

Sunset Public Hearing Questions for
STATE UNEMPLOYMENT COMPENSATION ADVISORY COUNCIL
 Created by Section 50-7-606, *Tennessee Code Annotated*
 (Sunset termination June 2015)

1. Provide a brief introduction to the council, including information about its purpose, statutory duties, staff, and administrative attachments.

The Council currently consists of six members. They meet twice annually with the Commissioner and the UI Administrator. There are no statutory duties assigned to the Council but may provide advice to the Commissioner.

2. Provide a list of current members of the council. For each member, please indicate who appointed the member and how the member's presence on the council complies with Section 50-7-606(a), *Tennessee Code Annotated*. Please indicate if there are any vacancies on the council and explain what is being done to fill those vacancies.

Council Member	Appointed by:
Mike Boner	Karla Davis
Jim Brown	Karla Davis
Gary Moore	Karla Davis
Benny Overton	James Neeley
Bob Pitts	James Neeley
Catherine Glover	Burns Phillips, III

There are no vacancies on the Council at this time.
 It is comprised of an equal number of employer and employee representatives.

3. According to Section 50-7-606(e), *Tennessee Code Annotated*, the council shall meet at least twice a year. How many times did the council meet in fiscal years 2013 and 2014? How many council members were present at each meeting?

The Council met twice in 2013, has met once in 2014 but the second meeting is scheduled for November 10.
 In 2013, both meetings had four members present. The 2014 meeting had four members present and one in attendance via conference call.

4. What per diem or travel reimbursement do council members receive? How much was paid to council members during fiscal years 2013 and 2014?

Council members do not receive per diem or travel reimbursement.

5. What were the council's revenues (by source) and expenditures (by object) for fiscal years 2013 and 2014? Does the council carry a fund balance and, if so, what is the total of that fund balance? If expenditures exceeded revenues, and the

council does not carry a fund balance, what was the source of the revenue for the excess expenditures?

There are no revenues or expenditures for this council.

6. Is the council subject to Sunshine law requirements (per Section 8-44-1020 et seq., *Tennessee Code Annotated*) for public notice of meetings, prompt and full recording of minutes, and public access to minutes? If so, what procedures does the council have for informing the public of its meetings and making its minutes available to the public?

No, it is not subject to Sunshine law requirements.

7. How does the council ensure that its members are operating in an impartial manner and that there are no conflicts of interest? If the council operates under a formal conflict of interest policy, please attach a copy of that policy.

The Council is not charged with and has no authority to make decisions, but only provides advice and aid to the commissioner; therefore members' input does not present conflicts of interest issues.

8. Has the council promulgated rules and regulations? If yes, please cite the reference.

No, they do not promulgate rules or regulations.

9. Does the council have a website? If so, please provide the web address. What kind of public information is provided on the website?

No, the council does not have a website.

10. Provide information regarding the nature and extent of the council's activities related to Section 50-7-606(b) in aiding the commissioner in formulating policies during fiscal years 2013 and 2014.

The meetings are updates on the UI program. Council members may comment or offer suggestions but the commissioner is under no obligation to act on council comments or suggestions.

11. Has the council developed and implemented quantitative performance measures for ensuring it is meeting its goals? (Please answer either yes or no). If the council has developed and implemented quantitative performance measures, answer questions 12 through 19. If the council has not developed quantitative performance measures, proceed directly to question 20.

No.

12. What are your key performance measures for ensuring that your council is meeting its goals? Describe so that someone unfamiliar with the program can

understand what you are trying to measure and why it is important to the operation of your program.

There are no goals or performance measures for the Council.

13. What aspect[s] of the program are you measuring?

Not applicable.

14. Who collects relevant data and how is this data collected (e.g., what types information systems and/or software programs are used) and how often is the data collected? List the specific resources (e.g., report, other document, database, customer survey) of the raw data used for the performance measure.

Not applicable.

15. How is the actual performance measure calculated? If a specific mathematical formula is used, provide it. If possible, provide the calculations and supporting documentation detailing your process for arriving at the actual performance measure.

Not applicable.

16. Is the reported performance measure result a real number or an estimate? If an estimate, explain why it is necessary to use an estimate. If an estimate, is the performance measure result recalculated, revised, and formally reported once the data for an actual calculation is available?

Not applicable.

17. Who reviews the performance measures and associated data/calculations? Describe any process to verify that the measure and calculations are appropriate and accurate.

Not applicable

18. Are there written procedures related to collecting the data or calculating and reviewing/verifying the performance measure? Provide copies of any procedures.

Not applicable.

19. Describe any concerns about your council's performance measures and any changes or improvements you think need to be made in the process.

Not applicable.

20. Provide an explanation of any items related to the council that may require legislative attention, including your proposed legislative changes.

None.

21. Should the council be continued? To what extent and in what ways would the absence of the council affect the public health, safety, or welfare of the citizens of the State of Tennessee?

The Council provides a forum to review proposed changes to the program or request suggestions from the members. The Commissioner is not required to act upon Council advice but may if desired.

There would be no impact on public health, safety, or welfare of the citizens in the absence of the Council since it serves in an advisory capacity only.

22. Please list all council programs or activities that receive federal financial assistance and, therefore are required to comply with Title VI of the Civil Rights Act of 1964. Include the amount of federal funding received by program/activity.

There are no council programs or activities that receive federal financial assistance.

If the council does receive federal assistance, please answer questions 23 through 30. If the council does not receive federal assistance, proceed directly to question 29.

23. Does the council prepare a Title VI plan? If yes, please provide a copy of the most recent plan.
24. Does the council have a Title VI coordinator? If yes, please provide the Title VI coordinator's name and phone number and a brief description of his/her duties. If not, provide the name and phone number of the person responsible for dealing with Title VI issues.
25. To which state or federal agency (if any) does the council report concerning Title VI? Please describe the information your council submits to the state or federal government and/or provide a copy of the most recent report submitted.
26. Describe the council's actions to ensure that association staff and clients/program participants understand the requirements of Title VI.
27. Describe the council's actions to ensure it is meeting Title VI requirements. Specifically, describe any council monitoring or tracking activities related to Title VI, and how frequently these activities occur.
28. Please describe the council's procedures for handling Title VI complaints. Has the council received any Title VI-related complaints during the past two years? If yes, please describe each complaint, how each complaint was investigated, and how each complaint was resolved (or, if not yet resolved, the complaint's current status).

29. Please provide a breakdown of current council staff by title, ethnicity, and gender.

The council does not have any staff.

30. Please list all council contracts, detailing each contractor, the services provided, the amount of the contract, and the ethnicity of the contractor/business owner.

There are no council contracts.