

Sunset Public Hearing Questions for  
**The Sam Davis Memorial Association, Board of Trustees**  
Created by Section 4-13-301, *Tennessee Code Annotated*  
(Sunset termination June 2014)

1. Provide a brief introduction to the association, including information about its purpose, statutory duties, staff, and administrative attachment.

For the past 70+ years the Sam Davis Memorial Association (SDMA) has been living out its mission—*to keep alive the story of Sam Davis, his family, and the people who labored on this Middle Tennessee farm before, during, and after the Civil War. Through museum exhibits, the historic home, preserved farm land, and quality education programs, the SDMA imparts to its visitors the importance of learning about their past and its relevance to their present.*

The SDMA is a non-profit organization, chartered by the State of Tennessee in 1930 and recognized by the IRS as a 501(c)(3) organization. It is governed by a Board of Directors composed of 20 members elected to three-year terms. These directors are nominated by a committee of the board and elected at the Association's annual membership meeting. In addition, the organization has nine trustees who are appointed by the Governor of Tennessee.

The staff consists of the Executive Director, Director of Collections, Interpretation, and Development, Events and Marketing Manager, Administrative Assistant, and six part-time tour guides.

2. Provide a list of current members of the association's board of trustees and describe how membership complies with Section 4-13-301(b), *Tennessee Code Annotated*. Are there any vacancies on the board? If so, what steps have been taken to fill the vacancies? What criteria are used by the association in choosing individuals for recommendation to the governor for appointment to the board?

A list of the current members of the Board of Trustees is attached and is not in compliance with TCA 4-13-301(b) which states that nine trustees over the age of 18 shall be appointed by the governor.

It is not currently in compliance as there are three vacancies on the board at the present. People in good standing in the community who are interested in the preservation of historical sites, particularly the Sam Davis Home, are considered for recommendation as trustees.

3. Does the board's membership include female members?

Yes, one on the Board of Trustees. There are eleven female members on the Board of Directors.

Members of a racial minority?

None on the Board of Trustees, however, two members of the Board of Directors are African-American.

Members who are 60 years of age or older?

Yes.

4. How many times did the association meet in fiscal years 2011 and 2012, and how many members were present at each meeting?

The annual association meeting was held on June 21, 2012 with over 50 members in attendance.

5. How many times did the board of trustees meet in fiscal years 2011 and 2012, and how many members were present at each meeting?

During the 2011 and 2012 fiscal years, no Board of Trustees meeting was held independently from the Board of Directors meetings. There were ten Board of Directors meetings held in 2011, and nine Board of Directors meetings held in 2012. During 2011, members of the Board of Trustees attended nine of the ten Board of Directors meetings, averaging 2 in attendance per meeting. During 2012, members of the Board of Trustees attended six of the nine Board of Directors meetings, averaging 1 in attendance per meeting.

A Board of Trustees meeting is currently being scheduled to take place before the end of this fiscal year.

6. What per diem or travel reimbursement do board members receive? How much was paid to board members during fiscal years 2011 and 2012?

No per diem is paid to board members.

7. What were the association's revenues (by source) and expenditures (by object) for fiscal years 2011 and 2012?

See attached financial reports.

8. Are the association and the board of trustees subject to Sunshine law requirements (Section 8-44-101 et seq., *Tennessee Code Annotated*) for public notice of meetings, prompt and full recording of minutes, and public access to minutes? If so, what procedures do the association and the board of trustees have for informing the public of meetings and making minutes available to the public?

The Sam Davis Memorial Association is a private non-profit organization and not a state entity.

9. Do the association and the board have policies in place to address potential conflicts of interest by association or board members?

No. We are currently reviewing policies of the American Association for State and Local History (AASLH) and another non-profit museum organization as potentially adaptable to the SDMA.

10. Has the association developed a plan or set goals with regards to the restoration and preservation of the Sam Davis Home, other houses and grounds? Describe the nature and extent of the association's activities and any major accomplishments of the past two years.

The SDMA has a Master Site Plan that was approved in 1997. The Tennessee Historical Commission (THC) visited the Sam Davis Home in April 2013 to survey the historic structures with the staff in order to properly care for the buildings and artifacts within. We are awaiting recommendations of contractors and consultants by the THC in order to make needed repairs and improvements.

Volunteer Work Days and Family Days have been placed into effect to promote involvement and awareness of the preservation needs of the site and its history as well as what it offers the greater community. A capital campaign began in the 2011 fiscal year to raise funds for a historic structure that is in great need of repair. We are currently working with Leadership Rutherford to become more active on the Giving Matters website.

11. What reports does the board or the association prepare on its operations, activities and accomplishments and who receives the reports? Please attach copies of any such reports issued during the fiscal years 2011 and 2012.

Copies of the Annual Meetings from 2011 and 2012 are attached.

12. Describe any items related to the association that require legislative attention and your proposed legislative changes.

None.

13. Should the board of trustees be continued? To what extent and in what ways would the absence of the board affect the public health, safety, or welfare?

Yes, the Board of Trustees should be continued. The trustees provide leadership and support, and their absence would certainly be a detriment to the SDMA.

14. Please list all association programs or activities that receive federal financial assistance and, therefore are required to comply with Title VI of the Civil Rights Act of 1964. Include the amount of federal funding received by program/activity.

None at this time.

[Federal financial assistance includes:

- (1) Grants and loans of Federal funds,
- (2) The grant or donation of Federal Property and interests in property,

- (3) The detail of Federal personnel,
- (4) The sale and lease of, and the permission to use (on other than a casual or transient basis), Federal property or any interest in such property without consideration or at a nominal consideration, or at a consideration which is reduced for the purpose of assisting the recipient, or in recognition of the public interest to be served by such sale or lease to the recipient, and
- (5) Any federal agreement, arrangement, or other contract which has as one of its purposes the provision of assistance.

28 C.F.R. Sec. 42.102(c)]

[The term recipient means any State, political subdivision of any State, or instrumentality of any State or political subdivision, any public or private agency, institution, or organization, or other entity, or any individual, in any State, to whom Federal financial assistance is extended, directly or through another recipient, for any program, including any successor, assign, or transferee thereof, but such term does not include any ultimate beneficiary under any such program.

28 C.F.R. Sec. 42.102(f)]

***If the association does receive federal assistance, please answer questions 15 through 22. If the association does not receive federal assistance, proceed directly to question 21.***

15. Does your association prepare a Title VI plan? If yes, please provide a copy of the most recent plan.
16. Does your association have a Title VI coordinator? If yes, please provide the Title VI coordinator's name and phone number and a brief description of his/her duties. If not, provide the name and phone number of the person responsible for dealing with Title VI issues.
17. To which state or federal agency (if any) does your association report concerning Title VI? Please describe the information your association submits to the state or federal government and/or provide a copy of the most recent report submitted.
18. Describe your association's actions to ensure that association staff and clients/program participants understand the requirements of Title VI.
19. Describe your association's actions to ensure it is meeting Title VI requirements. Specifically, describe any association monitoring or tracking activities related to Title VI, and how frequently these activities occur.
20. Please describe the association's procedures for handling Title VI complaints. Has your association received any Title VI-related complaints during the past two years? If yes, please describe each complaint, how each complaint was investigated, and how each complaint was resolved (or, if not yet resolved, the complaint's current status).

21. Please provide a breakdown of current association staff by title, ethnicity, and gender.

Meredith Baughman, Executive Director, Caucasian, Female  
Mary Kate Stringer, Director of Collections, Interpretation, and Development,  
Caucasian, Female  
Madelyne Rush, Events and Marketing Manager, Caucasian, Female  
Shirley Carter, Administrative Assistant, Caucasian, Female  
Clarence Elkins, Tour Guide, Caucasian, Male  
Hugh Lankford, Tour Guide, Caucasian, Male  
Kraig Marsh, Tour Guide, Caucasian, Male  
Brian Gendron, Tour Guide, Caucasian, Male  
Hewitt Spain, Tour Guide, Caucasian, Male  
Summer Stevens, Tour Guide, Caucasian, Female

22. Please list all association contracts, detailing each contractor, the services provided, the amount of the contract, and the ethnicity of the contractor/business owner.

Attached are the lease agreements with Greg Rhodes, farmer who leases our agricultural acres, and Larry Gebhardt, caretaker to the historic property. Both contractors are Caucasian males.

05/01/13 Roster #20		<b><u>SDMA BOARD AND TRUSTEES</u></b>					
NAME	TERM	ADDRESS	HOME #	WORK#	CELL#	FAX #	Email
<b><u>Executive Board</u></b>							
Barbara Vincion	12*14	944 E. Northfield Blvd. Murfreesboro, TN 37130	895-1617	355-7050	429-0737	849-3347	<a href="mailto:bvincion@southernbankoftn.com">bvincion@southernbankoftn.com</a>
Phillip George	12*14	2005 Laurel Hill Ct. Smyrna, TN 37167	355-6364	459-6130	969-4947	459-7727	<a href="mailto:plgeorge@bellsouth.net">plgeorge@bellsouth.net</a>
Margie Weatherford	12*14	1306 Shagbark Trail, Murfreesboro, TN 37130	217-7875	904-8305	594-0334		<a href="mailto:weat99@bellsouth.net">weat99@bellsouth.net</a>
Preston Rowland	12*14	5858 Franklin Rd. Murfreesboro, TN 37128			243-1403	410-7667	<a href="mailto:pdrowland@comcast.net">pdrowland@comcast.net</a>
Carol Davis	12*14	205 Brookhaven Trail, Smyrna TN 37167	459-5068	355-3614	604-3121	355-3746	<a href="mailto:carol.davis3121@gmail.com">carol.davis3121@gmail.com</a>
<b><u>Board Members</u></b>							
John Moore	10*13	400 Gracy Ave., Smyrna, TN 37167	459-2794				<a href="mailto:jemandmgm@wmconnect.com">jemandmgm@wmconnect.com</a>
Betty Moshea	10*13	134 Sugar Creek Lane, Smyrna, TN 37167	459-7267		504-2999		<a href="mailto:betty.moshea@comcast.net">betty.moshea@comcast.net</a>
Susan Harber	10*13	214 Berrywood Drive, Smyrna, TN 37167	615-459-2140		615-519-5910		<a href="mailto:susanharber@hotmail.com">susanharber@hotmail.com</a>
James Patterson	10*13	3216 Genoa Drive, Murfreesboro, TN 37128	615-890-6194		615-812-0206		<a href="mailto:mboroscv33@aol.com">mboroscv33@aol.com</a>
Kim Redd	10*13	5524 Hearthstone Lane, Brentwood TN 37027	373-9871	250-5574	812-9245	250-5741	<a href="mailto:kredd@comcast.net">kredd@comcast.net</a>
James(Toby)Francis	11*14	602 Belaire Drive, Smyrna, TN 37167	459-6324		542-0518		<a href="mailto:nt1959@comcast.net">nt1959@comcast.net</a>
Denise Carlton	11*14	P.O. Box 397, Murfreesboro TN 37133			604-0401		<a href="mailto:dcarlton@ifs-tn.com">dcarlton@ifs-tn.com</a>
Jason King	11*14	429 Foundry Circle, Murfreesboro, TN 37128	785-5335	895-5566			<a href="mailto:jking@murfreesborolawyers.com">jking@murfreesborolawyers.com</a>
Julie King	11*14	429 Foundry Circle, Murfreesboro, TN 37128	785-5335				<a href="mailto:julie.rp.king@gmail.com">julie.rp.king@gmail.com</a>
Jonathan Fagan	11*14	110 S. Bilbro Ave, Murfreesboro, TN 37130			604-1030		<a href="mailto:han.d.man.2@gmail.com">han.d.man.2@gmail.com</a>
Debbie Harney	12*15	6748 Gum Rd., Murfreesboro TN 37127	890-1692		969-7707		<a href="mailto:DeeHarney@aol.com">DeeHarney@aol.com</a>
Becky Puckett	12*15	529 Brennan Lane, Franklin TN 37067			308-4994		<a href="mailto:beckyantiques@att.net">beckyantiques@att.net</a>
Kenneth Chunn	12*15	110 Tarrytown Drive, Smyrna, TN 37167	459-7570	313-0959			<a href="mailto:kenneth.chunn@yahoo.com">kenneth.chunn@yahoo.com</a>
Michelle Chunn	12*15	110 Tarrytown Drive, Smyrna, TN 37167	459-7570	663-4575			<a href="mailto:valerie.chunn@va.gov">valerie.chunn@va.gov</a>
<b><u>Trustees</u></b>							
Richard Thomas		556 Highpoint, Smyrna, TN 37167	355-2086		585-0046		<a href="mailto:thomasrc556@bellsouth.net">thomasrc556@bellsouth.net</a>
John Bratcher		Judicial Bldg 302, 20 Public Sq, M'boro TN 37129		898-7860		907-3165	<a href="mailto:jbratcher@rutherfordcounty.org">jbratcher@rutherfordcounty.org</a>
Shirley Davis		7065 Sunrise Circle, Franklin TN 37067	595-8591				
Jerry Oxsher		118 Tarrytown Dr., Smyrna TN 37167	459-6951		330-6505		<a href="mailto:Joxsher@comcast.net">Joxsher@comcast.net</a>
William Shofner		Nashville City Ctr., 511 Union St, Suite 2700, Nville 37219-896	460-7417	244-6380	772-6278	244-6804	<a href="mailto:wes.shofner@wallerlaw.com">wes.shofner@wallerlaw.com</a>
Jimmy Woods		1812 Satinwood Dr, M'boro, TN 37129	896-0054	267-0036	294-3735	267-0027	<a href="mailto:jimmy@fortresswm.com">jimmy@fortresswm.com</a>

**Sam Davis Memorial Association**  
**Profit & Loss Budget Performance**  
July 2010 through June 2011

	<u>Jul '10 - Jun 11</u>	<u>Budget</u>	<u>Jul '10 - Jun 11</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
<b>Admissions Income Discounts</b>	-25.15		-25.15		
<b>Admissions Income</b>					
<b>Admissions Income Discounts</b>	-15.85		-15.85		
<b>Admissions Income - Other</b>	56,585.60	30,750.00	56,585.60	30,750.00	30,750.00
<b>Total Admissions Income</b>	56,569.75	30,750.00	56,569.75	30,750.00	30,750.00
<b>Capital Campaign</b>	0.00	0.00	0.00	0.00	0.00
<b>Concessions</b>	482.81		482.81		
<b>Donations</b>					
<b>Memorials or Honorariums</b>					
<b>Memorial</b>	1,065.00		1,065.00		
<b>Honorarium</b>	425.00		425.00		
<b>Total Memorials or Honorariums</b>	1,490.00		1,490.00		
<b>Annual Fund Drive</b>	6,525.00		6,525.00		
<b>Dan Watson Gift Shop Papers</b>	15.35		15.35		
<b>Donations, Employee bonuses</b>	870.00		870.00		
<b>Donations - Other</b>	11,238.36	13,999.92	11,238.36	13,999.92	13,999.92
<b>Total Donations</b>	20,138.71	13,999.92	20,138.71	13,999.92	13,999.92
<b>Education</b>					
<b>Summer Camps</b>	2,290.00		2,290.00		
<b>Education - Other</b>	0.00	12,500.04	0.00	12,500.04	12,500.04
<b>Total Education</b>	2,290.00	12,500.04	2,290.00	12,500.04	12,500.04
<b>Giftshop Sales</b>					
<b>46000 - Merchandise Sales</b>	30,938.74		30,938.74		
<b>Merchandise Sales Discounts</b>	-140.80		-140.80		
<b>Giftshop Sales - Other</b>	0.00	15,424.92	0.00	15,424.92	15,424.92
<b>Total Giftshop Sales</b>	30,797.94	15,424.92	30,797.94	15,424.92	15,424.92
<b>Interest</b>	16.97		16.97		
<b>Membership</b>	7,450.00	7,700.04	7,450.00	7,700.04	7,700.04

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July 2010 through June 2011

	<u>Jul '10 - Jun 11</u>	<u>Budget</u>	<u>Jul '10 - Jun 11</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
other	4,474.40	625.08	4,474.40	625.08	625.08
<b>Rental</b>					
Rental - Farm Land	7,188.75		7,188.75		
Caretaker's House Income	8,948.60		8,948.60		
Rental - Other	21,612.00	30,000.00	21,612.00	30,000.00	30,000.00
<b>Total Rental</b>	<u>37,749.35</u>	<u>30,000.00</u>	<u>37,749.35</u>	<u>30,000.00</u>	<u>30,000.00</u>
<b>Special Event Income</b>					
Patron's Party	2,035.00		2,035.00		
Golf Tournament	4,648.00		4,648.00		
5K Sam Davis Dash	2,465.00		2,465.00		
Easter Eggstravaganza (not adm)	209.69		209.69		
Ghost Tour Income (not adm)	405.00		405.00		
Heritage Days Income (not adm)	97.01		97.01		
Quilt Show (not adm)	2,005.16		2,005.16		
Special Event Income - Other	0.00	35,000.04	0.00	35,000.04	35,000.04
<b>Total Special Event Income</b>	<u>11,864.86</u>	<u>35,000.04</u>	<u>11,864.86</u>	<u>35,000.04</u>	<u>35,000.04</u>
<b>1000 · Grants/subsidies</b>					
MTEMC Grant	4,000.00		4,000.00		
Christy - Houston Grant	25,607.00		25,607.00		
MTTC Grants	500.00		500.00		
Rutherford Co Chamber of Commer	1,200.00		1,200.00		
Town of Smyrna Grant	17,500.00		17,500.00		
Smyrna Rotary Grant	5,000.00		5,000.00		
TN Historical Commission	15,214.04		15,214.04		
1000 · Grants/subsidies - Other	0.00	56,499.96	0.00	56,499.96	56,499.96
<b>Total 1000 · Grants/subsidies</b>	<u>69,021.04</u>	<u>56,499.96</u>	<u>69,021.04</u>	<u>56,499.96</u>	<u>56,499.96</u>
<b>Total Income</b>	<u>240,830.68</u>	<u>202,500.00</u>	<u>240,830.68</u>	<u>202,500.00</u>	<u>202,500.00</u>
<b>Cost of Goods Sold</b>					
<b>5000 · Cost of Goods Sold</b>					
Cost of Goods Sold	151.33		151.33		
Consignment Merchandise	2,449.05		2,449.05		

**Sam Davis Memorial Association**  
**Profit & Loss Budget Performance**  
July 2010 through June 2011

	<u>Jul '10 - Jun 11</u>	<u>Budget</u>	<u>Jul '10 - Jun 11</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
5000 · Cost of Goods Sold - Other	10,627.57		10,627.57		
<b>Total 5000 · Cost of Goods Sold</b>	<b>13,227.95</b>		<b>13,227.95</b>		
52900 · Purchases - Resale Items	5.00		5.00		
53500 · Subcontracted Services	29.50		29.50		
<b>Total COGS</b>	<b>13,262.45</b>		<b>13,262.45</b>		
<b>Gross Profit</b>	<b>227,568.23</b>	<b>202,500.00</b>	<b>227,568.23</b>	<b>202,500.00</b>	<b>202,500.00</b>
<b>Expense</b>					
<b>Disbursements of Donations</b>					
Sympathy/Flowers/Thank Yous	99.95		99.95		
<b>Total Disbursements of Donations</b>	<b>99.95</b>		<b>99.95</b>		
advertising	0.00	200.04	0.00	200.04	200.04
bank charges	5.50		5.50		
books/subscriptions	0.00	150.00	0.00	150.00	150.00
conservation/exhibits	0.00	199.92	0.00	199.92	199.92
contract labor	9,199.73	8,500.08	9,199.73	8,500.08	8,500.08
conventions/seminars	25.00	750.00	25.00	750.00	750.00
<b>Credit Card Expense</b>					
Credit card batch fee	32.86		32.86		
Credit Card Discount Fee	868.42		868.42		
Credit card equip. lease	65.72		65.72		
<b>Total Credit Card Expense</b>	<b>967.00</b>		<b>967.00</b>		
dues	593.00	600.00	593.00	600.00	600.00
<b>education expenses</b>					
education supplies	116.40		116.40		
Summer Camps	393.41		393.41		
education expenses - Other	0.00	2,499.96	0.00	2,499.96	2,499.96
<b>Total education expenses</b>	<b>509.81</b>	<b>2,499.96</b>	<b>509.81</b>	<b>2,499.96</b>	<b>2,499.96</b>
<b>equipment/supplies</b>					
Building Maintenance Supplies	154.17		154.17		

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	<u>Jul '10 - Jun 11</u>	<u>Budget</u>	<u>Jul '10 - Jun 11</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Copier Expenses	980.38		980.38		
Office Supplies	4,937.03		4,937.03		
equipment/supplies - Other	<u>2,387.87</u>	<u>4,800.00</u>	<u>2,387.87</u>	<u>4,800.00</u>	<u>4,800.00</u>
<b>Total equipment/supplies</b>	<b>8,459.45</b>	<b>4,800.00</b>	<b>8,459.45</b>	<b>4,800.00</b>	<b>4,800.00</b>
gift shop	0.00	8,000.04	0.00	8,000.04	8,000.04
Grant Expenditures	25,407.00		25,407.00		
insurance	18,276.00	19,000.08	18,276.00	19,000.08	19,000.08
maintenance/repairs	8,539.67	9,999.96	8,539.67	9,999.96	9,999.96
phone					
internet connection	249.75		249.75		
phone - Other	<u>3,032.54</u>	<u>2,499.96</u>	<u>3,032.54</u>	<u>2,499.96</u>	<u>2,499.96</u>
<b>Total phone</b>	<b>3,282.29</b>	<b>2,499.96</b>	<b>3,282.29</b>	<b>2,499.96</b>	<b>2,499.96</b>
postage					
51100 - Freight and Shipping Costs	495.97		495.97		
postage - Other	<u>1,406.56</u>	<u>1,399.92</u>	<u>1,406.56</u>	<u>1,399.92</u>	<u>1,399.92</u>
<b>Total postage</b>	<b>1,902.53</b>	<b>1,399.92</b>	<b>1,902.53</b>	<b>1,399.92</b>	<b>1,399.92</b>
printing	1,487.02	2,000.04	1,487.02	2,000.04	2,000.04
professional fees	2,300.00	2,499.96	2,300.00	2,499.96	2,499.96
rental expense	525.00	1,500.00	525.00	1,500.00	1,500.00
<b>Special Event Expense</b>					
Patron's Party	232.08		232.08		
Golf Tournament	2,630.24		2,630.24		
5K Sam Davis Dash	1,735.49		1,735.49		
DOTF Expense	3,028.75		3,028.75		
Easter Eggstravaganza	276.66		276.66		
Ghost Tour Expense	271.11		271.11		
Heritage Days	3,398.38		3,398.38		
Movie Night - A Frightful Night	374.38		374.38		
Quilt Show	4,074.62		4,074.62		
Teddy Bear Tea	473.25		473.25		
Special Event Expense - Other	<u>1,309.93</u>	<u>8,749.92</u>	<u>1,309.93</u>	<u>8,749.92</u>	<u>8,749.92</u>
<b>Total Special Event Expense</b>	<b>17,804.89</b>	<b>8,749.92</b>	<b>17,804.89</b>	<b>8,749.92</b>	<b>8,749.92</b>

**Sam Davis Memorial Association**  
**Profit & Loss Budget Performance**  
July 2010 through June 2011

	<u>Jul '10 - Jun 11</u>	<u>Budget</u>	<u>Jul '10 - Jun 11</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
taxes	0.00	1,500.00	0.00	1,500.00	1,500.00
utilities					
Caretaker's House Utilities	1,670.69		1,670.69		
utilities - Other	18,306.68	19,800.00	18,306.68	19,800.00	19,800.00
<b>Total utilities</b>	<u>19,977.37</u>	<u>19,800.00</u>	<u>19,977.37</u>	<u>19,800.00</u>	<u>19,800.00</u>
<b>59900 · POS Inventory Adjustments</b>	1,898.75		1,898.75		
<b>6560 · Payroll Expenses</b>					
Payroll Taxes	8,518.58		8,518.58		
employment benefits	0.00	16,500.00	0.00	16,500.00	16,500.00
6560 · Payroll Expenses - Other	94,794.98	90,200.04	94,794.98	90,200.04	90,200.04
<b>Total 6560 · Payroll Expenses</b>	<u>103,313.56</u>	<u>106,700.04</u>	<u>103,313.56</u>	<u>106,700.04</u>	<u>106,700.04</u>
<b>Total Expense</b>	<u>224,573.52</u>	<u>201,349.92</u>	<u>224,573.52</u>	<u>201,349.92</u>	<u>201,349.92</u>
<b>Net Ordinary Income</b>	2,994.71	1,150.08	2,994.71	1,150.08	1,150.08
<b>Other Income/Expense</b>					
<b>Other Income</b>					
52500 · Purchase Discounts	64.76		64.76		
<b>Total Other Income</b>	<u>64.76</u>		<u>64.76</u>		
<b>Other Expense</b>					
Balancing Adjustments	-0.23		-0.23		
Other Expense	345.24	1,150.08	345.24	1,150.08	1,150.08
<b>Total Other Expense</b>	<u>345.01</u>	<u>1,150.08</u>	<u>345.01</u>	<u>1,150.08</u>	<u>1,150.08</u>
<b>Net Other Income</b>	<u>-280.25</u>	<u>-1,150.08</u>	<u>-280.25</u>	<u>-1,150.08</u>	<u>-1,150.08</u>
<b>Net Income</b>	<u><u>2,714.46</u></u>	<u><u>0.00</u></u>	<u><u>2,714.46</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>

**Sam Davis Memorial Association**  
**Profit & Loss Budget Performance**  
July 2011 through June 2012

	<u>Jul '11 - Jun 12</u>	<u>Budget</u>	<u>Jul '11 - Jun 12</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
Admissions Income Discounts	-174.50		-174.50		
Donations, restricted	2,250.00		2,250.00		
Admissions Income	54,400.79	50,100.00	54,400.79	50,100.00	50,100.00
Concessions	0.00	400.00	0.00	400.00	400.00
<b>Donations</b>					
<b>Memorials or Honorariums</b>					
Memorial	200.00		200.00		
Honorarium	600.00		600.00		
<b>Total Memorials or Honorariums</b>	<u>800.00</u>		<u>800.00</u>		
Annual Fund Drive	7,400.00		7,400.00		
Donations, Employee bonuses	1,025.00		1,025.00		
Donations - Other	5,793.77	12,050.00	5,793.77	12,050.00	12,050.00
<b>Total Donations</b>	<u>15,018.77</u>	<u>12,050.00</u>	<u>15,018.77</u>	<u>12,050.00</u>	<u>12,050.00</u>
<b>Education</b>					
Summer Camps	1,930.00		1,930.00		
Education - Other	-130.83	5,390.00	-130.83	5,390.00	5,390.00
<b>Total Education</b>	<u>1,799.17</u>	<u>5,390.00</u>	<u>1,799.17</u>	<u>5,390.00</u>	<u>5,390.00</u>
<b>Giftshop Sales</b>					
46000 · Merchandise Sales	25,200.42		25,200.42		
Merchandise Sales Discounts	-42.32		-42.32		
Giftshop Sales - Other	0.00	18,350.00	0.00	18,350.00	18,350.00
<b>Total Giftshop Sales</b>	<u>25,158.10</u>	<u>18,350.00</u>	<u>25,158.10</u>	<u>18,350.00</u>	<u>18,350.00</u>
<b>Interest</b>	2.41		2.41		
<b>Membership</b>	8,500.00	8,275.00	8,500.00	8,275.00	8,275.00
<b>other</b>	944.10	600.00	944.10	600.00	600.00
<b>Rental</b>					
Rental - Farm Land	4,875.50		4,875.50		
Caretaker's House Income	7,307.54		7,307.54		
Rental - Other	20,483.00	35,000.00	20,483.00	35,000.00	35,000.00

**Sam Davis Memorial Association**  
**Profit & Loss Budget Performance**  
July 2011 through June 2012

	<u>Jul '11 - Jun 12</u>	<u>Budget</u>	<u>Jul '11 - Jun 12</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
<b>Total Rental</b>	32,666.04	35,000.00	32,666.04	35,000.00	35,000.00
<b>Special Event Income</b>					
Easter Eggstravaga.. Discounts	-2.00		-2.00		
Patron's Party	2,485.00		2,485.00		
Golf Tournament	5,250.00		5,250.00		
DOTF (not adm)	164.30		164.30		
Easter Eggstravaganza (not adm)	1,536.00		1,536.00		
Ghost Tour Income (not adm)	5,680.00		5,680.00		
Quilt Show (not adm)	1,002.00		1,002.00		
Teddy Bear Tea (not adm)	14.00		14.00		
Special Event Income - Other	0.00	14,500.00	0.00	14,500.00	14,500.00
<b>Total Special Event Income</b>	<u>16,129.30</u>	<u>14,500.00</u>	<u>16,129.30</u>	<u>14,500.00</u>	<u>14,500.00</u>
<b>1000 · Grants/subsidies</b>					
Rutherford County Grant	2,500.00		2,500.00		
Rutherford Co Chamber of Commer	261.00		261.00		
Town of Smyrna Grant	17,500.00		17,500.00		
Smyrna Rotary Grant	5,000.00		5,000.00		
TN Historical Commission	15,214.04		15,214.04		
1000 · Grants/subsidies - Other	0.00	60,000.00	0.00	60,000.00	60,000.00
<b>Total 1000 · Grants/subsidies</b>	<u>40,475.04</u>	<u>60,000.00</u>	<u>40,475.04</u>	<u>60,000.00</u>	<u>60,000.00</u>
<b>Total Income</b>	197,169.22	204,665.00	197,169.22	204,665.00	204,665.00
<b>Cost of Goods Sold</b>					
<b>5000 · Cost of Goods Sold</b>					
Cost of Goods Sold	1,037.91		1,037.91		
Consignment Merchandise	4,883.29		4,883.29		
5000 · Cost of Goods Sold - Other	12,787.31	7,500.00	12,787.31	7,500.00	7,500.00
<b>Total 5000 · Cost of Goods Sold</b>	<u>18,708.51</u>	<u>7,500.00</u>	<u>18,708.51</u>	<u>7,500.00</u>	<u>7,500.00</u>
<b>52900 · Purchases - Resale Items</b>	13.31		13.31		
<b>Total COGS</b>	<u>18,721.82</u>	<u>7,500.00</u>	<u>18,721.82</u>	<u>7,500.00</u>	<u>7,500.00</u>

**Sam Davis Memorial Association**  
**Profit & Loss Budget Performance**  
July 2011 through June 2012

	<u>Jul '11 - Jun 12</u>	<u>Budget</u>	<u>Jul '11 - Jun 12</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
<b>Gross Profit</b>	178,447.40	197,165.00	178,447.40	197,165.00	197,165.00
<b>Expense</b>					
<b>advertising</b>	0.00	50.00	0.00	50.00	50.00
<b>bank charges</b>					
<b>maintenance fee</b>	155.50		155.50		
<b>bank charges - Other</b>	16.00		16.00		
<b>Total bank charges</b>	<u>171.50</u>		<u>171.50</u>		
<b>books/subscriptions</b>	128.65	50.00	128.65	50.00	50.00
<b>conservation/exhibits</b>	0.00	50.00	0.00	50.00	50.00
<b>contract labor</b>	10,812.03	9,500.00	10,812.03	9,500.00	9,500.00
<b>conventions/seminars</b>	505.91	50.00	505.91	50.00	50.00
<b>Credit Card Expense</b>					
<b>Credit Card Discount Fee</b>	1,178.53		1,178.53		
<b>Credit Card Expense - Other</b>	0.00	1,440.00	0.00	1,440.00	1,440.00
<b>Total Credit Card Expense</b>	<u>1,178.53</u>	<u>1,440.00</u>	<u>1,178.53</u>	<u>1,440.00</u>	<u>1,440.00</u>
<b>dues</b>	723.00	693.00	723.00	693.00	693.00
<b>education expenses</b>					
<b>education supplies</b>	147.38		147.38		
<b>Summer Camps</b>	266.41		266.41		
<b>education expenses - Other</b>	0.00	1,600.00	0.00	1,600.00	1,600.00
<b>Total education expenses</b>	<u>413.79</u>	<u>1,600.00</u>	<u>413.79</u>	<u>1,600.00</u>	<u>1,600.00</u>
<b>equipment/supplies</b>					
<b>Building Maintenance Supplies</b>	364.32		364.32		
<b>Copier Expenses</b>	1,036.00		1,036.00		
<b>Office Supplies</b>	1,794.86		1,794.86		
<b>equipment/supplies - Other</b>	560.71	2,800.00	560.71	2,800.00	2,800.00
<b>Total equipment/supplies</b>	<u>3,755.89</u>	<u>2,800.00</u>	<u>3,755.89</u>	<u>2,800.00</u>	<u>2,800.00</u>
<b>gift shop</b>	0.00	50.00	0.00	50.00	50.00
<b>Grant Expenditures</b>	3,875.46		3,875.46		

**Sam Davis Memorial Association**  
**Profit & Loss Budget Performance**  
July 2011 through June 2012

	<u>Jul '11 - Jun 12</u>	<u>Budget</u>	<u>Jul '11 - Jun 12</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
insurance	19,152.00	17,971.00	19,152.00	17,971.00	17,971.00
<b>maintenance/repairs</b>					
Exterminator Services	129.00		129.00		
Waste Services	1,550.83		1,550.83		
security	600.00		600.00		
maintenance/repairs - Other	4,938.91	7,000.00	4,938.91	7,000.00	7,000.00
<b>Total maintenance/repairs</b>	<u>7,218.74</u>	<u>7,000.00</u>	<u>7,218.74</u>	<u>7,000.00</u>	<u>7,000.00</u>
<b>phone</b>					
internet connection	654.40		654.40		
phone - Other	2,801.63	3,360.00	2,801.63	3,360.00	3,360.00
<b>Total phone</b>	<u>3,456.03</u>	<u>3,360.00</u>	<u>3,456.03</u>	<u>3,360.00</u>	<u>3,360.00</u>
<b>postage</b>					
51100 - Freight and Shipping Costs	333.97		333.97		
postage - Other	1,523.30	3,000.00	1,523.30	3,000.00	3,000.00
<b>Total postage</b>	<u>1,857.27</u>	<u>3,000.00</u>	<u>1,857.27</u>	<u>3,000.00</u>	<u>3,000.00</u>
printing	1,664.08	1,600.00	1,664.08	1,600.00	1,600.00
professional fees	1,900.00	2,865.00	1,900.00	2,865.00	2,865.00
rental expense	945.00		945.00		
<b>Special Event Expense</b>					
Patron's Party	122.23		122.23		
Golf Tournament	2,582.00		2,582.00		
DOTF Expense	3,095.72		3,095.72		
Easter Eggstravaganza	62.09		62.09		
Ghost Tour Expense	1,208.95		1,208.95		
Heritage Days	2,865.85		2,865.85		
Movie Night	278.90		278.90		
Movie Night - A Frightful Night	993.94		993.94		
Quilt Show	1,340.01		1,340.01		
Teddy Bear Tea	391.67		391.67		
Special Event Expense - Other	553.47	8,800.00	553.47	8,800.00	8,800.00
<b>Total Special Event Expense</b>	<u>13,494.83</u>	<u>8,800.00</u>	<u>13,494.83</u>	<u>8,800.00</u>	<u>8,800.00</u>

**Sam Davis Memorial Association**  
**Profit & Loss Budget Performance**  
July 2011 through June 2012

	<u>Jul '11 - Jun 12</u>	<u>Budget</u>	<u>Jul '11 - Jun 12</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
taxes	0.00	1,200.00	0.00	1,200.00	1,200.00
utilities					
Caretaker's House Utilities	1,251.03		1,251.03		
utilities - Other	18,901.62	18,250.00	18,901.62	18,250.00	18,250.00
<b>Total utilities</b>	<u>20,152.65</u>	<u>18,250.00</u>	<u>20,152.65</u>	<u>18,250.00</u>	<u>18,250.00</u>
<b>59900 · POS Inventory Adjustments</b>	992.96		992.96		
<b>6560 · Payroll Expenses</b>					
Payroll Taxes	8,904.19	23,200.00	8,904.19	23,200.00	23,200.00
6560 · Payroll Expenses - Other	100,010.55	93,600.00	100,010.55	93,600.00	93,600.00
<b>Total 6560 · Payroll Expenses</b>	<u>108,914.74</u>	<u>116,800.00</u>	<u>108,914.74</u>	<u>116,800.00</u>	<u>116,800.00</u>
<b>Total Expense</b>	<u>201,313.06</u>	<u>197,129.00</u>	<u>201,313.06</u>	<u>197,129.00</u>	<u>197,129.00</u>
<b>Net Ordinary Income</b>	-22,865.66	36.00	-22,865.66	36.00	36.00
<b>Other Income/Expense</b>					
<b>Other Income</b>					
52500 · Purchase Discounts	142.49		142.49		
<b>Total Other Income</b>	<u>142.49</u>		<u>142.49</u>		
<b>Other Expense</b>					
Balancing Adjustments	-13.45		-13.45		
Other Expense	138.95		138.95		
<b>Total Other Expense</b>	<u>125.50</u>		<u>125.50</u>		
<b>Net Other Income</b>	<u>16.99</u>		<u>16.99</u>		
<b>Net Income</b>	<u><u>-22,848.67</u></u>	<u><u>36.00</u></u>	<u><u>-22,848.67</u></u>	<u><u>36.00</u></u>	<u><u>36.00</u></u>

Prior to the start of the SDMA annual meeting on June 23, 2011, and during the barbecue dinner held at 6:00, the SDMA board members in attendance were poled regarding the final names for slate of officers for the term 2011-2014. All concurred.

MINUTES OF THE SDMA ANNUAL MEETING  
JUNE 23, 2011

The Annual Meeting of the SDMA was held at 7:00 p.m. June 23, 2011, on the grounds of the historic site. Board members present were Barbara Vincion, Phillip George, Preston Rowland, Carol Davis, Lorraine Karl, Kathy Owen, Debbie Harney, John Bridges, Shirley Jones, Judy Garner, Betty Moshea, John Moore, and Kim Redd. Those absent were Paul DeHoff, Kathie Meadow, James (Toby) Francis, Jason King, Dawn White, and Jeff Marler. Trustees present were John Bratcher, Shirley Davis, Dr. William Nash, Jerry Oxsher, Richard Thomas, Joy Hord, and Katherine Walkup. Those absent were William Shofner and Charles Davis. Mrs. Teague, Executive Director, represented the staff.

Barbara Vincion, President of SDMA, called the meeting to order. She welcomed all the members and visitors, and thanked them for their attendance.

Mrs. Teague presented her state of the site report. She began by praising her wonderful staff of ten dedicated workers. Their hard work continues to result in good things.

The site is undergoing changes as a result of two easements. The Town of Smyrna continues to work on their sewer expansion project which is going through the property. This will result in the site being hooked up to the city sewer, eliminating the worry of failing septic tanks. The underground electricity project is almost complete, thanks to a grant from the Christy Houston Foundation. The elimination of utility lines and poles will enhance the views of the historic lawns and interpretive sites, and allow trees to continue to thrive free of overhead electrical lines. David Seals is the electrician for this project.

The SDH continues to be blessed with wonderful volunteers. Denise Carlton worked tirelessly on the Summer Soiree event, and donated material and articles and sewed the outfits for the volunteers. In addition to Joe Sartino's work on buildings and grounds, especially the boyhood home, he is a musician in one of the bands who provided music on the veranda this evening. Shirley Carter was one of the servers this evening, and worked with the camps this summer, Steve Poole has been instrumental in the success of our golf tournaments for the past 2 years, Shirley and Wendy Lankford worked in the summer camps, and Jane Davis Academy, as did Christie Seibert, our newest volunteer, who also served dinner this evening.

Our Education calendar is full. May was one of the most successful months ever. The next few years will be interesting as the school schedules and T-Cap testing dates have

been changed. The popular Days on the Farm has been moved back a week, and this changed school calendar will make a difference in field trip schedules.

Mrs. Teague pointed out the success of our Rental Program. Community members have showers, weddings, parties and reunions at our wonderful site, and word of mouth travels. Once you visit our site, you want to come back, and we are thankful for this.

We continue to receive donated items, which are used in our programs. We maintain all items with great care in our curatorial storage.

We are very grateful for the grants the historic site has received over the past year. The town of Smyrna will be granting us \$17,500 this year, and we will be receiving \$2500 from Rutherford County, thanks to Mayor Burgess. We continue to receive a grant from The Tennessee Historical Commission, and we were able to receive a \$10,000 from the Smyrna Rotary Club. This grant enables certain students to attend field trips that otherwise would be unable to without the donation. Our grant from Christy Houston enabled us to complete our underground electricity project. We received a grant from Middle Tennessee Electric which enabled us to equip the historic home with a new security system and fire monitor.

Mrs. Teague discussed the plans for the upcoming year. Our quilt show is upcoming. Loraine Karl handed bookmarks out this evening, promoting the September event. Ghost Tours and Hayrides in October is growing each year, many church groups bring vanloads of participants. Our Teddy Bear Teas in the spring are popular and have waiting lists, and the Easter Eggstravaganza the Saturday before Easter is our way to give back to the community, with egg hunts for all ages.

Mrs. Teague concluded her report by thanking all who attended, and encouraging visitors to consider becoming a member. Membership cards are on the tables.

Preston Rowland, Treasurer, announced that financial reports were available at the museum desk. The coming year will be another struggle financially, as it is for all non-profits at this time.

Carol Davis presented the slate of officers for the 2011-2014 term. They are: James (Toby) Francis, Jason King, Kathy Owen, Julie King, and Elizabeth Coker. Mrs. Davis asked that those members of SDMA vote by show of hands.

The meeting concluded and Ms. Vincion introduced the special guest, James Patterson, President of the Sons of Confederate Veterans, Murfreesboro.

On June 8, 2012, Mrs. Teague, Director, emailed all SDMA board members with the names of the proposed slate of officers for 2012-2015, and the executive board for 2012-2014, with the request to reply to President, Barbara Vincion with yes or no. After the email replies, it was the consensus that all were in favor of the proposed slate of names.

MINUTES OF THE SDMA ANNUAL MEETING  
JUNE 21, 2012

On June 21, 2012, the annual meeting of the SDMA was held on the grounds of the historic site. Prior to the meeting, a barbecue dinner and musical entertainment was enjoyed on the veranda of the museum. At 7 p.m. Barbara Vincion, President, called the meeting to order. Board members present were Barbara Vincion, Phillip George, Margie Weatherford, Preston Rowland, Carol Davis, John Moore, Betty Moshea, James (Toby) Francis, Jason King, Julie King, and Debbie Harney. Those absent were Kim Redd, Kathy Owen, Elizabeth Coker, Dawn White, Kenneth Chunn, and Michelle Chunn. Trustees present were Richard Thomas, John Bratcher, Dr. William Nash, Jerry Oxsher, and Joy Hord. Trustees unable to attend were Katherine Walkup, Shirley Davis, William Shofner and Jimmy Woods. Full and Part Time Staff members were present, including Anita Teague, Executive Director, Rebecca Duke, Education Coordinator, and Meredith Baughman, Event Coordinator.

Barbara Vincion, President of SDMA, called the meeting to order. She welcomed all the members and visitors, and thanked them for their attendance.

Mrs. Teague presented her state of the site report. She began by praising her wonderful staff of dedicated workers. Their hard work continues to result in good things.

The buildings and grounds are being maintained with very little in the budget we have. Much is accomplished through our volunteers. We have a list of "to do" items, including repair to the boyhood home, but any spare resources earmarked for buildings and grounds must go to the main house.

Education, under the direction of Rebecca Duke, and Special Events, under leadership of Meredith Baughman are focusing on new events, and programs, as well as improving on the tried and true events and programs. Some of the new projects to watch for are Wine on the Veranda, set for Sept 8, 2012, and a special Christmas event on Dec 1, 2012, as part of our Sesquicentennial Celebration.

Our rentals are flourishing, with few weekends available, and the upcoming year 2012-13 looks promising, but please continues to promote membership and special event attendance.

Mrs. Teague introduced Education Coordinator, Rebecca Duke, who has begun a volunteer program in the community. Ms. Duke made a special presentation to Denise Carlton, 2012 Volunteer of the Year. Ms. Carlton not only came up with the idea of

having a Summer Soiree, but works tirelessly in publicity efforts, and has donated fabric and sewn outfits for staff and volunteers.

Preston Rowland, Treasurer, announced that financial reports were available at the museum desk. The coming year will be another struggle financially, as it is for all non-profits at this time.

Carol Davis, chairperson of Board Development Committee, presented the slate of officers for the 2012-2015 terms, as well as the Executive Board for 2012-2014. For Board Members: Kenneth Chunn, Michelle Chunn, Debbie Harney, and Dawn White. For Executive Board: Barbara Vincion, President; Phillip George, 1<sup>st</sup> Vice President; Margie Weatherford, 2<sup>nd</sup> Vice President; Preston Rowland, Treasurer; and Carol Davis, Secretary. Members voted by show of hands. There was no opposition.

Richard Thomas, President of the Trustees, welcomed members and guests, and encouraged everyone to do their best to ensure that the Sam Davis Home is not the best kept secret in Smyrna. We want everyone to know about us.

Barbara Vincion, President of the Board of Directors, echoed Mr. Thomas' remarks. She spoke for all in giving praise to our Director, Mrs. Teague, and her staff.

Mrs. Teague presented our special guest for the evening, Myers Brown, Curator of Extension Services at the TN State Museum. Mr. Brown is the author of several books, and gave a very informative talk about "the top 10 Tennesseans we should know about, but probably don't".

Submitted by Carol Davis  
SDMA Board Secretary