cite the reference.
- a. The hall of fame has the authority to adopt a charter, bylaws and shall promulgate such rules, regulations and policies, as the board of directors

deems necessary to further the purposes of the hall of fame. Any rules and regulations proposed by the board of directors shall be promulgated in accordance with the Uniform Administrative Procedures Act, compiled in chapter 5 of this title.

12. Has the board developed and implemented quantitative performance measures for ensuring it is meeting its goals? (Please answer either yes or no). If the board has developed and implemented quantitative performance measures, answer questions 13 through 20. If the board has not developed quantitative performance measures, proceed directly to question 21.
 - a. Yes, we track our attendance numbers for admission to the hall of fame, special events, Champion Within youth program, exhibits and money raised.

13. What are your key performance measures for ensuring the board is meeting its goals? Describe so that someone unfamiliar with the program can understand what you are trying to measure and why it is important to the operation of your program.
 - a. The ways in which we ensure we meet our goals are through the measurement of our attendance to the Hall of Fame, the number of successful events we host, the new exhibits constructed or exhibits remodeled/updated annually, the number of people we affect with our Champion Within Youth program, and how much money we raise annually.

14. What aspect[s] of the program are you measuring?
 - a. We are measuring attendance, programs and money raised

15. Who collects relevant data and how is this data collected (e.g., what types information systems and/or software programs are used) and how often is the data collected? List the specific resources (e.g., report, other document, database, customer survey) of the raw data used for the performance measure.
 - a. Corey Blaske, Director of Operations, Tennessee Sports Hall of Fame

16. How is the actual performance measure calculated? If a specific mathematical formula is used, provide it. If possible, provide the calculations and supporting documentation detailing your process for arriving at the actual performance measure.
 - a. We measure our financial information through a Weekly, monthly and yearly spread sheets. We track attendance through spread sheets and compare to previous years.

17. Is the reported performance measure result a real number or an estimate? If an estimate, explain why it is necessary to use an estimate. If an estimate, is the performance measure result recalculated, revised, and formally reported once the data for an actual calculation is available?
 - a. The reported performance measure is a real number.

18. Who reviews the performance measures and associated data/calculations? Describe any process to verify that the measure and calculations are appropriate and accurate.
- a. Executive Director, Board President, and Executive Committee.
19. Are there written procedures related to collecting the data or calculating and reviewing/verifying the performance measure? Provide copies of any procedures.
- a. No
20. Describe any concerns about the board's performance measures and any changes or improvements you think need to be made in the process.
- a. Appointment of the board members
 - b. Financial commitment of the board
21. Describe any items related to the board of directors that require legislative attention and your proposed legislative changes.
- a. The board of directors, with the assistance of legal counsel, undertakes a review of the statutes and regulation on an annual basis. Amendments to those statutes and rules are authorized by the Board and filed by counsel with the appropriate legislative body. There are currently not any matters that require legislative attention.
22. Should this board of directors be continued? Why or why not?
- a. Yes. Tennessee Sports Hall of Fame has a working board of directors who are engaged with their time, money, and resources. The continued involvement of a strong board of directors is critical to the ongoing success and the avenue by which professional and amateur athletes are recognized for outstanding achievement in sports. Inductees are rewarded for excellence at the annual Tennessee Sports Hall of Fame Banquet. It brings prestige and honor to the State of Tennessee and enhances our image nationwide.
23. Please list all board programs or activities that receive federal financial assistance and, therefore are required to comply with Title VI of the Civil Rights Act of 1964. Include the amount of federal funding received by program/activity.
- a. The Tennessee Sports Hall of Fame does **not** receive and Federal funding. Therefore questions 24-30 are not applicable.

If the board does receive federal assistance, please answer questions 24 through 31. If the board does not receive federal assistance, proceed directly to question 30.

24. Does the board prepare a Title VI plan? If yes, please provide a copy of the most recent plan.
25. Does the board have a Title VI coordinator? If yes, please provide the Title VI coordinator's name and phone number and a brief description of his/her duties. If

not, provide the name and phone number of the person responsible for dealing with Title VI issues.

26. To which state or federal agency (if any) does the board report concerning Title VI? Please describe the information your board submits to the state or federal government and/or provide a copy of the most recent report submitted.
27. Describe the board's actions to ensure that association staff and clients/program participants understand the requirements of Title VI.
28. Describe the board's actions to ensure it is meeting Title VI requirements. Specifically, describe any board monitoring or tracking activities related to Title VI, and how frequently these activities occur.
29. Please describe the board's procedures for handling Title VI complaints. Has the board received any Title VI-related complaints during the past two years? If yes, please describe each complaint, how each complaint was investigated, and how each complaint was resolved (or, if not yet resolved, the complaint's current status).
30. Please provide a breakdown of current board staff by title, ethnicity, and gender.
 - a. Please See Board List
31. Please list all board contracts, detailing each contractor, the services provided, the amount of the contract, and the ethnicity of the contractor/business owner.
 - a. NONE

**TENNESSEE SPORTS HALL OF FAME
BOARD OF DIRECTORS**

PRESIDENT

Rita Sparks (2/10/19, W, Gov) – (Female, Caucasian)
Bartlett, TN 38133

VICE PRESIDENT/PRESIDENT ELECT

David Blackburn (2/28/19, E, Sp H) (Male, Caucasian)
Chattanooga, TN

SECRETARY

Harris (Bud) Ford- (Male, Caucasian)
Knoxville, TN

TREASURER

Secretary of State
Tre Hargett - (Male, Caucasian)
Nashville, TN

LEGAL COUNSEL

Chuck Cagle - (Male, Caucasian)
Nashville, TN

CHAIR of COMPENSATION COMMITTEE

John E. Simmonds_2/10/19, M, Gov) - (Male, Caucasian)
Franklin, Tn.

CHAIR of SCHOLARSHIP COMMITTEE

Gary F. Clayton (02/28/16, W, Sp H) - (Male, Caucasian)
Johnson City, TN

EXECUTIVE DIRECTOR

Dr. Bill Emendorfer - (Male, Caucasian)
Athens, TN

EAST TENNESSEE

Rich Balthrop (02/10/1, E, Sp. H) - (Male, Caucasian)
Chattanooga, TN 37405

Joan Cronan (2/10/16, E, Gov) - (Female, Caucasian)
Knoxville, TN 37922

Jerry Fortner (2/08/19, E, Gov) - (Male, Caucasian)
Greeneville, TN 37743

Tom Johnson (Ex-Officio) - (Male, Caucasian)
Cleveland, TN

Brenda Lawson (02/28/16, E, Sp H) - (Female, Caucasian)
Cleveland, TN 37320-2370

Gus Manning (2/28/16, E, Lt Gov) - (Male, Caucasian)
Knoxville, TN 37901-0047

Mindy Odom (2/10/16, E, Gov) - (Female, Caucasian)
Cookeville, TN

MIDDLE TENNESSEE

Kenny Blackburn (2/10/19, M, Lt Gov) - (Male, Caucasian)
Brentwood, TN

Don Bruce (2/28/19, M, Gov) - (Male, Caucasian)
Hendersonville, TN

B.C. "Scooter" Clippard (2/28/19, M, Sp. H) - (Male, Caucasian)
Nashville, TN

Bob Davis, Jr. (2/10/14, M, Lt Gov) - (Male, Caucasian)
Nashville, TN 37221

Howard Gentry (Ex Officio) - (Male, African American)
Nashville, TN 37201

Sen. Thelma Harper (2/28/16, M, Lt Gov) - (Female, African American)
Nashville, TN

Brad A. Lampley (Ex-Officio) - (Male, Caucasian)
Nashville, TN 37219

Chris Massaro (2/10/16, M, Lt Gov) - (Male, Caucasian)
Murfreesboro, TN

Lester McClain (Ex-Officio) - (Male, African American)
Brentwood, TN 37027

David Williams II (02/10/19, M, SP H) - (Male, African American)
Nashville, TN 37240

WEST TENNESSEE

Tom Bowen (2/10/19 SpH) - (Male, Caucasian)
Memphis, TN

Harold Graeter (2/28/16,W,SpH) - (Male, Caucasian)
Cordova, TN

Dale Kelley (2/10/19, W, Sp H) - (Male, Caucasian)
Huntingdon, TN

Wayne McCreight (02/28/16, W, Gov) - (Male, Caucasian)
Dresden, TN 38225

Resignation (02/10/19, W, LtG)

OPEN Position

Jack Sammons (02/10/19, W, Lt G) - (Male, Caucasian)
Memphis, TN 38119

Art Sparks (Ex Officio) - (Male, Caucasian)
Union City, TN 38216

Trey Teague (2/28/16, W, Gov) - (Male, Caucasian)
Jackson, TN

BY-LAWS
OF THE
TENNESSEE SPORTS HALL OF FAME
(Revised and Restated June 6, 2015)

ARTICLE I

Name

The name of the corporation is the Tennessee Sports Hall of Fame (hereinafter referred to as the "Hall of Fame").

ARTICLE II

Corporate Status

The Hall of Fame shall be incorporated as a not-for-profit corporation under the laws of the State of Tennessee and shall possess all the rights appurtenant thereto.

ARTICLE III

Location

The location of the principal office of the Hall of Fame in the State of Tennessee shall be in the City of Nashville, County of Davidson.

ARTICLE IV

Purpose

The purposes for which the Hall of Fame is formed are as follows:

- A. To honor, preserve and perpetuate the names and accomplishments of outstanding athletes, athletic teams and other sports personalities who are natives of Tennessee;
- B. To honor persons who have competed on teams for, or worked for Tennessee institutions of learning, both secondary and collegiate.

- C. To honor persons with outstanding athletic records;
- D. To honor deceased persons who amassed outstanding athletic records during their lifetimes which persons were residents of the State of Tennessee;
- E. To establish, erect and maintain a permanent archive for the collection and display of memorabilia related to the lives and careers of individuals, teams and sporting events, which are chosen for induction by the Hall of Fame;
- F. To initiate programs and campaigns deemed advisable by the Board of Directors of the Hall of Fame which are designed to promote the spirit of sportsmanship and genteel competition both inside and outside the arena of athletic competition;
- G. To recognize excellence in writing and/or research through the award of scholarships to students who are engaged in field of study related to sports writing and/or sports information services; and
- H. To publish any materials that will assist the Board of Directors in informing the public about the lives and accomplishments of the inductees and the purposes of the Hall of Fame.

ARTICLE V

Board of Directors: Membership and Requirements of Board Members

- A. The Board of Directors (hereafter, the "Board") shall consist of not more than twenty-five (25) members. No more than eight (8) of the appointed directors shall reside in the same grand division of the state. The Secretary of State, or the Secretary's appointed designee, shall also serve as an ex officio voting member of the board.
- B. The Governor of Tennessee shall appoint eight (8) persons to serve on the Board, the Lieutenant Governor shall appoint eight (8) persons to serve on the board, and the Speaker of the House of Representatives shall appoint (8) persons to serve on the Board.
- C. Vacancies on the Board shall be filled by the official who made the original appointment. Members may be reappointed.
- D. Failure of a Board member to attend three (3) consecutive meetings without good and valid reasons, or an indication of a lack of interest in the activities of the Hall of Fame shall constitute grounds for termination of membership on the Board.
- E. In addition to the members identified in Article V, Subsection A., the Board of Directors is authorized to appoint no more than five (5) ex officio, voting members to the Board. These members shall serve a one (1) year term and shall advise the board in its activities relative to the promotion, operation and marketing activities for the hall of fame.

ARTICLE VI

Officers

- A. Officers of the Board shall be the President, Vice-President, Secretary and Treasurer. The Secretary of State shall serve as the Treasurer for the Board.
- B. The President, Vice-President, and Secretary shall serve a two (2) year term of office.
- C. The President, Vice-President, Treasurer and the Executive Director shall constitute the Executive Committee of the Board.
- D. The President, Vice-President, and Secretary shall be elected bi-annually during the annual meeting of the board. The President and Vice-President shall be elected from among the appointed members of the board of directors. The office of Secretary may be filled by a person not appointed as a Director and is not subject to grand division restrictions.
- E. The Board shall have the power to appoint an Executive Director and to specify the duties of the position.
- F. The Board shall have the power to appoint such other officers as are deemed necessary and appropriate including Legal Counsel. At the discretion of the Board, the Legal Counsel may serve as Secretary to the Board.
- G. All officers shall assume office immediately following the close of the annual Honors Banquet or other recognition ceremony.
- H. The office of President shall be rotated among the three (3) Grand Divisions. Beginning with the 1995 election, the rotation shall commence with the Eastern Grand Division. The office of Vice-President shall also rotate in the same sequence as the President, beginning with the Middle Grand Division in 1995. The offices of President and Vice-President shall continue to rotate on the same basis thereafter.
- I. All officers shall have such authority and perform the duties specified by statute, the duties necessarily incident to their offices, and the duties otherwise prescribed or directed by the Board.

ARTICLE VII

Committees of the Board

The President shall have the authority to appoint the chairman and members of each standing committee deemed necessary to conduct the various functions authorized by the board. The President shall have the authority to appoint the chairman of each ad hoc committee. The President will work with the ad hoc committee chairman to recruit volunteers to serve on the ad hoc committee.

ARTICLE VIII

Meetings

- A. There shall be an annual meeting of the Board which shall occur no later than thirty (30) days prior to the end of the fiscal year. Other meetings of the Board shall occur at such times as are determined necessary by the Board.
- B. Special meetings of the Board may be called at any time by the President or by petition of eight (8) directors who give notice to the president indicating reasons for the special meeting. The notice of a special meeting shall be sent to the Board fourteen (14) days in advance of the proposed special meeting and shall specify the date, time, location and purpose of the meeting.
- C. The presence of a majority of the directors shall constitute a quorum for the transaction of business. A vote of a majority of the directors present at the meeting in which a quorum is present shall constitute an official act of the Board.

ARTICLE IX

Fiscal Year, Finances, Reports and Audits

- A. The fiscal year for the Hall of Fame shall begin on January 1 and extend to December 31 next following.
- B. The Board shall be responsible for raising money in such manner and by such means as are in compliance with the enabling statutes.
- C. A financial report shall be made part of the minutes of each meeting.
- D. The Executive Director shall annually contract for an audit of the financial records of the Hall of Fame, which audit shall be received and approved at the annual meeting. The audit shall conform to the generally accepted principles of governmental auditing.

ARTICLE X

Induction and Recognition of Honorees

- A. The nomination of honorees shall be the primary responsibility of the Grand Divisions; however, final approval shall be given by the Board to all honorees and inductees. All awards shall be presented at the annual banquet or at such other ceremony as is directed and approved by the Board.
- B. Election of all honorees and inductees shall be by majority vote of the Board at the Annual Meeting.
- C. Selection of living inductees shall be limited to eight (8) persons each year defined as follows: two (2) persons from each Grand Division and two (2) persons from the state-at-large. The names of all persons nominated for state-at-large shall be placed on a ballot and shall be voted upon by the Board. Living inductees must have been in retirement from the activity or sport for which they are nominated for at least three (3) years; or, in the alternative, may still be active in a sport or activity and be fifty (50) years of age or older.
- D. Each Grand Division may nominate one (1) candidate for posthumous induction. No more than two (2) posthumous inductees shall be selected each year. The names of all persons nominated for posthumous induction shall be placed on a ballot and shall be voted upon by the Board.
- E. The Board may select no more than two (2) Tennessee amateur players and/or teams of the year.
- F. The Board may select no more than four (4) Tennessee professional athletes and two (2) professional teams of the year.
- G. The Board may present no more than two (2) special team awards.
- H. The President may select an individual or team for the Outstanding Tennessean award.
- I. The Board may select no more than one (1) person to receive the Outstanding Achievement Award.

ARTICLE XI

Consent

The Directors may, by telephone conference with confirmation made in writing thereafter, take any action which may be taken by the Board at any regular or special meeting. To assure that a quorum is present, votes at all telephone conference meetings will be by roll call and shall be recorded in the minutes of said meetings.

ARTICLE XII

Procedure

In all matters and questions related to procedure of the meetings of the Board, Robert's Rules of Order, latest revised edition, shall control.

ARTICLE XIII

Amendments

Amendments to the By-laws shall only be made at a regular meeting of the Board or, in the alternative, at a special meeting of the Board called solely for the purpose of amending the By-laws. Notice of a proposal to amend the By-laws must be delivered to the members of the Board not less than fourteen (14) days prior to the meeting at which the amendments will be considered.



Tennessee Sports Hall of Fame
Bridgestone Arena
501 Broadway

Nashville, TN37203

615. 242. 4750

www.tshf.net

Tennessee Sports Hall of Fame Jeff Byrd Memorial Scholarship

The Tennessee Sports Hall of Fame Jeff Byrd Memorial Scholarship is awarded annually to a college junior or senior who is a resident of the state of Tennessee and displays a high level of character, leadership, and integrity in sports, classroom, and community involvement.

The scholarship will be awarded to a student that wishes to follow in Jeff Byrd's footsteps with an interest in sports journalism, sports management or a related sports field.

Jeff was not only a successful businessman, but a great husband, father, and community leader. He loved to give back to the people of his adopted home of East Tennessee. It was with the love and support of his East Tennessee friends, that this scholarship is possible.

Tennessee Sports Hall of Fame Jeff Byrd Memorial Scholarship

Application for a Junior or Senior Currently Enrolled in a Journalism or Sport Management or related sports field program.

The Tennessee Sports Hall of Fame seeks to identify worthy students who need additional resources to support their education. In journalism, sport management or related sports field. Criteria used to determine scholarship recipients are academic achievement, character, and leadership, integrity in sports, classroom, and community involvement.

To be eligible for this \$2,000 scholarship, you must be a junior or senior currently enrolled in a Journalism , Sport Management or related sports field at an accredited college or university.

Application Procedures:

Part 1: Complete and sign this Questionnaire (2 pages).

Part 2: In a short essay (500-800 words), describe your journalism, sport management or other sports related experience and how you have been affected by sports and the relevance of sports in your life. Please include a resume of your awards and achievements.

Part 3: Attach a letter telling **1)** which college you are attending, **2)** total cost of education for that institution, **3)** other financial aid for which you have applied or that you know you will receive, **4)** anything else pertinent to your family's financial situation.

Part 4: THREE LETTERS OF RECOMMENDATION, written by staff or faculty members for whom you have done a substantial amount of work. **Each letter should have, at the top, your name, the faculty or staff members' name, e-mail and phone number.** In the letter, your reference should

discuss your ability, your strengths as a student, your character, areas in which you need to improve and how you have demonstrated your area of interest.

References: E-mail your letters to TSHF at tnsports@bellsouth.net

Contact: Corey Blaske at TSHF 501 Broadway Nashville Tennessee. 615.242.4750