

**CONTRACT #5**  
**RFS # 321.07-00211**  
**Edison # 30881**

**Department of General Services**  
**State of Tennessee Real Estate**  
**Asset Management (STREAM)**

**VENDOR:**  
**Business Products Group**  
**d.b.a.**  
**Business Resource Group**



STATE OF TENNESSEE  
DEPARTMENT OF GENERAL SERVICES

BILL HASLAM  
GOVERNOR

ROBERT E. OGLESBY, AIA  
COMMISSIONER

TO: Ms. Leni Chick, Contract and Audit Coordinator, Fiscal Review Committee

FROM: Matt Brimm, Central Procurement Office – Department of General Services

DATE: January 26, 2015

SUBJECT: Request for Approval of Contract Amendment Three with Business Resources Group (BRG).

Please consider the enclosed request for an amendment to contract #30881 with BRG. The Department of General Services competitively procured the Archibus Licensing and Support through RFP #32107-00211, and BRG was awarded a contract on 04/02/2012.

The Department of General Services respectfully requests approval of the attached Amendment Three, which changes Attachment C, Page 3 of 17 to reflect the addition of an Environmental Health and Safety line to the contract. This line is currently not included in the document and will allow STREAM to track issues related to State property.

There will be no funds added or taken away from this contract. No dollars will be added or taken away from this contract due to it holding sufficient funds for acquiring the licensing and subscriptions needed.

Please Contact me at (615)741-3044 with any questions or concerns. We appreciate your consideration of this matter.

Attachments:

- Attachment A: Supplemental Documentation Required for Fiscal Review Committee
- Attachment B: Contract Amendment Request's
- Attachment C: Original Contract
- Attachment D: Request for Contract (RFP)
- Attachment E: RFP Amendment documents
- Attachment F: Base line spend Query

CENTRAL PROCUREMENT OFFICE

312 ROSA L. PARKS AVENUE, 3RD FLOOR • NASHVILLE, TENNESSEE 37243  
(615) 741-1035 • FAX: (615) 741-0684 • WWW.TN.GOV/GENERALSERV/

Supplemental Documentation Required for  
Fiscal Review Committee

*Contact Name:	James M. Brimm	*Contact Phone:	615-741-3044		
*Presenter's name(s):	Shay Oliphant				
Edison Contract Number: <i>(if applicable)</i>	32107-30881	RFS Number: <i>(if applicable)</i>	N/A		
*Original or Proposed Contract Begin Date:	04/02/2012	*Current or Proposed End Date:	04/01/2017		
Current Request Amendment Number: <i>(if applicable)</i>	Amendment 3				
Proposed Amendment Effective Date: <i>(if applicable)</i>	04/01/2015				
*Department Submitting:	Department of General Services (DGS)				
*Division:	Stream				
*Date Submitted:	1/26/2015				
*Submitted Within Sixty (60) days:	yes				
<i>If not, explain:</i>					
*Contract Vendor Name:	Business Products Group Inc.				
*Current or Proposed Maximum Liability:	\$1,500,000				
*Estimated Total Spend for Commodities:					
<b>*Current or Proposed Contract Allocation by Fiscal Year:</b> <b><i>(as Shown on Most Current Fully Executed Contract Summary Sheet)</i></b>					
FY:2012	FY:2013	FY:2014	FY:2015	FY:2016	FY:2017
\$350,000.00	\$200,000.00	\$75,000.00	\$325,000.00	\$275,000.00	\$275,000.00
<b>*Current Total Expenditures by Fiscal Year of Contract:</b> <b><i>(attach backup documentation from Edison)</i></b>					
FY:2012	FY:2013	FY:2014	FY: 2015	FY	FY
\$6306.00	\$127,128.16	\$100,592.14	\$256,827.34	\$	\$
<b>IF</b> Contract Allocation has been greater than Contract Expenditures, please give the reasons and explain where surplus funds were spent:			The primary reason the yearly expenditures differ is because the STREAM leadership team and organization structure have changed significantly over time. The project has experienced some starts and stops along the way as items have been prioritized and reprioritized. Now that the Leadership team is pretty well in place and there is a rollout plan for Archibus modules, the project is moving along quickly. The order of implementation has changed slightly and some modules will be implemented in a parallel method instead of sequentially.		

Supplemental Documentation Required for  
Fiscal Review Committee

IF surplus funds have been carried forward, please give the reasons and provide the authority for the carry forward provision:		N/A	
IF Contract Expenditures exceeded Contract Allocation, please give the reasons and explain how funding was acquired to pay the overage:		N/A	
*Contract Funding Source/Amount:			
State:		Federal:	
<i>Interdepartmental:</i>	\$850,000.00	<i>Other:</i>	
If "other" please define:			
If "interdepartmental" please define:		Stream is responsible for managing the State's capital projects that are across multiple agencies.	
Dates of All Previous Amendments or Revisions: <i>(if applicable)</i>		Brief Description of Actions in Previous Amendments or Revisions: <i>(if applicable)</i>	
Amendment 1 02/28/13		Addition of E.19, "Participation Permitted by Participating Entities"	
Amendment 2 05/27/14		Increased the maximum liability in section C.1 and added section E.19 "Tennessee Department of Revenue Registration"	
Method of Original Award: <i>(if applicable)</i>		Request For Proposal (RFP)	
*What were the projected costs of the service for the entire term of the contract prior to contract award? How was this cost determined?		\$850,000.00 was determined through the RFP process.	
*List number of other potential vendors who could provide this good or service; efforts to identify other competitive procurement alternatives; and the reason(s) a sole-source contract is in the best interest of the State.		This was done through the RFP method with three potential vendors bidding. BRG was competitively selected through the RFP process and was the best evaluated proposer.	

Fiscal Year 2012

Vendor Name	Item	Voucher Ln Short Descr	UOM	Unit Price	Quantity Vouchered	Unit Price * Qty Vouchered	NIGP Code	Ship To Descr	City	St	PO Business Unit	Vnd Itm ID
Business Products Group Inc		ANNUAL ARCHIBUS SOFTWARE SUBSC	EA	6306.00000	1.0000	6306.000	208-20	INFORMATION SYSTEMS	NASHVILLE	TN	32101	
Total:						\$6,306.00						



Fiscal Year 2014

Vendor Name	Item	Voucher Ln Short Descr	UOM	Unit Price	Quantity Vouchered	Unit Price * Qty Vouchered	NIGP Code	Ship To Descr	City	St	PO Business Unit	Vnd Itm ID
Business Products Group Inc	1000144955	ARCHIBUS - Personnel - Project	HR	149.00000	3.7500	558.750	920-45	WILLIAM R SNODGRASS-TN TOWER	NASHVILLE	TN	32101	BPG56
Business Products Group Inc	1000144955	ARCHIBUS - Personnel - Project	HR	149.00000	30.7500	4581.750	920-45	WILLIAM R SNODGRASS-TN TOWER	NASHVILLE	TN	32101	BPG56
Business Products Group Inc	1000145038	ARCHIBUS - Personnel - System	HR	149.00000	80.0000	11920.000	920-45	WILLIAM R SNODGRASS-TN TOWER	NASHVILLE	TN	32101	BPG57
Business Products Group Inc	1000144777	ARCHIBUS - Personnel - Trainin	HR	149.00000	25.0000	3725.000	920-45	WILLIAM R SNODGRASS-TN TOWER	NASHVILLE	TN	32101	BPG61
Business Products Group Inc	1000144956	ARCHIBUS - Personnel - Project	HR	149.00000	3.2500	484.250	920-45	PM-FM Ship to location			32101	BPG119
Business Products Group Inc	1000145039	ARCHIBUS - Personnel - System	HR	149.00000	10.2500	1527.250	920-45	WILLIAM R SNODGRASS-TN TOWER	NASHVILLE	TN	32101	BPG120
Business Products Group Inc	1000144956	ARCHIBUS - Personnel - Project	HR	149.00000	51.2500	7636.250	920-45	WILLIAM R SNODGRASS-TN TOWER	NASHVILLE	TN	32101	BPG119
Business Products Group Inc	1000145039	ARCHIBUS - Personnel - System	HR	149.00000	2.7500	409.750	920-45	WILLIAM R SNODGRASS-TN TOWER	NASHVILLE	TN	32101	BPG120
Business Products Group Inc	1000144956	ARCHIBUS - Personnel - Project	HR	149.00000	83.0000	12367.000	920-45	WILLIAM R SNODGRASS-TN TOWER	NASHVILLE	TN	32101	BPG119
Business Products Group Inc	1000145039	ARCHIBUS - Personnel - System	HR	149.00000	20.0000	2980.000	920-45	WILLIAM R SNODGRASS-TN TOWER	NASHVILLE	TN	32101	BPG120
Business Products Group Inc		Travel Reimbursables 3 employe	LO	4199.86173	0.6509	2733.690	958-92	WILLIAM R SNODGRASS-TN TOWER	NASHVILLE	TN	32101	
Business Products Group Inc	1000144956	ARCHIBUS - Personnel - Project	HR	149.00000	28.5000	4246.500	920-45	WILLIAM R SNODGRASS-TN TOWER	NASHVILLE	TN	32101	BPG119
Business Products Group Inc	1000144956	ARCHIBUS - Personnel - Project	HR	149.00000	109.0000	16241.000	920-45	WILLIAM R SNODGRASS-TN TOWER	NASHVILLE	TN	32101	BPG119
Business Products Group Inc	1000145039	ARCHIBUS - Personnel - System	HR	149.00000	20.0000	2980.000	920-45	WILLIAM R SNODGRASS-TN TOWER	NASHVILLE	TN	32101	BPG120
Business Products Group Inc	1000144956	ARCHIBUS - Personnel - Project	HR	149.00000	36.0000	5364.000	920-45	WILLIAM R SNODGRASS-TN TOWER	NASHVILLE	TN	32101	BPG119
Business Products Group Inc	1000145039	ARCHIBUS - Personnel - System	HR	149.00000	16.5000	2458.500	920-45	WILLIAM R SNODGRASS-TN TOWER	NASHVILLE	TN	32101	BPG120
Business Products Group Inc		Travel Reimbursment for 3 Empl	EA	3100.39467	0.4054	1256.899	958-92	WILLIAM R SNODGRASS-TN TOWER	NASHVILLE	TN	32101	
Business Products Group Inc		Travel Reimbursables 3 employe	LO	4199.00990	0.3030	1272.299	958-92	WILLIAM R SNODGRASS-TN TOWER	NASHVILLE	TN	32101	
Business Products Group Inc		Travel Reimbursement (3 employ	LO	4200.00000	0.9995	4197.900	958-92	WILLIAM R SNODGRASS-TN TOWER	NASHVILLE	TN	32101	
Business Products Group Inc	1000144956	ARCHIBUS - Personnel - Project	HR	149.00000	19.0000	2831.000	920-45	WILLIAM R SNODGRASS-TN TOWER	NASHVILLE	TN	32101	BPG119
Business Products Group Inc	1000145039	ARCHIBUS - Personnel - System	HR	149.00000	8.2500	1229.250	920-45	WILLIAM R SNODGRASS-TN TOWER	NASHVILLE	TN	32101	BPG120
Business Products Group Inc	1000144956	ARCHIBUS - Personnel - Project	HR	149.00000	3.5000	521.500	920-45	WILLIAM R SNODGRASS-TN TOWER	NASHVILLE	TN	32101	BPG119
Business Products Group Inc	1000145039	ARCHIBUS - Personnel - System	HR	149.00000	10.0000	1490.000	920-45	WILLIAM R SNODGRASS-TN TOWER	NASHVILLE	TN	32101	BPG120
Business Products Group Inc	1000145039	ARCHIBUS - Personnel - System	HR	149.00000	3.2500	484.250	920-45	WILLIAM R SNODGRASS-TN TOWER	NASHVILLE	TN	32101	BPG120
Business Products Group Inc	1000145039	ARCHIBUS - Personnel - System	HR	149.00000	0.7500	111.750	920-45	WILLIAM R SNODGRASS-TN TOWER	NASHVILLE	TN	32101	BPG120
Business Products Group Inc	1000144956	ARCHIBUS - Personnel - Project	HR	149.00000	12.0000	1788.000	920-45	WILLIAM R SNODGRASS-TN TOWER	NASHVILLE	TN	32101	BPG119
Business Products Group Inc	1000145039	ARCHIBUS - Personnel - System	HR	149.00000	7.0000	1043.000	920-45	WILLIAM R SNODGRASS-TN TOWER	NASHVILLE	TN	32101	BPG120
Business Products Group Inc		Travel Reimbursment for 3 Empl	EA	3099.73091	0.5946	1843.099	958-92	WILLIAM R SNODGRASS-TN TOWER	NASHVILLE	TN	32101	
Business Products Group Inc	1000145039	ARCHIBUS - Personnel - System	HR	149.00000	0.5000	74.500	920-45	WILLIAM R SNODGRASS-TN TOWER	NASHVILLE	TN	32101	BPG120
Business Products Group Inc	1000145039	ARCHIBUS - Personnel - System	HR	149.00000	15.0000	2235.000	920-45	WILLIAM R SNODGRASS-TN TOWER	NASHVILLE	TN	32101	BPG120
Business Products Group Inc		SUBSCRIPTION RENEWAL APR 14-15		0.00000	0.0000	0.000		PM-FM Ship to location				
Total:								\$100,592.14				



# Amendment Request

Route a completed request, as one file in PDF format, via e-mail attachment sent to: [Agsprrs.Agsprsr@tn.gov](mailto:Agsprrs.Agsprsr@tn.gov)

<b>APPROVED</b>	
<b>CHIEF PROCUREMENT OFFICER</b>	<b>DATE</b>

<b>Request Tracking #</b>	<b>32101-15009</b>	
<b>1. Procuring Agency</b>	<b>Department of General Services (DGS)</b>	
<b>2. Contractor</b>	<b>Business Products Group dba Business Resource Group</b>	
<b>3. Contract #</b>	<b>32101-30881</b>	
<b>4. Proposed Amendment #</b>	<b>3</b>	
<b>5. Edison ID #</b>	<b>30881</b>	
<b>6. Contract Begin Date</b>	<b>04/02/2012</b>	
<b>7. Current Contract End Date</b> – with ALL options to extend exercised	<b>04/01/2017</b>	
<b>8. Proposed Contract End Date</b> – with ALL options to extend exercised	<b>04/01/2017</b>	
<b>9. Current Maximum Contract Cost</b> – with ALL options to extend exercised	<b>\$ 1,500,000.00</b>	
<b>10. Proposed Maximum Contract Cost</b> – with ALL options to extend exercised	<b>\$ 1,500,000.00</b>	
<b>11. Office for Information Resources Pre-Approval Endorsement Request</b> – information technology service (N/A to THDA)	<input checked="" type="checkbox"/> Not Applicable <input type="checkbox"/> Attached	
<b>12. eHealth Pre-Approval Endorsement Request</b> – health-related professional, pharmaceutical, laboratory, or imaging	<input checked="" type="checkbox"/> Not Applicable <input type="checkbox"/> Attached	
<b>13. Human Resources Pre-Approval Endorsement Request</b> – state employee training service	<input checked="" type="checkbox"/> Not Applicable <input type="checkbox"/> Attached	
<b>14. Explanation Need for the Proposed Amendment</b>		
<p>To add the Environmental Health and Safety line items to the contract. This module did not exist at contract begin date. STREAM will use this module for tracking issues related to State property. No dollar amount is being requested for this amendment because the current contract amount is sufficient to acquire the licensing and subscriptions.</p>		
<b>15. Name &amp; Address of the Contractor's Principal Owner(s)</b> – NOT required for a TN state education institution		
<b>10440 N Central Expy Rm 1150, Dallas TX 75231</b>		

Request Tracking #	32101-15009
<b>16. Evidence Contractor's Experience &amp; Length Of Experience Providing the Goods or Services</b> This is the current contractor and have done business through this contract since 04/02/2012	
<b>17. Efforts to Identify Reasonable, Competitive, Procurement Alternatives</b> This was procured through a competitive RFP method	
<b>18. Justification</b> There is no increase in cost to this contract. It has already been accounted for in the current funds. No extension is taking place either. To add the Environmental Health and Safety line items to the contract. This module did not exist at contract begin date. STREAM will use this module for tracking issues related to State property. No dollar amount is being requested for this amendment because the current contract amount is sufficient to acquire the licensing and subscriptions.	
<b>Agency Head Signature and Date</b> – <i>MUST be signed by the ACTUAL agency head as detailed on the current Signature Certification. Signature by an authorized signatory is acceptable only in documented circumstances</i>	



## CONTRACT AMENDMENT COVER SHEET

<b>Agency Tracking #</b> 32101-15009	<b>Edison ID</b> 30881	<b>Contract #</b> 30881	<b>Amendment #</b> 3		
<b>Contractor Legal Entity Name</b> Business Products Group dba Business Resource Group (BRG)			<b>Edison Vendor ID</b> 150545		
<b>Amendment Purpose &amp; Effect(s)</b> To add the Environmental Health and Safety line items to the contract. This module did not exist at contract begin date. STREAM will use this module for tracking issues related to State property. No dollar amount is being requested for this amendment because the current contract amount is sufficient to acquire the licensing and subscriptions.					
<b>Amendment Changes Contract End Date:</b> <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		<b>End Date:</b> 4/1/2017			
<b>TOTAL Contract Amount INCREASE or DECREASE <u>per this Amendment</u></b> (zero if N/A):			<b>\$ 0</b>		
<b>Funding —</b>					
<b>FY</b>	<b>State</b>	<b>Federal</b>	<b>Interdepartmental</b>	<b>Other</b>	<b>TOTAL Contract Amount</b>
<b>TOTAL:</b>					
<b>American Recovery and Reinvestment Act (ARRA) Funding:</b> <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO					
<b>Budget Officer Confirmation:</b> There is a balance in the appropriation from which obligations hereunder are required to be paid that is not already encumbered to pay other obligations.			<i>CPO USE</i>		
<b>Speed Chart (optional)</b>		<b>Account Code (optional)</b>			

**AMENDMENT THREE  
OF CONTRACT 30881**

This Amendment is made and entered by and between the State of Tennessee, Department of General Services, hereinafter referred to as the "State" and Business Products Group dba Business Resource Group, hereinafter referred to as the "Contractor." For good and valuable consideration, the sufficiency of which is hereby acknowledged, it is mutually understood and agreed by and between said, undersigned contracting parties that the subject contract is hereby amended as follows:

Contract Attachment C: Catalog of Services is deleted in its entirety and replaced with the new attachment C: Catalog of Services attached hereto.

See attachment for list of additional line items to the original Attachment C, . Changes are highlighted on page 5.

Required Approvals. The State is not bound by this Amendment until it is signed by the contract parties and approved by appropriate officials in accordance with applicable Tennessee laws and regulations (depending upon the specifics of this contract, said officials may include, but are not limited to, the Commissioner of Finance and Administration, the Commissioner of Human Resources, and the Comptroller of the Treasury).

Amendment Effective Date. The revisions set forth herein shall be effective 04/17/2015. All other terms and conditions of this Contract not expressly amended herein shall remain in full force and effect.

**IN WITNESS WHEREOF,**

**Business Products Group dba Business Resource Group:**

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**SIGNATURE**

**DATE**

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**PRINTED NAME AND TITLE OF SIGNATORY (above)**

**Department of General Services:**

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**Robert E. Oglesby, Commissioner**

**DATE**



## ATTACHMENT C: Catalog of Services

Service Description		Year One Unit Cost (04/02/2012 through 04/01/2013)	Year Two Unit Cost (04/02/2013 through 04/01/2014)	Year Three Unit Cost (04/02/2014 through 04/01/2015)	Year Four Unit Cost (04/02/2015 through 04/01/2016)	Year Five Unit Cost (04/02/2016 through 04/01/2017)
<b>I. ARCHIBUS Enterprise Software Licensing (Refer to Contract Section A.6, ARCHIBUS Software Licensing and Upgrades)</b>						
<b>A.</b>	<b>Real Estate Portfolio Management</b>					
i.	Bundled Package- Real Estate Portfolio Management including Portfolio Management, Lease Administration, Cost Administration, Cost Chargeback & Invoicing, and Portfolio Forecasting	\$18,106.00 Per License	\$18,649.00 Per License	\$19,210.00 Per License	\$19,784.00 Per License	\$20,377.00 Per License
ii.	Portfolio Management – Web Central	\$5,363.00 Per License	\$5,524.00 Per License	\$5,690.00 Per License	\$5,861.00 Per License	\$6,037.00 Per License
iii.	Lease Administration – Web Central	\$5,363.00 Per License	\$5,524.00 Per License	\$5,690.00 Per License	\$5,861.00 Per License	\$6,037.00 Per License
iv.	Cost Administration – Web Central	\$5,363.00 Per License	\$5,524.00 Per License	\$5,690.00 Per License	\$5,861.00 Per License	\$6,037.00 Per License
v.	Cost Chargeback & Invoicing – Web Central	\$5,363.00 Per License	\$5,524.00 Per License	\$5,690.00 Per License	\$5,861.00 Per License	\$6,037.00 Per License
vi.	Portfolio Forecasting – Web Central	\$2,680.00 Per License	\$2,760.00 Per License	\$2,842.00 Per License	\$2,928.00 Per License	\$3,015.00 Per License
vii.	Real Property & Lease Management – Windows	\$1,741.00 Per License	\$1,793.00 Per License	\$1,847.00 Per License	\$1,902.00 Per License	\$1,960.00 Per License
<b>B.</b>	<b>Capital Project Management</b>					
i.	Bundled Package- Capital Projects	\$8,716.00 Per License	\$8,978.00 Per License	\$9,247.00 Per License	\$9,524.00 Per License	\$9,810.00 Per License



RFP#-16-10

	including Capital Budgeting & Project Management					
ii.	Capital Budgeting -- Web Central	\$5,363.00 Per License	\$5,524.00 Per License	\$5,690.00 Per License	\$5,861.00 Per License	\$6,037.00 Per License



ATTACHMENT C: Catalog of Services - Continued

I. ARCHIBUS Enterprise Software Licensing (Refer to Contract Section A.6, ARCHIBUS Software Licensing and Upgrades)

Service Description	Year One Unit Cost (04/02/2012 Through 04/01/2013)	Year Two Unit Cost (04/02/2013 Through 04/01/2014)	Year Three Unit Cost (04/02/2014 Through 04/01/2015)	Year Four Unit Cost (04/02/2015 Through 04/01/2016)	Year Five Unit Cost (04/02/2016 Through 04/01/2017)
Environmental Health and Safety – Web Central	n/a	n/a	\$8,181	\$8,426	

II. ARCHIBUS Enterprise Software Subscriptions (Refer to Contract Section A.6, ARCHIBUS Software Licensing and Upgrades)

Service Description	Year One Unit Cost (04/02/2012 Through 04/01/2013)	Year Two Unit Cost (04/02/2013 Through 04/01/2014)	Year Three Unit Cost (04/02/2014 Through 04/01/2015)	Year Four Unit Cost (04/02/2015 Through 04/01/2016)	Year Five Unit Cost (04/02/2016 Through 04/01/2017)
Environmental Health and Safety – Web Central	n/a	n/a	\$981	\$1,010	\$1,040



## ATTACHMENT C: Catalog of Services - Continued

Service Description		Year One Unit Cost (04/02/2012 through 04/01/2013)	Year Two Unit Cost (04/02/2013 through 04/01/2014)	Year Three Unit Cost (04/02/2014 through 04/01/2015)	Year Four Unit Cost (04/02/2015 through 04/01/2016)	Year Five Unit Cost (04/02/2016 through 04/01/2017)
iii.	Project Management – Web Central	\$5,363.00 Per License	\$5,524.00 Per License	\$5,690.00 Per License	\$5,861.00 Per License	\$6,037.00 Per License
iv.	Condition Assessment – Web Central	\$5,363.00 Per License	\$5,524.00 Per License	\$5,690.00 Per License	\$5,861.00 Per License	\$6,037.00 Per License
<b>C. Space Planning and Management</b>						
i.	Bundled Package-Space Management including Space Inventory & Performance, Personnel & Occupancy, and Space Chargeback	\$12,741.00 Per License	\$13,123.00 Per License	\$13,517.00 Per License	\$13,992.00 Per License	\$14,340.00 Per License
ii.	Space Inventory and Performance – Web Central	\$5,363.00 Per License	\$5,524.00 Per License	\$5,690.00 Per License	\$5,861.00 Per License	\$6,037.00 Per License
iii.	Personnel & Occupancy – Web Central	\$5,363.00 Per License	\$5,524.00 Per License	\$5,690.00 Per License	\$5,861.00 Per License	\$6,037.00 Per License
iv.	Space Chargeback – Web Central	\$5,363.00 Per License	\$5,524.00 Per License	\$5,690.00 Per License	\$5,861.00 Per License	\$6,037.00 Per License
v.	Strategic Master Planning – Windows	\$1,741.00 Per License	\$1,793.00 Per License	\$1,847.00 Per License	\$1,902.00 Per License	\$1,960.00 Per License
vi.	Space Management – Windows	\$1,741.00 Per License	\$1,793.00 Per License	\$1,847.00 Per License	\$1,902.00 Per License	\$1,960.00 Per License
<b>D. Move Management</b>						
i.	Enterprise Move Management – Web Central	\$5,363.00 Per License	\$5,524.00 Per License	\$5,690.00 Per License	\$5,861.00 Per License	\$6,037.00 Per License



**ATTACHMENT C: Catalog of Services - Continued**

Service Description		Year One Unit Cost (04/02/2012 through 04/01/2013)	Year Two Unit Cost (04/02/2013 through 04/01/2014)	Year Three Unit Cost (04/02/2014 through 04/01/2015)	Year Four Unit Cost (04/02/2015 through 04/01/2016)	Year Five Unit Cost (04/02/2016 through 04/01/2017)
<b>E</b>	<b>Asset Management</b>					
i.	Asset Portal – Web Central	\$2,680.00 Per License	\$2,760.00 Per License	\$2,842.00 Per License	\$2,928.00 Per License	\$3,015.00 Per License
ii.	Furniture and Equipment Management – Windows	\$1,741.00 Per License	\$1,793.00 Per License	\$1,847.00 Per License	\$1,902.00 Per License	\$1,960.00 Per License
iii.	Telecommunications & Cable Management – Windows	\$1,741.00 Per License	\$1,793.00 Per License	\$1,847.00 Per License	\$1,902.00 Per License	\$1,960.00 Per License
<b>F</b>	<b>Environmental &amp; Risk Management</b>					
i.	Energy Management – Web Central	\$5,363.00 Per License	\$5,524.00 Per License	\$5,690.00 Per License	\$5,861.00 Per License	\$6,037.00 Per License
ii.	Emergency Preparedness – Web Central	\$667.00 Per License	\$687.00 Per License	\$708.00 Per License	\$729.00 Per License	\$751.00 Per License
iii.	Environmental Sustainability – Web Central	\$5,363.00 Per License	\$5,524.00 Per License	\$5,690.00 Per License	\$5,861.00 Per License	\$6,037.00 Per License
iv.	Green Building- (V19.3) – Web Central	\$5,363.00 Per License	\$5,524.00 Per License	\$5,690.00 Per License	\$5,861.00 Per License	\$6,037.00 Per License



## ATTACHMENT C: Catalog of Services - Continued

Service Description		Year One Unit Cost (04/02/2012 through 04/01/2013)	Year Two Unit Cost (04/02/2013 through 04/01/2014)	Year Three Unit Cost (04/02/2014 through 04/01/2015)	Year Four Unit Cost (04/02/2015 through 04/01/2016)	Year Five Unit Cost (04/02/2016 through 04/01/2017)
<b>G</b>	<b>Building Operations</b>					
i.	Bundled Package- Building Operations including On Demand Work, Preventative Maintenance, and Service Desk	\$12,741.00 Per License	\$13,123.00 Per License	\$13,517.00 Per License	\$13,922.00 Per License	\$14,340.00 Per License
ii.	On Demand Work – Web Central	\$5,363.00 Per License	\$5,524.00 Per License	\$5,690.00 Per License	\$5,861.00 Per License	\$6,037.00 Per License
iii.	Preventive Maintenance – Web Central	\$5,363.00 Per License	\$5,524.00 Per License	\$5,690.00 Per License	\$5,861.00 Per License	\$6,037.00 Per License
iv.	Condition Assessment – Web Central	\$5,363.00 Per License	\$5,524.00 Per License	\$5,690.00 Per License	\$5,861.00 Per License	\$6,037.00 Per License
v.	Building Operations Management – Windows	\$1,741.00 Per License	\$1,793.00 Per License	\$1,847.00 Per License	\$1,902.00 Per License	\$1,960.00 Per License
vi.	Call Center Wizard – Windows	\$399.00 Per License	\$411.00 Per License	\$423.00 Per License	\$436.00 Per License	\$449.00 Per License
<b>H</b>	<b>Workplace Services</b>					
i.	Reservations – Web Central	\$5,363.00 Per License	\$5,524.00 Per License	\$5,690.00 Per License	\$5,861.00 Per License	\$6,037.00 Per License
ii.	Service Desk – Web Central	\$5,363.00 Per License	\$5,524.00 Per License	\$5,690.00 Per License	\$5,861.00 Per License	\$6,037.00 Per License
iii.	Hoteling – Web Central	\$5,363.00 Per License	\$5,524.00 Per License	\$5,690.00 Per License	\$5,861.00 Per License	\$6,037.00 Per License



## ATTACHMENT C: Catalog of Services - Continued

Service Description		Year One Unit Cost (04/02/2012 through 04/01/2013)	Year Two Unit Cost (04/02/2013 through 04/01/2014)	Year Three Unit Cost (04/02/2014 through 04/01/2015)	Year Four Unit Cost (04/02/2015 through 04/01/2016)	Year Five Unit Cost (04/02/2016 through 04/01/2017)
iv.	Fleet Management – Web Central (an ARCHIBUS Solutions Center product)	\$6,336.00 Per License	\$6,526.00 Per License	\$6,721.00 Per License	\$6,858.00 Per License	\$7,061.00 Per License
<b>I</b>	<b>Technology Extensions/Plug-ins</b>					
i.	Smart Client Extension for AutoCAD - Per License	\$1,741.00 Per License	\$1,793.00 Per License	\$1,847.00 Per License	\$1,902.00 Per License	\$1,960.00 Per License
ii.	Smart Client Extension for AutoCAD & Revit - Per License	\$2,009.00 Per License	\$2,069.00 Per License	\$2,131.00 Per License	\$2,195.00 Per License	\$2,261.00 Per License
iii.	Overlay with Design Management for AutoCAD – Per License	\$1,741.00 Per License	\$1,793.00 Per License	\$1,847.00 Per License	\$1,902.00 Per License	\$1,960.00 Per License
iv.	Overlay with Design Management for AutoCAD & REVIT – Windows –Per License	\$2,009.00 Per License	\$2,069.00 Per License	\$2,131.00 Per License	\$2,195.00 Per License	\$2,261.00 Per License
<b>J</b>	<b>ACP</b>					
i.	Web Central – Ten (10) concurrent user license – Web Central	\$2,091.00 Per License	\$2,154.00 Per License	\$2,218.00 Per License	\$2,285.00 Per License	\$2,353.00 Per License
ii.	Web Central – Twenty Five (25) concurrent user license – Web Central PER LICENSE	\$5,098.00 Per License	\$5,251.00 Per License	\$5,408.00 Per License	\$5,570.00 Per License	\$5,737.00 Per License
iii.	Web Central – Fifty (50) concurrent user license – Web Central	\$9,788.00 Per License	\$10,081.00 Per License	\$10,384.00 Per License	\$10,695.00 Per License	\$11,016.00 Per License



## ATTACHMENT C: Catalog of Services - Continued

Service Description		Year One Unit Cost (04/02/2012 through 04/01/2013)	Year Two Unit Cost (04/02/2013 through 04/01/2014)	Year Three Unit Cost (04/02/2014 through 04/01/2015)	Year Four Unit Cost (04/02/2015 through 04/01/2016)	Year Five Unit Cost (04/02/2016 through 04/01/2017)
iv.	Web Central – One hundred (100) concurrent user license – Web Central	\$18,938.00 Per License	\$19,506.00 Per License	\$20,091.00 Per License	\$20,694.00 Per License	\$21,315.00 Per License
v.	Web Central Core – for up to two hundred fifty (250) concurrent users	\$5,557.00 Per License	\$5,723.00 Per License	\$5,895.00 Per License	\$6,072.00 Per License	\$6,254.00 Per License
vi.	Executive Information System – One (1) concurrent user license – Windows	\$399.00 Per License	\$411.00 Per License	\$423.00 Per License	\$436.00 Per License	\$449.00 Per License
vii.	Executive Information System – Three (3) concurrent user license – Windows	\$1,197.00 Per License	\$1,233.00 Per License	\$1,269.00 Per License	\$1,308.00 Per License	\$1,347.00 Per License
viii.	Executive Information System – Five (5) concurrent user license – Windows	\$1,995.00 Per License	\$2,055.00 Per License	\$2,115.00 Per License	\$2,180.00 Per License	\$2,245.00 Per License
<b>ICP</b>						
i.	Client Server – One (1) ICP concurrent user license – Windows PER LICENSE	\$1,338.00 Per License	\$1,378.00 Per License	\$1,419.00 Per License	\$1,462.00 Per License	\$1,506.00 Per License
<b>EAL-Enterprise Access License</b>						
i.	EAL-10– Ten (10) PER LICENSE	\$2,091.00 Per License	\$2,154.00 Per License	\$2,218.00 Per License	\$2,285.00 Per License	\$2,353.00 Per License
ii.	EAL-25– Twenty Five (25) PER LICENSE	\$5,098.00 Per License	\$5,251.00 Per License	\$5,408.00 Per License	\$5,570.00 Per License	\$5,737.00 Per License
iii.	EAL-50– Fifty (50) PER LICENSE	\$9,788.00 Per License	\$10,081.00 Per License	\$10,384.00 Per License	\$10,695.00 Per License	\$11,016.00 Per License
iv.	EAL-100– One Hundred (100) PER LICENSE	\$18,938.00 Per License	\$19,506.00 Per License	\$20,091.00 Per License	\$20,694.00 Per License	\$21,315.00 Per License



## ATTACHMENT C: Catalog of Services - Continued

	Service Description	Year One Unit Cost (04/02/2012 through 04/01/2013)	Year Two Unit Cost (04/02/2013 through 04/01/2014)	Year Three Unit Cost (04/02/2014 through 04/01/2015)	Year Four Unit Cost (04/02/2015 through 04/01/2016)	Year Five Unit Cost (04/02/2016 through 04/01/2017)
<b>II. ARCHIBUS Enterprise Software Subscriptions (Refer to Contract Section A.6, ARCHIBUS Software Licensing and Upgrades)</b>						
<b>A.</b>	<b>Real Estate Portfolio Management</b>					
i.	Bundled Package-Real Estate Portfolio Management including Portfolio Management, Lease Administration, Cost Administration, Cost Chargeback & Invoicing, and Portfolio Forecasting	\$4,317.00 Per License Subscription Per Year	\$4,446.00 Per License Subscription Per Year	\$4,580.00 Per License Subscription Per Year	\$4,717.00 Per License Subscription Per Year	\$4,859.00 Per License Subscription Per Year
ii.	Portfolio Management – Web Central	\$959.00 Per License Subscription Per Year	\$988.00 Per License Subscription Per Year	\$1,017.00 Per License Subscription Per Year	\$1,047.00 Per License Subscription Per Year	\$1,079.00 Per License Subscription Per Year
iii.	Lease Administration – Web Central	\$959.00 Per License Subscription Per Year	\$988.00 Per License Subscription Per Year	\$1,017.00 Per License Subscription Per Year	\$1,047.00 Per License Subscription Per Year	\$1,079.00 Per License Subscription Per Year
iv.	Cost Administration – Web Central	\$959.00 Per License Subscription Per Year	\$988.00 Per License Subscription Per Year	\$1,017.00 Per License Subscription Per Year	\$1,047.00 Per License Subscription Per Year	\$1,079.00 Per License Subscription Per Year
v.	Cost Chargeback & Invoicing – Web Central	\$959.00 Per License Subscription Per Year	\$988.00 Per License Subscription Per Year	\$1,017.00 Per License Subscription Per Year	\$1,047.00 Per License Subscription Per Year	\$1,079.00 Per License Subscription Per Year
vi.	Portfolio Forecasting – Web Central	\$479.00 Per License Subscription Per Year	\$493.00 Per License Subscription Per Year	\$508.00 Per License Subscription Per Year	\$523.00 Per License Subscription Per Year	\$539.00 Per License Subscription Per Year



## ATTACHMENT C: Catalog of Services - Continued

Service Description		Year One Unit Cost (04/02/2012 through 04/01/2013)	Year Two Unit Cost (04/02/2013 through 04/01/2014)	Year Three Unit Cost (04/02/2014 through 04/01/2015)	Year Four Unit Cost (04/02/2015 through 04/01/2016)	Year Five Unit Cost (04/02/2016 through 04/01/2017)
vii.	Real Property & Lease Management – Windows	\$311.00 Per License Subscription Per Year	\$320.00 Per License Subscription Per Year	\$330.00 Per License Subscription Per Year	\$340.00 Per License Subscription Per Year	\$350.00 Per License Subscription Per Year
<b>B. Capital Project Management</b>						
i.	Bundled Package-Capital Projects including Capital Budgeting & Project Management	\$1,919.00 Per License Subscription Per Year	\$1,977.00 Per License Subscription Per Year	\$2,036.00 Per License Subscription Per Year	\$2,097.00 Per License Subscription Per Year	\$2,160.00 Per License Subscription Per Year
ii.	Capital Budgeting – Web Central	\$959.00 Per License Subscription Per Year	\$988.00 Per License Subscription Per Year	\$1,017.00 Per License Subscription Per Year	\$1,047.00 Per License Subscription Per Year	\$1,079.00 Per License Subscription Per Year
iii.	Project Management – Web Central	\$959.00 Per License Subscription Per Year	\$988.00 Per License Subscription Per Year	\$1,017.00 Per License Subscription Per Year	\$1,047.00 Per License Subscription Per Year	\$1,079.00 Per License Subscription Per Year
iv.	Condition Assessment – Web Central	\$959.00 Per License Subscription Per Year	\$988.00 Per License Subscription Per Year	\$1,017.00 Per License Subscription Per Year	\$1,047.00 Per License Subscription Per Year	\$1,079.00 Per License Subscription Per Year
v.	Condition Assessment – Windows	\$239.00 Per License Subscription Per Year	\$246.00 Per License Subscription Per Year	\$253.00 Per License Subscription Per Year	\$261.00 Per License Subscription Per Year	\$269.00 Per License Subscription Per Year
<b>C. Space Planning and Management</b>						
i.	Bundled Package-Space Management including Space Inventory & Performance, Personnel & Occupancy, and Space Chargeback	\$2,878 Per License Subscription Per Year	\$2,964 Per License Subscription Per Year	\$3,053 Per License Subscription Per Year	\$3,144 Per License Subscription Per Year	\$3,239 Per License Subscription Per Year
ii.	Space Inventory and Performance – Web Central	\$959.00 Per License Subscription Per Year	\$988.00 Per License Subscription Per Year	\$1,017.00 Per License Subscription Per Year	\$1,047.00 Per License Subscription Per Year	\$1,079.00 Per License Subscription Per Year
iii.	Personnel & Occupancy – Web Central	\$959.00 Per License Subscription Per Year	\$988.00 Per License Subscription Per Year	\$1,017.00 Per License Subscription Per Year	\$1,047.00 Per License Subscription Per Year	\$1,079.00 Per License Subscription Per Year



## ATTACHMENT C: Catalog of Services - Continued

Service Description		Year One Unit Cost (04/02/2012 through 04/01/2013)	Year Two Unit Cost (04/02/2013 through 04/01/2014)	Year Three Unit Cost (04/02/2014 through 04/01/2015)	Year Four Unit Cost (04/02/2015 through 04/01/2016)	Year Five Unit Cost (04/02/2016 through 04/01/2017)
iv.	Space Chargeback – Web Central	\$959.00 Per License Subscription Per Year	\$988.00 Per License Subscription Per Year	\$1,017.00 Per License Subscription Per Year	\$1,047.00 Per License Subscription Per Year	\$1,079.00 Per License Subscription Per Year
v.	Strategic Master Planning – Windows	\$311.00 Per License Subscription Per Year	\$320.00 Per License Subscription Per Year	\$330.00 Per License Subscription Per Year	\$340.00 Per License Subscription Per Year	\$350.00 Per License Subscription Per Year
vi.	Space Management – Windows	\$311.00 Per License Subscription Per Year	\$320.00 Per License Subscription Per Year	\$330.00 Per License Subscription Per Year	\$340.00 Per License Subscription Per Year	\$350.00 Per License Subscription Per Year
<b>D Move Management</b>						
i.	Enterprise Move Management – Web Central	\$959.00 Per License Subscription Per Year	\$988.00 Per License Subscription Per Year	\$1,017.00 Per License Subscription Per Year	\$1,047.00 Per License Subscription Per Year	\$1,079.00 Per License Subscription Per Year
<b>E Asset Management</b>						
i.	Asset Portal – Web Central	\$479.00 Per License Subscription Per Year	\$493.00 Per License Subscription Per Year	\$508.00 Per License Subscription Per Year	\$523.00 Per License Subscription Per Year	\$539.00 Per License Subscription Per Year
ii.	Furniture and Equipment Management – Windows	\$311.00 Per License Subscription Per Year	\$320.00 Per License Subscription Per Year	\$330.00 Per License Subscription Per Year	\$340.00 Per License Subscription Per Year	\$350.00 Per License Subscription Per Year
iii.	Telecommunications & Cable Management – Windows	\$311.00 Per License Subscription Per Year	\$320.00 Per License Subscription Per Year	\$330.00 Per License Subscription Per Year	\$340.00 Per License Subscription Per Year	\$350.00 Per License Subscription Per Year



RFP8-16-10

**ATTACHMENT C: Catalog of Services - Continued**

Service Description		Year One Unit Cost (04/02/2012 through 04/01/2013)	Year Two Unit Cost (04/02/2013 through 04/01/2014)	Year Three Unit Cost (04/02/2014 through 04/01/2015)	Year Four Unit Cost (04/02/2015 through 04/01/2016)	Year Five Unit Cost (04/02/2016 through 04/01/2017)
<b>F</b>	<b>Environmental &amp; Risk Management</b>					
i.	Energy Management – Web Central	\$959.00 Per License Subscription Per Year	\$988.00 Per License Subscription Per Year	\$1,017.00 Per License Subscription Per Year	\$1,047.00 Per License Subscription Per Year	\$1,079.00 Per License Subscription Per Year
ii.	Emergency Preparedness – Web Central	\$119.00 Per License Subscription Per Year	\$123.00 Per License Subscription Per Year	\$126.00 Per License Subscription Per Year	\$130.00 Per License Subscription Per Year	\$134.00 Per License Subscription Per Year
iii.	Environmental Sustainability – Web Central	\$959.00 Per License Subscription Per Year	\$988.00 Per License Subscription Per Year	\$1,017.00 Per License Subscription Per Year	\$1,047.00 Per License Subscription Per Year	\$1,079.00 Per License Subscription Per Year
iv.	Green Building- (V19.3) – Web Central	\$959.00 Per License Subscription Per Year	\$988.00 Per License Subscription Per Year	\$1,017.00 Per License Subscription Per Year	\$1,047.00 Per License Subscription Per Year	\$1,079.00 Per License Subscription Per Year
<b>G</b>	<b>Building Operations</b>					
i.	Bundled Package-Building Operations including On Demand Work, Preventative Maintenance, and Service Desk	\$2,878 Per License Subscription Per Year	\$2,964 Per License Subscription Per Year	\$3,053 Per License Subscription Per Year	\$3,144 Per License Subscription Per Year	\$3,239 Per License Subscription Per Year
ii.	On Demand Work – Web Central	\$959.00 Per License Subscription Per Year	\$988.00 Per License Subscription Per Year	\$1,017.00 Per License Subscription Per Year	\$1,047.00 Per License Subscription Per Year	\$1,079.00 Per License Subscription Per Year



## ATTACHMENT C: Catalog of Services - Continued

Service Description		Year One Unit Cost (04/02/2012 through 04/01/2013)	Year Two Unit Cost (04/02/2013 through 04/01/2014)	Year Three Unit Cost (04/02/2014 through 04/01/2015)	Year Four Unit Cost (04/02/2015 through 04/01/2016)	Year Five Unit Cost (04/02/2016 through 04/01/2017)
iii.	Preventive Maintenance – Web Central	\$959.00 Per License Subscription Per Year	\$988.00 Per License Subscription Per Year	\$1,017.00 Per License Subscription Per Year	\$1,047.00 Per License Subscription Per Year	\$1,079.00 Per License Subscription Per Year
iv.	Condition Assessment – Web Central	\$959.00 Per License Subscription Per Year	\$988.00 Per License Subscription Per Year	\$1,017.00 Per License Subscription Per Year	\$1,047.00 Per License Subscription Per Year	\$1,079.00 Per License Subscription Per Year
v.	Building Operations Management – Windows	\$311.00 Per License Subscription Per Year	\$320.00 Per License Subscription Per Year	\$330.00 Per License Subscription Per Year	\$340.00 Per License Subscription Per Year	\$350.00 Per License Subscription Per Year
vi.	Call Center Wizard – Windows	\$71.00 Per License Subscription Per Year	\$73.00 Per License Subscription Per Year	\$75.00 Per License Subscription Per Year	\$78.00 Per License Subscription Per Year	\$80.00 Per License Subscription Per Year
<b>H</b>	<b>Workplace Services</b>					
i.	Reservations – Web Central	\$959.00 Per License Subscription Per Year	\$988.00 Per License Subscription Per Year	\$1,017.00 Per License Subscription Per Year	\$1,047.00 Per License Subscription Per Year	\$1,079.00 Per License Subscription Per Year
ii.	Service Desk – Web Central	\$959.00 Per License Subscription Per Year	\$988.00 Per License Subscription Per Year	\$1,017.00 Per License Subscription Per Year	\$1,047.00 Per License Subscription Per Year	\$1,079.00 Per License Subscription Per Year



## ATTACHMENT C: Catalog of Services - Continued

Service Description		Year One Unit Cost (04/02/2012 through 04/01/2013)	Year Two Unit Cost (04/02/2013 through 04/01/2014)	Year Three Unit Cost (04/02/2014 through 04/01/2015)	Year Four Unit Cost (04/02/2015 through 04/01/2016)	Year Five Unit Cost (04/02/2016 through 04/01/2017)
iii.	Hoteling – Web Central	\$959.00 Per License Subscription Per Year	\$988.00 Per License Subscription Per Year	\$1,017.00 Per License Subscription Per Year	\$1,047.00 Per License Subscription Per Year	\$1,079.00 Per License Subscription Per Year
iv.	Fleet Management – Web Central (an ARCHIBUS Solutions Center product)	\$959.00 Per License Subscription Per Year	\$988.00 Per License Subscription Per Year	\$1,017.00 Per License Subscription Per Year	\$1,047.00 Per License Subscription Per Year	\$1,079.00 Per License Subscription Per Year
<b>I Technology Extensions/Plug-ins</b>						
i.	Smart Client Extension for AutoCAD	\$311.00 Per License Subscription Per Year	\$320.00 Per License Subscription Per Year	\$330.00 Per License Subscription Per Year	\$340.00 Per License Subscription Per Year	\$350.00 Per License Subscription Per Year
ii.	Smart Client Extension for AutoCAD & Revit	\$359.00 Per License Subscription Per Year	\$370.00 Per License Subscription Per Year	\$381.00 Per License Subscription Per Year	\$393.00 Per License Subscription Per Year	\$405.00 Per License Subscription Per Year
iii.	Overlay with Design Management for AutoCAD	\$311.00 Per License Subscription Per Year	\$320.00 Per License Subscription Per Year	\$330.00 Per License Subscription Per Year	\$340.00 Per License Subscription Per Year	\$350.00 Per License Subscription Per Year
iv.	Overlay with Design Management for AutoCAD & REVIT – Windows	\$359.00 Per License Subscription Per Year	\$370.00 Per License Subscription Per Year	\$381.00 Per License Subscription Per Year	\$393.00 Per License Subscription Per Year	\$405.00 Per License Subscription Per Year



## ATTACHMENT C: Catalog of Services - Continued

Service Description		Year One Unit Cost (04/02/2012 through 04/01/2013)	Year Two Unit Cost (04/02/2013 through 04/01/2014)	Year Three Unit Cost (04/02/2014 through 04/01/2015)	Year Four Unit Cost (04/02/2015 through 04/01/2016)	Year Five Unit Cost (04/02/2016 through 04/01/2017)
<b>J</b>	<b>ACP</b>					
i.	Web Central – Ten (10) concurrent user license – Web Central	\$355.00 Per License Subscription Per Year	\$366.00 Per License Subscription Per Year	\$376.00 Per License Subscription Per Year	\$388.00 Per License Subscription Per Year	\$399.00 Per License Subscription Per Year
ii.	Web Central – Twenty Five (25) concurrent user license – Web Central	\$865.00 Per License Subscription Per Year	\$891.00 Per License Subscription Per Year	\$918.00 Per License Subscription Per Year	\$945.00 Per License Subscription Per Year	\$973.00 Per License Subscription Per Year
iii.	Web Central – Fifty (50) concurrent user license – Web Central	\$1,668.00 Per License Subscription Per Year	\$1,718.00 Per License Subscription Per Year	\$1,770.00 Per License Subscription Per Year	\$1,823.00 Per License Subscription Per Year	\$1,878.00 Per License Subscription Per Year
iv.	Web Central – One hundred (100) concurrent user license – Web Central	\$3,227.00 Per License Subscription Per Year	\$3,324.00 Per License Subscription Per Year	\$3,423.00 Per License Subscription Per Year	\$3,526.00 Per License Subscription Per Year	\$3,632.00 Per License Subscription Per Year
v.	Web Central Core Program subscription for up to Two hundred fifty (250) concurrent users	\$749.00 Per License Subscription Per Year	\$772.00 Per License Subscription Per Year	\$795.00 Per License Subscription Per Year	\$818.00 Per License Subscription Per Year	\$842.00 Per License Subscription Per Year
vi.	Executive Information System – One (1) concurrent user license – Windows	\$71.00 Per License Subscription Per Year	\$71.00 Per License Subscription Per Year	\$71.00 Per License Subscription Per Year	\$71.00 Per License Subscription Per Year	\$71.00 Per License Subscription Per Year
vii.	Executive Information System – Three (3) concurrent user license – Windows	\$213.00 Per License Subscription Per Year	\$213.00 Per License Subscription Per Year	\$213.00 Per License Subscription Per Year	\$213.00 Per License Subscription Per Year	\$213.00 Per License Subscription Per Year
viii.	Executive Information System – Five (5) concurrent user license – Windows	\$355.00 Per License Subscription Per Year	\$355.00 Per License Subscription Per Year	\$355.00 Per License Subscription Per Year	\$355.00 Per License Subscription Per Year	\$355.00 Per License Subscription Per Year
	<b>ICP</b>					
i.	Client Server – One (1) ICP concurrent user license – Windows	\$239.00 Per License Subscription Per Year	\$246.00 Per License Subscription Per Year	\$253.00 Per License Subscription Per Year	\$261.00 Per License Subscription Per Year	\$269.00 Per License Subscription Per Year
	<b>EAL-Enterprise Access License</b>					
i.	EAL-10- Ten (10) PER LICENSE	\$355.00 Per License Subscription Per Year	\$366.00 Per License Subscription Per Year	\$377.00 Per License Subscription Per Year	\$388.00 Per License Subscription Per Year	\$399.00 Per License Subscription Per Year
ii.	EAL-25- Twenty Five (25) PER LICENSE	\$865.00 Per License Subscription Per Year	\$891.00 Per License Subscription Per Year	\$918.00 Per License Subscription Per Year	\$945.00 Per License Subscription Per Year	\$973.00 Per License Subscription Per Year



iii.	EAL-50– Fifty (50) PER LICENSE	\$1,668.00 Per License Subscription Per Year	\$1,718.00 Per License Subscription Per Year	\$1,770.00 Per License Subscription Per Year	\$1,823.00 Per License Subscription Per Year	\$1,878.00 Per License Subscription Per Year
iv.	EAL-100– One Hundred (100) PER LICENSE	\$3,227.00 Per License Subscription Per Year	\$3,324.00 Per License Subscription Per Year	\$3,423.00 Per License Subscription Per Year	\$3,526.00 Per License Subscription Per Year	\$3,632.00 Per License Subscription Per Year

**ATTACHMENT C: Catalog of Services - Continued**

Service Description		Year One Unit Cost (04/02/2012 through 04/01/2013)	Year Two Unit Cost (04/02/2013 through 04/01/2014)	Year Three Unit Cost (04/02/2014 through 04/01/2015)	Year Four Unit Cost (04/02/2015 through 04/01/2016)	Year Five Unit Cost (04/02/2016 through 04/01/2017)
<b>III. ARCHIBUS Technical Support Services (Refer to Contract Section A.7, ARCHIBUS Technical Support)</b>						
<b>A</b>	<b>Technical Support</b>	\$132.00 Per Hour	\$132.00 Per Hour	\$138.00 Per Hour	\$143.00 Per Hour	\$149.00 Per Hour
<b>IV. ARCHIBUS Consulting Services (Refer to Contract Section A.13, ARCHIBUS Statement of Work Process)</b>						
<b>A</b>	<b>Personnel</b>					
i.	Project Manager	\$149.00 Per Hour	\$149.00 Per Hour	\$155.00 Per Hour	\$161.00 Per Hour	\$168.00 Per Hour
ii.	System Engineer	\$149.00 Per Hour	\$149.00 Per Hour	\$155.00 Per Hour	\$161.00 Per Hour	\$168.00 Per Hour
iii.	System Programmer	\$132.00 Per Hour	\$132.00 Per Hour	\$138.00 Per Hour	\$143.00 Per Hour	\$149.00 Per Hour
iv.	Senior CAD Technician	\$48.00 Per Hour	\$48.00 Per Hour	\$50.00 Per Hour	\$52.00 Per Hour	\$54.00 Per Hour
v.	CAD Technician	\$42.00 Per Hour	\$42.00 Per Hour	\$44.00 Per Hour	\$46.00 Per Hour	\$48.00 Per Hour
<b>B</b>	<b>Training Services</b>	\$149.00 Per Hour	\$149.00 Per Hour	\$153.33 per Hour	\$158.00 Per Hour	\$162.67 Per Hour
<b>C</b>	<b>Training Curriculum Preparation</b>	\$149.00 Per Hour	\$149.00 Per Hour	\$153.33 Per Hour	\$158.00 Per Hour	\$162.67 Per Hour
<b>D</b>	<b>Estimating Services</b>	\$149.00 Per Hour	\$149.00 Per Hour	\$155.00 Per Hour	\$161.00 Per Hour	\$168.00 Per Hour

All parties agree to the rates as listed above.

**Business Products Group dba Business Resource Group (BRG)**

  
CONTRACTOR SIGNATURE

5/8/12  
DATE



*Timothy Thomas*

RFP8-16-10

PRINTED NAME AND TITLE OF CONTRACTOR SIGNATORY (above)

DEPARTMENT OF GENERAL SERVICES:

*Steven G. Cates*

*5/8/12*

STEVEN G. CATES, COMMISSIONER

DATE

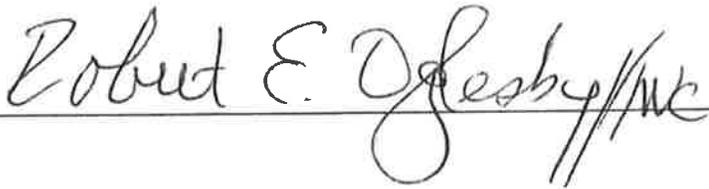
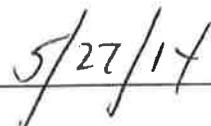
# Amendment Request

Route a completed request, as one file in PDF format, via e-mail attachment sent to: [Agsprs.Agsprs@tn.gov](mailto:Agsprs.Agsprs@tn.gov)

*(Handwritten initials: vcb)*

**APPROVED**  
*Michael F. Perry (MFP)*  
 5/30/14  
 CHIEF PROCUREMENT OFFICER      DATE

<b>Request Tracking #</b>	32101-14070	
<b>1. Procuring Agency</b>	DGS - STREAM	
<b>2. Contractor</b>	Business Products Group Inc	
<b>3. Contract #</b>	30881	
<b>4. Proposed Amendment #</b>	2	
<b>5. Edison ID #</b>	30881	
<b>6. Contract Begin Date</b>		04/02/2012
<b>7. Current Contract End Date</b> <i>- with ALL options to extend exercised</i>		04/01/2017
<b>8. Proposed Contract End Date</b> <i>- with ALL options to extend exercised</i>		04/01/2017
<b>9. Current Maximum Contract Cost</b> <i>- with ALL options to extend exercised</i>		\$ 850,000
<b>10. Proposed Maximum Contract Cost</b> <i>- with ALL options to extend exercised</i>		\$ 1,500,000
<b>11. Office for Information Resources Pre-Approval Endorsement Request</b> <i>- information technology service (N/A to THDA)</i>	<input checked="" type="checkbox"/> Not Applicable	<input type="checkbox"/> Attached
<b>12. eHealth Pre-Approval Endorsement Request</b> <i>- health-related professional, pharmaceutical, laboratory, or imaging</i>	<input checked="" type="checkbox"/> Not Applicable	<input type="checkbox"/> Attached
<b>13. Human Resources Pre-Approval Endorsement Request</b> <i>- state employee training service</i>	<input checked="" type="checkbox"/> Not Applicable	<input type="checkbox"/> Attached
<b>14. Explanation Need for the Proposed Amendment</b>		
<p>As we have met with the new STREAM leadership, we want to make sure we provide software that will encompass the full needs of STREAM. The State anticipates additional custom programming from the vendor in order to fit the State business processes. This amendment is to add the funding required allowing the additional work.</p>		

<b>Request Tracking #</b>	<b>32101-14070</b>
<b>15. Name &amp; Address of the Contractor's Principal Owner(s)</b> – NOT required for a TN state education institution  <b>Traci Doane</b> <b>10440 N Central Expressway Rm 1150 Dallas TX 75231</b>	
<b>16. Evidence Contractor's Experience &amp; Length Of Experience Providing the Goods or Services</b>  <b>The vendor has provided services under this contract since May of 2012 as contractually agreed and to the satisfaction of the State</b>	
<b>17. Efforts to Identify Reasonable, Competitive, Procurement Alternatives</b>  <b>N/A – This amendment is to increase the maximum liability of the contract</b>	
<b>18. Justification</b>  <b>After gaining a better understanding the STREAM business process, and having a better understanding of out-of-the box functionalities, we anticipate we will require additional software customizations from our vendor partner. Additionally, we see some new opportunities with the software that we would like to implement, where we would utilize our vendor partner for these changes as well.</b>	
<b>Agency Head Signature and Date – MUST be signed by the ACTUAL agency head as detailed on the current Signature Certification. Signature by an authorized signatory is acceptable only in documented circumstances</b>   	



## CONTRACT AMENDMENT COVER SHEET

Agency Tracking # 32107-00211	Edison ID 30881	Contract # 30881	Amendment # 2		
Contractor Legal Entity Name Business Products Group dba Business Resource Group (BRG)			Edison Vendor ID 150545		
Amendment Purpose & Effect(s) Increase the maximum liability					
Amendment Changes Contract End Date: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		End Date: 04/01/2017			
TOTAL Contract Amount INCREASE or DECREASE per this Amendment (zero if N/A):			<b>\$ 650,000.00</b>		
Funding —					
FY	State	Federal	Interdepartmental	Other	TOTAL Contract Amount
2012			\$350,000.00		\$350,000.00
2013			\$200,000.00		\$200,000.00
2014			\$75,000.00		\$75,000.00
2015			\$325,000.00		\$325,000.00
2016			\$275,000.00		\$275,000.00
2017			\$275,000.00		\$275,000.00
TOTAL:			<b>\$1,500,000.00</b>		<b>\$1,500,000.00</b>
American Recovery and Reinvestment Act (ARRA) Funding: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO					
Budget Officer Confirmation: There is a balance in the appropriation from which obligations hereunder are required to be paid that is not already encumbered to pay other obligations.  <i>Ronald A. Plum</i>			<i>CPO USE</i>		
Speed Chart (optional)		Account Code (optional)			



## AMENDMENT TWO OF CONTRACT 30881

This Amendment is made and entered by and between the State of Tennessee, Department of General Services, hereinafter referred to as the "State" and Business Products Group dba Business Resource Group (BRG), hereinafter referred to as the "Contractor." For good and valuable consideration, the sufficiency of which is hereby acknowledged, it is mutually understood and agreed by and between said, undersigned contracting parties that the subject contract is hereby amended as follows:

1. Contract section C.1. is deleted in its entirety and replaced with the following:

C.1. Maximum Liability. In no event shall the maximum liability of the State under this Contract exceed ONE MILLION FIVE HUNDRED THOUSAND DOLLARS (\$1,500,000.00). The payment rates in Section C.3 and the Travel Compensation provided in Section C.4. shall constitute the entire compensation due the Contractor for the Service and all of the contractor's obligations hereunder regardless of the difficulty, materials or equipment required. The payment rates include, but are not limited to, all applicable taxes, fees, overheads, and all other direct and indirect costs incurred or to be incurred by the Contractor.

The Contractor is not entitled to be paid the maximum liability for any period under the Contract or any extensions of the Contract for work not requested by the State. The maximum liability represents available funds for payment to the Contractor and does not guarantee payment of any such funds to the Contractor under this Contract unless the State requests work and the Contractor performs said work. In which case, the Contractor shall be paid in accordance with the payment rates detailed in section C.3. The State is under no obligation to request work from the Contractor in any specific dollar amounts or to request any work at all from the Contractor during any period of this Contract.

2. The following is added as Contract section E.19.

E.19. Tennessee Department of Revenue Registration. The Contractor shall be registered with the Department of Revenue for the collection of Tennessee sales and use tax. This registration requirement is a material requirement of this Contract.

Required Approvals. The State is not bound by this Amendment until it is signed by the contract parties and approved by appropriate officials in accordance with applicable Tennessee laws and regulations (depending upon the specifics of this contract, said officials may include, but are not limited to, the Commissioner of Finance and Administration, the Commissioner of Human Resources, and the Comptroller of the Treasury).



Amendment Effective Date. The revisions set forth herein shall be effective August 1, 2014. All other terms and conditions of this Contract not expressly amended herein shall remain in full force and effect.

**IN WITNESS WHEREOF,**

**Business Products Group dba Business Resource Group (BRG):**

**Michael Shearin**

Digitally signed by Michael Shearin  
DN: cn=Michael Shearin, o=BRG, ou,  
email=mshearin@brg.com, c=US  
Date: 2014.07.09 12:38:08 -04'00'

7/9/14

**SIGNATURE**

**DATE**

Michael Shearin, Account Director

**PRINTED NAME AND TITLE OF SIGNATORY (above)**

**Department of General Services:**

*Robert E. Oglesby*  
Robert E. Oglesby, Commissioner

5/27/14  
**DATE**



GENERAL ASSEMBLY OF THE STATE OF TENNESSEE  
FISCAL REVIEW COMMITTEE

320 Sixth Avenue, North – 8<sup>th</sup> Floor  
NASHVILLE, TENNESSEE 37243-0057  
615-741-2564

**Sen. Bill Ketron, Chairman**

Senators

Douglas Henry  
Brian Kelsey  
Steve Southerland  
Randy McNally, *ex officio*  
Lt. Governor Ron Ramsey, *ex officio*

Reginald Tate  
Ken Yager

**Rep. Mark White, Vice-Chairman**

Representatives

Charles Curtiss  
Jeremy Faison  
Brenda Gilmore  
Matthew Hill  
Charles Sargent, *ex officio*  
Speaker Beth Harwell, *ex officio*

Pat Marsh  
Mark Pody  
David Shepard  
Tim Wirgau

**M E M O R A N D U M**

**TO:** Jessica Robertson, Chief Procurement Officer  
Department of General Services

**FROM:** Senator Bill Ketron, Chairman  
Representative Mark White, Vice-Chairman

BK MW

**DATE:** March 6, 2013

**SUBJECT:** **Contract Comments**  
(Fiscal Review Committee Meeting 2/25/13)

**RFS# 321.07-00211 (Edison # 30881)**

**Department: General Services**

**Division: Chief Procurement Office**

**Vendor: Business Products Group d.b.a. Business Resource Group (BRG)**

**Summary: The vendor is responsible for providing ARCHIBUS licensing and support services. The proposed amendment allows participating entities, such as local governments, institutions of higher education, and qualified non-profit entities to utilize this contract.**

**Current maximum liability: \$850,000**

**Proposed maximum liability: \$850,000**

After review, the Fiscal Review Committee voted to recommend approval of the contract amendment.

cc: The Honorable Steven Cates, Commissioner



STATE OF TENNESSEE  
DEPARTMENT OF GENERAL SERVICES

STEVEN G. CATES  
COMMISSIONER

BILL HASLAM  
GOVERNOR

TO: Ms. Leni Chick, Contract and Audit Coordinator, Fiscal Review Committee  
FROM: Jenny Young, Department of General Services  
DATE: February 13, 2013  
SUBJECT: Request for Approval, BRG Contract #30881

Please consider the enclosed request for a non-competitive amendment with Business Products Group d/b/a Business Resource Group ("BRG"). The Department of General Services competitively procured ARCHIBUS Licensing and Support through RFP #32107-00211 and awarded the contract to BRG on April 2, 2012.

The Department of General Services respectfully requests approval of the attached Amendment One, which would permit Participating Entities, such as Tennessee local governments and institutions of higher education to participate in this contract.

As the Participating Entity would be responsible for all payment obligations, this Amendment does not affect the Maximum Liability amount.

Please contact me at (615) 741-1298 with any questions or concerns. We appreciate your consideration of this matter.

Attachments:

- Exhibit A: Supplemental Documentation Required for Fiscal Review Committee
- Exhibit B: Original Contract with Summary Sheet
- Exhibit C: Proposed Amendment One with Summary Sheet
- Exhibit D: Non-Competitive Amendment Request with OIR Endorsement
- Exhibit E: Additional Documentation for Support, Edison Report CN\_021

THE OFFICE OF SERVICES CONTRACTING

312 ROSA L. PARKS AVENUE, 24TH FLOOR • NASHVILLE, TENNESSEE 37243  
(615) 741-1298 • (615) 253-7819 • FAX: (615) 532-6257 • WWW.TN.GOV/GENERALSERV/

Supplemental Documentation Required for  
Fiscal Review Committee

* Contact Name:	Jenny Young	* Contact Phone:	(615) 741-1298		
* Original Contract Number:	30881	* Original RFS Number:	32107-00211		
Edison Contract Number: <i>(if applicable)</i>	30881	Edison RFS Number: <i>(if applicable)</i>			
* Original Contract Begin Date:	April 2, 2012	* Current End Date:	April 1, 2017		
Current Request Amendment Number: <i>(if applicable)</i>	1				
Proposed Amendment Effective Date: <i>(if applicable)</i>	April 15, 2013				
* Department Submitting:	Department of General Services				
* Division:	CPO				
* Date Submitted:	February 13, 2013				
* Submitted Within Sixty (60) days:	Yes				
<i>If not, explain:</i>					
* Contract Vendor Name:	Business Products Group d/b/a Business Resource Group (BRG)				
* Current Maximum Liability:	\$850,000.00				
* Current Contract Allocation by Fiscal Year: <b><i>(as Shown on Most Current Fully Executed Contract Summary Sheet)</i></b>					
FY: 2012	FY: 2013	FY: 2014	FY: 2015	FY: 2016	FY: 2017
\$ 350,000.00	\$ 200,000.00	\$ 75,000.00	\$75,000.00	\$75,000.00	\$75,000.00
* Current Total Expenditures by Fiscal Year of Contract: <b><i>(attach backup documentation from STARS or FDAS report)</i></b>					
FY: 2012	FY: 2013	FY: 2014	FY: 2015	FY: 2016	FY: 2017
\$0	\$ 69,933.46	\$	\$	\$	\$
<b>IF</b> Contract Allocation has been greater than Contract Expenditures, please give the reasons and explain where surplus funds were spent:			The contract start date was towards the end of FY12 and the first invoices were not processed until FY13.		
<b>IF</b> surplus funds have been carried forward, please give the reasons and provide the authority for the carry forward provision:			Surplus funds remain available under the contract.		
<b>IF</b> Contract Expenditures exceeded Contract Allocation, please give the reasons and explain how funding was acquired to pay the overage:			n/a		

Supplemental Documentation Required for  
Fiscal Review Committee

*Contract Funding Source/Amount:	State:		Federal:	
Interdepartmental:			Other:	
If "other" please define:				
Dates of All Previous Amendments or Revisions: <i>(if applicable)</i>		Brief Description of Actions in Previous Amendments or Revisions: <i>(if applicable)</i>		
N/A				
Method of Original Award: <i>(if applicable)</i>		RFP		
*What were the projected costs of the service for the entire term of the contract prior to contract award?				



# Non-Competitive Amendment Request

NOT required for a contract with a federal, Tennessee, or Tennessee local government entity or a grant.  
Route a completed request, as one file in PDF format, via e-mail attachment sent to: [AgSprs.Agspr@state.tn.us](mailto:AgSprs.Agspr@state.tn.us)

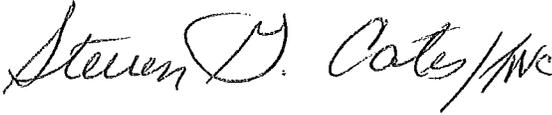
*SA*

**APPROVED**

*Jessica Robertson*

COMMISSIONER OF FINANCE & ADMINISTRATION *CPG*

<b>Request Tracking #</b>	32107-00211	
<b>1. Procuring Agency</b>	Department of General Services	
<b>2. Contractor</b>	Business Products Group dba Business Resource Group (BRG)	
<b>3. Contract #</b>	30881	
<b>4. Proposed Amendment #</b>	1	
<b>5. Edison ID #</b>	30881	
<b>6. Contract Begin Date</b>		4/2/2012
<b>7. Current Contract End Date</b> <i>- with ALL options to extend exercised</i>		4/1/2017
<b>8. Proposed Contract End Date</b> <i>- with ALL options to extend exercised</i>		4/1/2017
<b>9. Current Maximum Contract Cost</b> <i>- with ALL options to extend exercised</i>		\$ 850,000.00
<b>10. Proposed Maximum Contract Cost</b> <i>- with ALL options to extend exercised</i>		\$ 850,000.00
<b>11. Office for Information Resources Endorsement</b> <i>- Information technology service (N/A to THDA)</i>	<input type="checkbox"/> Not Applicable	<input checked="" type="checkbox"/> Attached
<b>12. eHealth Initiative Support</b> <i>- health-related professional, pharmaceutical, laboratory, or imaging</i>	<input checked="" type="checkbox"/> Not Applicable	<input type="checkbox"/> Attached
<b>13. Human Resources Support</b> <i>- state employee training service</i>	<input checked="" type="checkbox"/> Not Applicable	<input type="checkbox"/> Attached
<b>14. Explanation Need for the Proposed Amendment</b>		
Authorizes Tennessee local governments, institutions of higher education, and qualified non-profit entities to utilize the BRG contract.		
<b>15. Name &amp; Address of the Contractor's Principal Owner(s)</b> <i>- NOT required for a TN state education institution</i>		
Alan Neill, Vice President 10440 North Central Expressway, Suite 1150		

Request Tracking #	32107-00211
Dallas, TX 75231 aneill@brg.com	
<b>16. Evidence Contractor's Experience &amp; Length Of Experience Providing the Service</b> BRG was founded in 1986 and has been an ARCHIBUS, Inc. business partner for over 18 years. BRG is a Platinum Master Value Added Reseller (MVAR).	
<b>17. Efforts to Identify Reasonable, Competitive, Procurement Alternatives</b> BRG was competitively selected through the RFP process, RFP # 32107-00211. BRG was the best evaluated proposer, among three (3) proposals received, and was awarded the contract on April 2, 2012.	
<b>18. Justification</b> – <i>specifically explain why non-competitive negotiation is in the best interest of the state</i> The proposed amendment would allow Tennessee local governments, institutions of higher education, and qualified non-profit entities to utilize the BRG contract and take advantage of the State's pricing structure.	
<b>Agency Head Signature and Date</b> – <i>MUST be signed by the ACTUAL agency head as detailed on the current Signature Certification. Signature by an authorized signatory is acceptable only in documented exigent circumstances</i>   <span style="margin-left: 150px;">2/8/2013</span>	



## OIR Pre-Approval Endorsement Request E-Mail Transmittal

**TO :** Jane Chittenden, OIR Procurement & Contract Management Director  
Department of Finance & Administration  
E-mail : [Jane.Chittenden@tn.gov](mailto:Jane.Chittenden@tn.gov)

**FROM :** Jenny Young  
E-mail : [Jennifer.young@tn.gov](mailto:Jennifer.young@tn.gov)

**DATE :** February 8, 2013

**RE :** Request for OIR Pre-Approval Endorsement

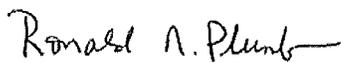
<b>Applicable RFS #</b> 32107-00211
<b>OIR Endorsement Signature &amp; Date:</b>
 Chief Information Officer
2/8/13
<i>NOTE: Proposed contract/grant support is applicable to the subject IT service technical merit.</i>

Office for Information Resources (OIR) pre-approval endorsement appears to be required pursuant to professional service contracting regulations pertaining to procurements with information technology as a component of the scope of service. This request seeks to ensure that OIR is aware of and has an opportunity to review the procurement detailed below and in the attached documents.

Please document OIR endorsement of the described procurement (with the appropriate signature above), and return this document via e-mail at your earliest convenience.

<b>Contracting Agency</b>	<b>Department of General Services</b>
<b>Agency Contact</b> (name, phone, e-mail)	Jenny Young, 741-1298, <a href="mailto:Jennifer.young@tn.gov">Jennifer.young@tn.gov</a>
<b>Subject Procurement Document</b> (mark one)	
<input type="checkbox"/> RFP	<input type="checkbox"/> Contract
<input type="checkbox"/> Competitive Negotiation Request	<input checked="" type="checkbox"/> Contract Amendment
<input type="checkbox"/> Alternative Procurement Method Request	<input type="checkbox"/> Grant
<input type="checkbox"/> Non-Competitive Contract Request	<input type="checkbox"/> Grant Amendment
<input type="checkbox"/> Non-Competitive Amendment Request	
<b>Information Systems Plan (ISP) Project Applicability</b>	
<input type="checkbox"/> Not Applicable to this Request	
<input checked="" type="checkbox"/> Applicable— ISP Project# AGE22	Rebecca DeVane, Department of General Services, Information Systems Consultant
<b>Response Confirmed by IT Director/Staff</b> (name):	

<b>Applicable RFS #</b> 32107-00211
<b>Required Attachments</b> (as applicable – copies without signatures acceptable) <input type="checkbox"/> RFP, Competitive Negotiation Request, Alternative Procurement Method Request, Non-Competitive Contract Request, Non-Competitive Amendment Request <input type="checkbox"/> Original Contract/Grant or Amendment <input checked="" type="checkbox"/> Proposed Contract/Grant or Amendment
<b>Subject Information Technology Service Description</b> (Brief summary of information technology services involved. Clearly identify included technologies such as system development/maintenance, security, networking, <i>etc.</i> As applicable, identify the contract & solicitation sections related to the IT services.)  BRG is providing ARCHIBUS licensing and support services, the proposed amendment would authorize Tennessee local governments, institutions of higher education, and qualified non-profit entities to utilize the BRG contract.  Refer to contract section A, Scope of Services, for a complete description of the IT services to be provided. Information related to the technologies involved is available in contract sections A.2 through A.5.

 <b>CONTRACT AMENDMENT</b>					
Agency Tracking # 32107-00211		Edison ID 30881		Contract # Amendment # 1	
Contractor Legal Entity Name Business Products Group dba Business Resource Group (BRG)				Edison Vendor ID 150545	
Amendment Purpose & Effect(s) Authorizes Tennessee local governments, institutions of higher education, and qualified non-profit entities to utilize the BRG contract.					
Amendment Changes Contract End Date: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO				End Date: 04/01/2017	
TOTAL Contract Amount INCREASE or DECREASE per this Amendment (zero if N/A):					\$ 0
Funding —					
FY	State	Federal	Interdepartmental	Other	TOTAL Contract Amount
2012			\$350,000.00		\$350,000.00
2013			\$200,000.00		\$200,000.00
2014			\$75,000.00		\$75,000.00
2015			\$75,000.00		\$75,000.00
2016			\$75,000.00		\$75,000.00
2017			\$75,000.00		\$75,000.00
<b>TOTAL:</b>			<b>\$850,000.00</b>		<b>\$850,000.00</b>
American Recovery and Reinvestment Act (ARRA) Funding: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO					
Budget Officer Confirmation: There is a balance in the appropriation from which obligations hereunder are required to be paid that is not already encumbered to pay other obligations.			OCR USE		
					
Speed Chart (optional)		Account Code (optional)			

**AMENDMENT ONE  
OF CONTRACT 30881**

This Contract, by and between the State of Tennessee, Department of General Services, hereinafter referred to as the "State" and Business Products Group dba Business Resource Group (BRG), hereinafter referred to as the "Contractor." It is mutually understood and agreed by and between said, undersigned contracting parties that the subject Contract is hereby amended as follows:

1. The following is added as Contract section E.19:

E.19. Participation Permitted by Participating Entities. The Contractor agrees to permit Tennessee local governments, institutions of higher education, and any corporation which is exempted from taxation under 26 U.S.C. § 501 (c)(3) ("Participating Entities") to participate in this Contract. Contractor agrees to extend its terms and pricing under this Contract to any Participating Entity that executes a Participating Addendum. A Participating Entity shall enter into a Participating Addendum with Contractor setting forth its specific terms and conditions, if any. The Participating Addendum shall be in a form agreed upon by the Contractor and the Participating Entity. Payment obligations for all orders placed by a Participating Entity shall be the sole responsibility of the Participating Entity and not of the State of Tennessee.

Required Approvals. The State is not bound by this Amendment until it is signed by the Contract parties and approved by appropriate officials in accordance with applicable Tennessee laws and regulations (depending upon the specifics of this Contract, said officials may include, but are not limited to, the Chief Procurement Officer, the Commissioner of Human Resources, and the Comptroller of the Treasury).

Amendment Effective Date. The revisions set forth herein shall be effective April 15, 2013. All other terms and conditions of this Contract not expressly amended herein shall remain in full force and effect.

**IN WITNESS WHEREOF,**

**Business Products Group dba Business Resource Group (BRG)**

  
\_\_\_\_\_  
SIGNATURE 2/18/2013  
DATE

ALAN S. NEILL - VICE PRESIDENT  
\_\_\_\_\_  
PRINTED NAME AND TITLE OF SIGNATORY (above)

**Tennessee Department of General Services**

  
\_\_\_\_\_  
Steven G. Cates, Commissioner 2/28/13  
DATE



# CONTRACT

(fee-for-service contract with an individual, business, non-profit, or governmental entity of another state)

<b>Begin Date</b> April 2, 2012	<b>End Date</b> April 1, 2017	<b>Agency Tracking #</b> 32107-00211	<b>Edison Record ID</b> 30881
------------------------------------	----------------------------------	---	----------------------------------

<b>Contractor Legal Entity Name</b> Business Products Group dba Business Resource Group (BRG)	<b>Edison Vendor ID</b> 150545
--	-----------------------------------

**Service Caption (one line only)**  
ARCHIBUS, Licensing and Support

<b>Subrecipient or Vendor</b> <input type="checkbox"/> Subrecipient <input checked="" type="checkbox"/> Vendor	<b>CFDA #</b>
---	---------------

Funding — FY	State	Federal	Interdepartmental	Other	TOTAL Contract Amount
2012			\$350,000.00		\$350,000.00
2013			\$200,000.00		\$200,000.00
2014			\$75,000.00		\$75,000.00
2015			\$75,000.00		\$75,000.00
2016			\$75,000.00		\$75,000.00
2017			\$75,000.00		\$75,000.00
<b>TOTAL:</b>			<b>\$850,000.00</b>		<b>\$850,000.00</b>

**American Recovery and Reinvestment Act (ARRA) Funding:**  YES  NO

**Ownership/Control**

African American   
 Asian   
 Hispanic   
 Native American   
 Female  
 Person w/Disability   
 Small Business   
 Government   
 NOT Minority/Disadvantaged  
 Other:

**Selection Method & Process Summary (mark the correct response to confirm the associated summary)**

RFP    The procurement process was completed in accordance with the approved RFP document and associated regulations.  
 Competitive Negotiation    The predefined, competitive, impartial, negotiation process was completed in accordance with the associated, approved procedures and evaluation criteria.  
 Alternative Competitive Method    The predefined, competitive, impartial, procurement process was completed in accordance with the associated, approved procedures and evaluation criteria.  
 Non-Competitive Negotiation    The non-competitive contractor selection was completed as approved, and the procurement process included a negotiation of best possible terms & price.  
 Other    The contractor selection was directed by law, court order, settlement agreement, or resulted from the state making the same agreement with all interested parties or all parties in a predetermined "class."

**Budget Officer Confirmation:** There is a balance in the appropriation from which obligations hereunder are required to be paid that is not already encumbered to pay other obligations.

*Ronald A. Plumb*

OCR USE - FA

**FA1238235**

<b>Speed Chart (optional)</b>	<b>Account Code (optional)</b>
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**CONTRACT**  
**BETWEEN THE STATE OF TENNESSEE,**  
**DEPARTMENT OF GENERAL SERVICES**  
**AND**  
**BUSINESS PRODUCTS GROUP dba BUSINESS RESOURCE GROUP (BRG)**

This Contract, by and between the State of Tennessee, Department of General Services, hereinafter referred to as the "State" and Business Products Group dba Business Resource Group (BRG), hereinafter referred to as the "Contractor," is for the provision of ARCHIBUS Licensing and Support Services, as further defined in the "SCOPE OF SERVICES."

The Contractor is a For-Profit Corporation.  
Contractor Edison Registration ID # 150545  
Contractor Place of Incorporation or Organization: Texas

**A. SCOPE OF SERVICES:**

A.1. The Contractor shall provide all service and deliverables as required, described, and detailed herein and shall meet all service and delivery timelines as specified by this Contract.

A.2. ARCHIBUS Technical Environment. The Contractor is responsible for ensuring that, on an ongoing basis, the ARCHIBUS solution provided will operate within the State's technical environment. As such, the Contractor will provide support for the ARCHIBUS solution while in operation in the current environment, in the target environment, and while migrating between the current and target technical environments. The remainder of this Section A.2., ARCHIBUS Technical Environment, provides information related to the technical environment in which the ARCHIBUS solution currently operates and the technical environment to which the State intends to migrate. Further, because it is the State's intent to migrate its Capital Projects Management solution (PITS) to the ARCHIBUS solution as soon as possible, information about the PITS current environment is included. This information is provided to more fully describe the State's expectations to the Contractor. However, this information is not all-inclusive and does not serve to limit the scope of services required of the Contractor related to this Section A.2., ARCHIBUS Technical Environment.

a. ARCHIBUS and PITS Current Technical Environment.

The ARCHIBUS data is currently stored in a SQL Server 2005 database located on a Windows 2003 server. The ARCHIBUS application (ARCHIBUS release 16 plus customizations) resides on a Windows Server 2003 VMWare application server. Note that the database is a version 15 data structure. The ARCHIBUS application is accessed from client PC's within the State's network. The client PCs run under the Windows XP operating system and have a minimum of a 1.2 GHz processor and 256 megabytes of random access memory with an AutoCAD overlay.

All custom reports are currently written in Crystal Reports. Background printing does not interfere with the use of the system. Batch processing, if required, is completed between the hours of 6:00 p.m. and 6:00 a.m. Central Time.

The PITS data is currently stored in a SQL Server 2000 database located on a Windows 2000 server. PITS is an Intranet application. The PITS application currently resides on a Windows 2000 Server. The application is accessed from client PCs within the State's network. The client side of the application uses Internet Explorer 5.5 or higher. COM+ and Microsoft Internet Information Server 5.0 web server or higher are currently used. The client PCs run under the Windows XP operating system and have a minimum of a 1.2 GHz processor and 256 megabytes of random access memory.



All PITS reports are currently written in Active Reports 2.0.0.1137, and require Microsoft Visual Studio 6 and Microsoft Visual Studio.NET. Any background printing does not interfere with the solution. Batch processing, if required, is completed between the hours of 6:00 p.m. 6:00 a.m. Central Time.

b. ARCHIBUS Target Technical Environment.

As addressed in Section A.6., ARCHIBUS Software Licensing and Upgrades, the State intends to upgrade to the current release of ARCHIBUS (version 19.1 at the time of preparing this RFP 32107.00211 for release), purchase additional ARCHIBUS components as required to meet the State's business needs, and to remain current in regards to applying upgrades and installing new releases. As such, the target technical environment will support the use of an Intranet solution.

The ARCHIBUS data will reside on a Microsoft SQL Server 2008 R2 or higher database server with Windows Server 2008 R2 or higher operating system. The application software will reside on a separate VMWare server utilizing RedHat Linux 5.0 or greater. The State recognizes ARCHIBUS version 19.1 requires the use of a Java application server. The State requires the application to use Java 1.6 or greater and strongly prefers the use of RedHat JBOSS 5.0 or greater. All application execution must occur behind the State's firewall. The application must support access via Microsoft Internet Explorer 7.0 or higher.

During the transition from version 16 to version 19.1 (or the then current release), the application will continue to be accessed from client PCs within the State's network. So long as this is necessary, the application must continue to support access from client PCs with a minimum of a 1.2 GHz processor, 256 megabytes of random access memory, and Windows XP or higher operating system.

The State's current implementation of ARCHIBUS is highly customized. However, it is the State's intent to implement the product as an "out-of-the-box", configurable solution. Any customizations needed to provide the State with the desired functionality must be approved by the State prior to development.

The application will be compliant with the State's Enterprise Information Security Policies. At a minimum, the application must be a secure application that utilizes Secure Socket Layers (SSL) or Transport Layer Security (TLS), with an encryption level of 128 bit. Further, the application must be available to users twenty-four hours per day, seven days per week (24/7). The Contractor may request a copy of the Enterprise Information Security Policies by submitting a written request to the contact listed in Section E.2., Communications and Contacts.

All new reports must be written in Crystal Reports. Any background printing must not interfere with the use of the system. If batch processing is required, it must be completed between the hours of 6:00 p.m. and 6:00 a.m. Central Time.

The State is currently using PeopleSoft Human Capital Management and Financial Supply Chain Management version 8.9, the installation of which is collectively known as Edison. As addressed in Section A.3., Edison Data Exchange, the State intends to exchange certain data between the ARCHIBUS solution and Edison as required to meet the State's business needs.

A.3. Edison Data Exchange. The Contractor will develop the means by which data is exchanged between the ARCHIBUS solution and Edison. The data to be exchanged could include, but is not limited to information related to the following,

- Capital projects: Creation and maintenance of information about contracts, contractors, projects, project funding, project expenditures, purchase orders, journals, accounts payable, invoicing, and payments.



- Leases (as Lessor and Lessee): Creation and maintenance of information about contracts, contractors, lease payments, lease collections, utility/expense payments, accounts payable, accounts receivable, property profiles, occupants, and occupancy.

The exchange of data will be bi-directional. Some data will originate in the ARCHIBUS solution and be passed to Edison; data to be exchanged will also originate in Edison and be passed to ARCHIBUS. It is the State's intent that the data exchange will be accomplished through the use of flat files that are processed in the ARCHIBUS solution and/or Edison between the hours of 6:00 p.m. and 6:00 a.m. Central Time. The layout of the flat files to be exchanged must conform to State specifications for the Edison Interface File Layouts, as they may be modified from time to time as required by version updates/upgrades. Specification and delivery will be requested and accomplished as described in Section A.13., ARCHIBUS Statement of Work Process.

- A.4. Disaster Recovery. System operations must provide the capability to recover from disaster. A daily backup of the entire system must be executable by the State and completed between the hours of 6:00 p.m. and 6:00 a.m. Central Time. The system must create and designate, by standard names, daily backups. The State is responsible for off-site storage facilities and off-site storage on a weekly basis.
- A.5. Non-standard Software. The Contractor may propose the use of software product(s) in addition to or in lieu of State standard software product(s), as described in Section E.16., Non-State Standard Software or Hardware.
- A.6. ARCHIBUS Software Licensing and Upgrades. The Contractor will provide the State with licenses for the currently marketed release(s) of ARCHIBUS software modules and Application Connection Points (ACPs) as of the request date at a cost according to Section C.3.b.(1) of this contract. The Contractor will provide to the State subscriptions to the ARCHIBUS Software Subscription Program for the software modules and ACPs licensed at a cost per Section C.3.b.(2) of this contract.

The software module and ACP licenses provided, and the subscriptions to the ARCHIBUS Software Subscription Program, are the property of the State upon payment of the Contractor's invoice for said item(s). The subscription in the ARCHIBUS Software Subscription Program entitles the State to all the rights and privileges of such subscription, as defined by the ARCHIBUS software manufacturer, including but not limited to receiving any upgrades, software fixes, and/or performance enhancement releases that may be issued by the ARCHIBUS software manufacturer during the subscription period.

In all cases in which licensing or subscription line items (refer to Sections C.3.b.(1) and C.3.b.(2) below) feature tiered pricing (e.g., cost per 10, 50, 100, etc. users) as reflected in the Catalog of Services, the State reserves the right to purchase such licenses or subscriptions using the combination(s) of tiered user counts that provide the State with the most favorable pricing.

- A.7. ARCHIBUS Technical Support. The Contractor will provide ARCHIBUS technical support to the State, including, but not limited to, telephone support and email support during the contract period. Technical support is intended to provide State staff (business and technical) with a means to obtain answers to questions about the use and support of the ARCHIBUS solution. Technical support is not intended to be the means by which other services outlined within this Contract's Scope of Services are provided.

Specifically, technical support is NOT the provision of:

- 1) On-site assistance with the installation/implementation of software upgrades and new releases;
- 2) On-site assistance related to recovery of the ARCHIBUS solution from a disaster;



- 3) ARCHIBUS solution performance measurement and optimization (refer to Section A.8.);
- 4) Training services and documentation (refer to Section A.9.);
- 5) Programming, configuration and customization services (refer to Section A.10.);
- 6) Problem resolution and response, although the identification or recognition of a problem in need of resolution and response may occur as a result of a technical support incident (refer to Section A.11.).
- 7) CAD-related ARCHIBUS services (refer to Section A.12.).

Specification and delivery of the above listed services indicated to be NOT considered technical support will be requested and accomplished as described in Section A.13., ARCHIBUS Statement of Work Process.

Technical support will be made available during the hours of 6:00 a.m. CST and 6:00 p.m. CST, Monday through Friday, excluding those days designated by the State as holidays. The State will designate a limited number of employees (ten (10) or less) who will be authorized to make use of the Contractor's technical support services. The form included as Attachment E will be completed and provided to the Contractor upon contract execution, and a current copy will be maintained in the contract file throughout the life of the contract.

In order for the technical support service to be considered available, the Contractor's technical support operation must be staffed with personnel who are qualified to answer the more commonly asked questions related to the use of ARCHIBUS, and are reasonably accessible during the hours and on the days indicated above. Reasonable accessibility is defined as, at a minimum, able to receive messages, either email or voice mail, and reply within one hour of message receipt or by 9:00 a.m. CST on the next business day if the message is delivered after 5:00 p.m. CST.

- A.8. ARCHIBUS Solution Performance. The Contractor will assist the State to evaluate the performance of the ARCHIBUS solution and provide to the State recommendations for optimizing performance. The State stipulates that the performance of the current ARCHIBUS solution has not been measured. However, as the ARCHIBUS solution is migrated to the target environment, measurement and optimization of the solution's performance will be requested. Specification and delivery of services as described in this Section A.8. will be requested and accomplished as described in Section A.13., ARCHIBUS Statement of Work Process.

At such time as the solution's performance and optimization effort is to begin, the State will define performance objectives in the Capacity Evaluation Plan. The Contractor will be provided this documentation prior to beginning the performance measurement and optimization effort, and will be allowed the opportunity to recommend revisions to the Capacity Evaluation Plan. Final approval of the Capacity Evaluation Plan rests solely with the State.

Once the Capacity Evaluation Plan is finalized, the Contractor will assist the State to evaluate key performance factors, including but not limited to:

- 1) Resource utilization – disk space, CPU utilization, available memory, memory utilization, and network utilization;
- 2) Processing – database sessions versus user sessions, transaction volumes, response times (end to end), input/output activity, and web server processes, including active execute queues, connections, garbage collection, idle threads, memory usage, server request time, sockets, throughput;
- 3) Installation – time to connect on first connection and on subsequent updates under the following scenarios: from within the State network and from home/mobile connections using a minimum of a 56K modem speed.



The Contractor will prepare, and submit to the State for review and approval, a Performance Evaluation Report that presents the findings of the evaluation of the solution's performance. The Performance Evaluation Report should provide documentation of the results of the evaluation, showing actual performance results in comparison to the performance objectives as defined in the Capacity Evaluation Plan. Any proposed network addition must be able to integrate with the existing State network. Detailed documentation must be provided, demonstrating how the network will achieve the desired response time. All calculations and assumptions are to be shown. The documentation shall, at minimum, show line speeds, devices supported per circuit and per location, routing, average and peak traffic load and average and worst case response times.

- A.9. ARCHIBUS Training Services and Documentation. The Contractor will provide training services to the State related to the use of the ARCHIBUS software and/or the business solutions implemented using ARCHIBUS. Training services for the State's technical staff will be provided, as requested. Training may be conducted on-site or through live-linked or WebEx training sessions. The Contractor will be compensated per training day, as defined Section C.3.d. Specification and delivery of ARCHIBUS training services will be requested and accomplished as described in Section A.13., ARCHIBUS Statement of Work Process.

The Contractor will provide any and all documentation pertaining to the ARCHIBUS software and all future documentation that is part of the ARCHIBUS software. Documentation, for purposes of this Section A.9., includes but is not limited to:

- 1) User Manual
- 2) Quick Reference User's Card
- 3) Operations Manual
- 4) Procedure Manual

The Contractor will provide that documentation which is provided by the software manufacturer with the purchase of the ARCHIBUS software to the State at no additional cost. Documentation of the ARCHIBUS solution that is prepared by the Contractor for use by the State, and that is above and beyond that which is provided by the ARCHIBUS software manufacturer will be requested and accomplished as described in Section A.13., ARCHIBUS Statement of Work Process.

The content of these manuals should be written in easy to understand language and include useful graphic presentations. The Contractor must provide to the State for its exclusive use two (2) electronic copies of all documentation. Further, if changes to the manuals are required as a result of changes made to ARCHIBUS (refer to Section A.10., Programming, Configuration and Customization Services), the updated documentation must be provided to the State as required by this Section A.9.

- A.10. Programming, Configuration and Customization Services. The Contractor will provide to the State programming, configuration and customization services, including but not limited to the following:

- 1) On-site assistance with the installation/implementation of software upgrades and new releases;
- 2) Provision of recommended implementation procedures for the effective utilization of ARCHIBUS;
- 3) Configuration of system functionality;
- 4) Conversion of existing database information into ARCHIBUS;
- 5) Creation of custom reports;
- 6) Modification of custom reports;



- 7) Conversion of custom reports to Crystal Reports;
- 8) Creation of custom code and/or database tables;
- 9) Modification of custom code and/or database tables.

The programming, configuration and customization services provided by the Contractor may result from a need to replace, repair, correct, modify, or otherwise update the existing ARCHIBUS solution. These services may also result from the State's request to enhance the ARCHIBUS solution. Regardless of the reason for the programming, configuration and customization services, specification and delivery of these above listed services will be requested and accomplished as described in Section A.13., ARCHIBUS Statement of Work Process.

The Contractor is required to fully test and review all programming, configuration and customization prior to delivery to the State. This may include, at the State's option, unit testing, integration testing, system testing, capacity testing, and regression testing. The Contractor is required to establish and maintain the technical environment necessary to enable this testing to be performed on the Contractor's premises. The Contractor will deliver documentation of the testing effort performed, and the testing results, upon delivery to the State of the programming, configuration and customization.

It is the State's expectation that all programming, configuration and customization will function accurately and without error at the time of delivery to the State. The State will perform testing to verify accurate and error free function; however, it is the State's expectation that few if any issues are identified as a result of the State's testing. If any issues are identified as a result of the State's testing, these issues will be resolved by the Contractor in a most timely manner.

- A.11. Problem Reporting and Response. The Contractor will respond to problem reports in an orderly and timely manner. A problem is defined as a failure of the solution, in whole or in part, or the solution's generation of an incorrect or inconsistent result. Problems are not defined as less than desirable or less than preferable processing, reporting, or presentation of data by the solution; these are enhancements (refer to severity level 4 below).

Problems may be identified through a number of means. Regardless of the means of identification, once a problem is identified, the State will log the problem by assigning the incident a unique incident number. The State will assign a severity level (refer to the severity level definitions below) to the problem at the time the incident is logged. The resulting incident log is the official record of outstanding issues to be addressed between the State and the Contractor. The State may in the future choose to use the State's Integrated Help Desk, which utilizes Remedy software, to facilitate the incident logging, reporting, response, and tracking.

The State will report a problem to the Contractor by emailing a description of the problem to the Contractor's designated staff. In the case of an urgent problem, the State will also contact the Contractor's designated staff by telephone. The State will designate a limited number of staff (less than ten (10)) that is authorized to report problems to the Contractor (reference Attachment B to this contract). This same staff is the State's designee for receiving the Contractor's response to a problem report. The Contractor will designate to the State a limited number of staff (less than ten (10)) that is authorized to receive problems reports from the State. This same staff is the Contractor's designee for submitting to the State the Contractor's response to a problem report.

#### Severity Level Definitions

Severity 1: results in the failure of the complete solution. There is no acceptable alternative that will yield the desired result.

Severity 2: results in the complete failure of a subsystem, key business or technical function, or of a software unit within the system. There is no way to make the failed component(s)



work. However, there is a documented, acceptable alternative that will yield the desired result. Note that if there is not a documented, acceptable alternative that will yield the desired result, the incident will be reclassified as a Severity 1 deficiency.

**Severity 3:** results in the system or a unit of the system producing incorrect, incomplete, or inconsistent results; however, does not result in the failure of the complete software system (Severity 1), or of a subsystem, key business or technical function, or software unit within the system (Severity 2). There is a documented, acceptable alternative that will yield the desired result. Note that if there is not a documented, acceptable alternative that will yield the desired result, the incident will be reclassified as a Severity 2 deficiency.

**Severity 4:** results in a less than desirable or less than preferable processing, reporting, or presentation of data by the system, whether upon input or after storage in the database; however, does not result in the failure of the complete software system (Severity 1), or of a subsystem, key business or technical function, or software unit within the system (Severity 2), or the system or a unit of the system producing incorrect, incomplete, or inconsistent results (Severity 3). There is a documented, acceptable alternative that will yield the desired result. Note that if there is not a documented, acceptable alternative that will yield the desired result, the incident will be reclassified as a Severity 3 deficiency.

For purposes of this Section A.11., as used in the description of the problem classification levels, final determination of the acceptability of an alternative rests solely with the State.

The Contractor will respond to the problem report as described below, depending upon the assigned severity level. In the event that the Contractor cannot resolve the deficiency within the indicated timeframe, through no fault of the Contractor, then the Contractor may request the State to grant an extension in writing; the State shall not unreasonably deny such requests.

	<b>Severity 1 Problem</b>	<b>Severity 2 Problem</b>	<b>Severity 3 Problem</b>	<b>Severity 4 Problem</b>
<b>Acknowledgement of Receipt of Problem Report</b>	Within the same business day of receiving the problem report.	Within one (1) business day of receiving the problem report.	Within one (1) business day of receiving the problem report.	Within one (1) business day of receiving the problem report. Indication should be given of whether or not resolution to the deficiency will be addressed with the next major product release.
<b>Resolution of the Deficiency</b>	Within one (1) business day from the time of first reporting or prior to the end of the contract term, whichever comes first.	Within five (5) business days from the time of first reporting or prior to the end of the contract term, whichever comes first	Within thirty (30) calendar days from the time of first reporting or prior to the end of the contract term, whichever comes first	If the resolution will not be made with the next major product release, only as requested via an ARCHIBUS Statement of Work (refer to Section A.13., <u>ARCHIBUS Statement of Work Process</u> )
<b>Pre-Authorization to Incur Billable</b>	No more than eight (8) hours total billable effort to resolve the	None	None	None



<b>Hours</b>	deficiency. A detailed statement of the actual effort incurred must be provided within two (2) business days from the time of first reporting. If the effort required to resolve the deficiency is more than eight (8) hours, there is no pre-authorization to proceed.			
<b>Estimate of Total Billable Effort Required to Resolve the Deficiency (refer to Section A.13., ARCHIBUS Statement of Work Process)</b>	Not required if the total billable effort to resolve the deficiency is no more than eight (8) hours. Else, within one (1) business day from the time of first reporting.	Within two (2) business days from the time of first reporting.	Within five (5) business days from the time of first reporting	Only as requested via an ARCHIBUS Statement of Work (refer to Section A.13., <u>ARCHIBUS Statement of Work Process</u> )

A.12. CAD-related Services. The Contractor shall provide CAD-related services, including but not limited to the following:

- 1) Creating AutoCAD floor plans from existing paper documents and for buildings that do not have existing paper documents.
- 2) Field verifying and updating existing AutoCAD floor plans and/or adding floor gross/care areas.
- 3) Adding departmental and/or gross areas to existing and/or new AutoCAD drawings and linking those to the ARCHIBUS solution, providing usable/rentable measurement per department, per floor, and per building.

Specification and delivery of the above listed services will be requested and accomplished as described in Section A.13., ARCHIBUS Statement of Work Process.

A.13. ARCHIBUS Statement of Work Process. All consulting services provided by the Contractor, excluding technical support (refer to Section A.7.), will be specified and delivered as requested in an ARCHIBUS Statement of Work (SOW). The services under the SOW will be performed by ARCHIBUS Support Staff with the skill sets listed in Section A.14. The ARCHIBUS Statement of Work form is included as Attachment D.

The State will submit an SOW to the Contractor by either faxing, or scanning and emailing the form to the Contractor's designated staff. In the case of a Contractor initiated SOW, the Contractor will either fax, or scan and email the form to the State's designated staff. The State will designate a limited number of staff (less than ten (10)) that is authorized to submit SOW's to the Contractor. This same staff is the State's designee for receiving the Contractor's detailed estimate and maximum cost assertion. The Contractor will designate to the State a limited number of staff (less than ten (10)) that is authorized to receive SOW's from the State. This same staff is the Contractor's designee for submitting to the State the Contractor's detailed estimate and maximum cost assertion. The form included as Attachment E will be completed and provided to the Contractor upon contract execution, and a current copy will be maintained in the contract file throughout the life of the contract.



The ARCHIBUS Statement of Work consists of the enumerated information below and is completed as follows:

- 1) Description of service requested (provided by the State), including any and all deliverables, specification of the programming, configuration and customization, etc., as applicable, conditions for acceptance, and the desired completion date;
- 2) Contractor's detail estimate of the effort required to deliver the service requested, which includes an itemized list of the support roles (refer to Section A.14) and associated costs that make up the maximum cost to deliver the service;
- 3) Assertion from the Contractor of the maximum cost to deliver the service requested;
- 4) Authorization to proceed from the State indicated by signature from the State's contact in Section E.2., Communications and Contacts.

Both the State and the Contractor may initiate the ARCHIBUS Statement of Work process. The Contractor may initiate the ARCHIBUS Statement of Work process as a result of a problem report with two exceptions:

- 1) A Severity 1 problem has been reported and the effort required to resolve the incident is no more than eight (8) hours total billable effort (No SOW required);
- 2) A Severity 4 problem has been reported (State initiated).

Reference Section A.11., Problem Reporting and Response for more information.

The State will initiate the ARCHIBUS Statement of Work process as a result of a Severity 4 problem report and in all circumstances not involving a problem report.

With a State initiated SOW, the State will provide a detailed description of the service requested. This description will be provided to the Contractor for use in the preparation of a detailed estimate of the effort. In the case of an SOW being prepared as a result of a problem report (Contractor initiated), the description of the service requested is the information contained in the problem report.

A detailed estimate is then prepared by the Contractor based upon the description of the service requested, and the units and per unit cost as described in Section C.3. The Contractor will also sign the ARCHIBUS Statement of Work indicating the maximum cost to the State to have the Contractor deliver the service requested. In order to prepare the detailed estimate, the Contractor is authorized to incur up to four (4) hours total billable effort per SOW. These billable hours should be itemized separately in the detailed estimate provided via the SOW.

For an ARCHIBUS Statement of Work being prepared as the result of a problem report, the Contractor will return the completed SOW to the State as outlined in Section A.11., Problem Reporting and Response. For all other ARCHIBUS Statements of Work being prepared, the Contractor will return the completed SOW to the State within five (5) business days of receipt of the SOW by the Contractor. The State will either authorize the Contractor to proceed with the service requested or cancel the Statement of Work with no further action on the part of the Contractor required. Should the State choose to cancel the Statement of Work, the Contractor will be compensated for the actual effort (up to four (4) hours) incurred to prepare the detailed estimate that was included in the canceled Statement of Work.

- A.14. ARCHIBUS Support Staff Skills and Experience. The Contractor will staff the support roles defined in Sections III and IV of Attachment C, Catalog of Services, with person(s) having skills and experience as follows:

Support Role	Skills and Experience Level Required
Technical Support	Five (5) years combined experience using ARCHIBUS as an end



	user and a system administrator.
Project Manager	Ten (10) years combined experience leading, managing and coordinating comparably scaled installations of ARCHIBUS, which involved configuration, programming, and customization, and solution performance evaluation and optimization, of which five (5) years must include above activities for a state government.
System Engineer	Ten (10) years combined experience configuring, programming, and customizing ARCHIBUS, solution performance evaluation and optimization, and preparing technical, system administration, and system user documentation.
System Programmer	Five (5) years combined experience configuring, programming, and customizing ARCHIBUS and ARCHIBUS databases.
Senior CAD Technician	Five (5) years combined experience creating AutoCAD floor plans from existing paper documents and for buildings that do not have existing paper documents; field verifying and updating existing AutoCAD floor plans and/or adding floor gross/care areas; adding departmental and/or gross areas to existing and/or new AutoCAD drawings and linking those to the ARCHIBUS solution, providing usable/rentable measurement per department, per floor, and per building.
CAD Technician	Two (2) years combined experience creating AutoCAD floor plans from existing paper documents and for buildings that do not have existing paper documents; field verifying and updating existing AutoCAD floor plans and/or adding floor gross/care areas; adding departmental and/or gross areas to existing and/or new AutoCAD drawings and linking those to the ARCHIBUS solution, providing usable/rentable measurement per department, per floor, and per building.
<b>Support Role</b>	<b>Skills and Experience Level Required</b>
Training	Five (5) years experience conducting classroom and/or WebEx training, with two (2) of these years being from conducting such training on the ARCHIBUS software modules.
Estimating	Five (5) years combined experience leading, managing and coordinating comparably scaled installations of ARCHIBUS, which involved configuration, programming, and customization, and solution performance evaluation and optimization.

**B. CONTRACT PERIOD:**

This Contract shall be effective for the period beginning April 2, 2012, and ending on April 1, 2017. The Contractor hereby acknowledges and affirms that the State shall have no obligation for services rendered by the Contractor which were not performed within this specified contract period.

**C. PAYMENT TERMS AND CONDITIONS:**

C.1. Maximum Liability. In no event shall the maximum liability of the State under this Contract exceed EIGHT HUNDRED AND FIFTY THOUSAND DOLLARS (\$850,000.00). The payment rates in Section C.3 and the Travel Compensation provided in Section C.4. shall constitute the entire compensation due the Contractor for the Service and all of the Contractor's obligations hereunder regardless of the difficulty, materials or equipment required. The payment rates



include, but are not limited to, all applicable taxes, fees, overheads, and all other direct and indirect costs incurred or to be incurred by the Contractor.

The Contractor is not entitled to be paid the maximum liability for any period under the Contract or any extensions of the Contract for work not requested by the State. The maximum liability represents available funds for payment to the Contractor and does not guarantee payment of any such funds to the Contractor under this Contract unless the State requests work and the Contractor performs said work. In which case, the Contractor shall be paid in accordance with the payment rates detailed in section C.3. The State is under no obligation to request work from the Contractor in any specific dollar amounts or to request any work at all from the Contractor during any period of this Contract.

C.2. Compensation Firm. The payment rates and the maximum liability of the State under this Contract are firm for the duration of the Contract and are not subject to escalation for any reason unless amended.

C.3. Payment Methodology. The Contractor shall be compensated based on the payment rates herein for units of service authorized by the State in a total amount not to exceed the Contract Maximum Liability established in section C.1.

a. The Contractor's compensation shall be contingent upon the satisfactory completion of units, milestones, or increments of service defined in Section A.

b. The Contractor shall be compensated for said units, milestones, or increments of service based upon the payment rates indicated in Attachment C, Catalog of Services, and as follows:

(1) The Contractor will be compensated for ARCHIBUS software modules and ACPs on a one-time charge, per license basis, payable at such time as the software is delivered to the State and available for installation. The version of the software to be purchased is as per Section A.6., ARCHIBUS Software Licensing and Upgrades.

(2) The Contractor will be compensated on a recurrent, per license per year basis for subscriptions to the ARCHIBUS Software Subscription Program (refer to Section A.6., ARCHIBUS Software Licensing and Upgrades.)

The first annual payment will be payable at such time as the subscription is activated and available for use by the State. If there is less than one year from the date at which a new subscription becomes payable, and the annual renewal date for all other subscriptions the State has previously purchased, the first annual payment will be prorated such that all subscriptions are annually renewed on the same date.

The Contractor will be compensated annually for each additional year that the State is subscribed to the ARCHIBUS Software Subscription Program, so long as the subscription remains activated and available for use by the State.

(3) The Contractor will be compensated for limited technical support as defined in Section A.7., ARCHIBUS Technical Support, on a per hour basis, payable monthly upon invoicing.

(4) The Contractor will be compensated for consulting services provided resulting from work authorized through an ARCHIBUS Statement of Work, payable upon the State's acceptance of the deliverables required by the Statement of Work (refer to Section A.13., ARCHIBUS Statement of Work Process).



- c. The Contractor shall not be compensated for travel time to the primary location of service provision.
- d. A "day" shall be defined as a minimum of eight (8) hours of service. If the Contractor provides fewer than eight hours of service in a standard twenty-four hour day, the Contractor shall bill *pro rata* for only those portions of the day in which service was actually delivered. The Contractor shall not bill more than the daily rate even if the Contractor works more than eight hours in a day.

C.4. Travel Compensation.

- a. Compensation to the Contractor for travel, meals, or lodging shall be subject to amounts and limitations specified in the "State Comprehensive Travel Regulations," as they are amended from time to time.
- b. The Contractor must include (in addition to other invoice requirements of this Contract) a complete itemization of travel compensation requested in accordance with and attaching to the invoice appropriate documentation and receipts as required by the above-referenced "State Comprehensive Travel Regulations."
- c. The Contractor will be reimbursed for travel involved in providing onsite support only when requested by the State and as authorized by email from the State's contact in Section E.2., Communications and Contacts. Such travel will always result from an authorized ARCHIBUS Statement of Work (refer to Section A.13., ARCHIBUS Statement of Work Process).

C.5. Invoice Requirements. The Contractor shall invoice the State only for completed increments of service and for the amount stipulated in section C.3, above, and present said invoices no more often than monthly, with all necessary supporting documentation, to:

Brad Taylor, IT Director  
Department of General Services  
312 Rosa L. Parks Avenue, 24<sup>th</sup> Floor  
Nashville, TN 37243

- a. Each invoice shall clearly and accurately detail all of the following required information (calculations must be extended and totaled correctly).
  - (1) Invoice Number (assigned by the Contractor)
  - (2) Invoice Date
  - (3) Contract Number (assigned by the State)
  - (4) Customer Account Name: Department of General Services, Information Technology Management
  - (5) Customer Account Number (assigned by the Contractor to the above-referenced Customer)
  - (6) Contractor Name
  - (7) Contractor Federal Employer Identification, Social Security, or Tennessee Edison Registration ID Number Referenced in Preamble of this Contract
  - (8) Contractor Contact for Invoice Questions (name, phone, and/or fax)
  - (9) Contractor Remittance Address
  - (10) Description of Delivered Service
  - (11) Complete Itemization of Charges, which shall detail the following:



- i. Service or Milestone Description (including name & title as applicable) of each service invoiced
      - ii. Number of Completed Units, Increments, Hours, or Days as applicable, of each service invoiced
      - iii. Applicable Payment Rate (as stipulated in Section C.3.) of each service invoiced
      - iv. Amount Due by Service
      - v. Total Amount Due for the invoice period
    - b. The Contractor understands and agrees that an invoice under this Contract shall:
      - (1) include only charges for service described in Contract Section A and in accordance with payment terms and conditions set forth in Contract Section C;
      - (2) only be submitted for completed service and shall not include any charge for future work;
      - (3) not include sales tax or shipping charges; and
      - (4) initiate the timeframe for payment (and any discounts) only when the State is in receipt of the invoice, and the invoice meets the minimum requirements of this section C.5.
  - C.6. Payment of Invoice. A payment by the State shall not prejudice the State's right to object to or question any payment, invoice, or matter in relation thereto. A payment by the State shall not be construed as acceptance of any part of the work or service provided or as approval of any amount invoiced.
  - C.7. Invoice Reductions. The Contractor's invoice shall be subject to reduction for amounts included in any invoice or payment theretofore made which are determined by the State, on the basis of audits conducted in accordance with the terms of this Contract, not to constitute proper remuneration for compensable services.
  - C.8. Deductions. The State reserves the right to deduct from amounts, which are or shall become due and payable to the Contractor under this or any contract between the Contractor and the State of Tennessee any amounts, which are or shall become due and payable to the State of Tennessee by the Contractor.
  - C.9. Prerequisite Documentation. The Contractor shall not invoice the State under this Contract until the State has received the following documentation properly completed.
    - a. The Contractor shall complete, sign, and present to the State an "Authorization Agreement for Automatic Deposit (ACH Credits) Form" provided by the State. By doing so, the Contractor acknowledges and agrees that, once said form is received by the State, all payments to the Contractor, under this or any other contract the Contractor has with the State of Tennessee shall be made by Automated Clearing House (ACH).
    - b. The Contractor shall complete, sign, and present to the State a "Substitute W-9 Form" provided by the State. The taxpayer identification number detailed by said form must agree with the Contractor's Federal Employer Identification Number or Tennessee Edison Registration ID referenced in this Contract.
- D. STANDARD TERMS AND CONDITIONS:**
- D.1. Required Approvals. The State is not bound by this Contract until it is signed by the contract parties and approved by appropriate officials in accordance with applicable Tennessee laws and regulations (depending upon the specifics of this contract, said officials may include, but are not limited to, the Commissioner of Finance and Administration, the Commissioner of Human Resources, and the Comptroller of the Treasury).



- D.2. Modification and Amendment. This Contract may be modified only by a written amendment signed by all parties hereto and approved by both the officials who approved the base contract and, depending upon the specifics of the contract as amended, any additional officials required by Tennessee laws and regulations (said officials may include, but are not limited to, the Commissioner of Finance and Administration, the Commissioner of Human Resources, and the Comptroller of the Treasury).
- D.3. Termination for Convenience. The State may terminate this Contract without cause for any reason. Said termination shall not be deemed a breach of contract by the State. The State shall give the Contractor at least thirty (30) days written notice before the effective termination date. The Contractor shall be entitled to compensation for satisfactory, authorized service completed as of the termination date, but in no event shall the State be liable to the Contractor for compensation for any service which has not been rendered. Upon such termination, the Contractor shall have no right to any actual general, special, incidental, consequential, or any other damages whatsoever of any description or amount.
- D.4. Termination for Cause. If the Contractor fails to properly perform its obligations under this Contract in a timely or proper manner, or if the Contractor violates any terms of this Contract, the State shall have the right to immediately terminate the Contract and withhold payments in excess of fair compensation for completed services. Notwithstanding the above, the Contractor shall not be relieved of liability to the State for damages sustained by virtue of any breach of this Contract by the Contractor.
- D.5. Subcontracting. The Contractor shall not assign this Contract or enter into a subcontract for any of the services performed under this Contract without obtaining the prior written approval of the State. If such subcontracts are approved by the State, each shall contain, at a minimum, sections of this Contract below pertaining to "Conflicts of Interest," "Nondiscrimination," and "Records" (as identified by the section headings). Notwithstanding any use of approved subcontractors, the Contractor shall be the prime contractor and shall be responsible for all work performed.
- D.6. Conflicts of Interest. The Contractor warrants that no part of the total Contract Amount shall be paid directly or indirectly to an employee or official of the State of Tennessee as wages, compensation, or gifts in exchange for acting as an officer, agent, employee, subcontractor, or consultant to the Contractor in connection with any work contemplated or performed relative to this Contract.
- The Contractor acknowledges, understands, and agrees that this Contract shall be null and void if the Contractor is, or within the past six months has been, an employee of the State of Tennessee or if the Contractor is an entity in which a controlling interest is held by an individual who is, or within the past six months has been, an employee of the State of Tennessee.
- D.7. Nondiscrimination. The Contractor hereby agrees, warrants, and assures that no person shall be excluded from participation in, be denied benefits of, or be otherwise subjected to discrimination in the performance of this Contract or in the employment practices of the Contractor on the grounds of handicap or disability, age, race, color, religion, sex, national origin, or any other classification protected by Federal, Tennessee State constitutional, or statutory law. The Contractor shall, upon request, show proof of such nondiscrimination and shall post in conspicuous places, available to all employees and applicants, notices of nondiscrimination.
- D.8. Prohibition of Illegal Immigrants. The requirements of *Tennessee Code Annotated*, Section 12-4-124, *et seq.*, addressing the use of illegal immigrants in the performance of any Contract to supply goods or services to the state of Tennessee, shall be a material provision of this Contract, a breach of which shall be grounds for monetary and other penalties, up to and including termination of this Contract.



- a. The Contractor hereby attests, certifies, warrants, and assures that the Contractor shall not knowingly utilize the services of an illegal immigrant in the performance of this Contract and shall not knowingly utilize the services of any subcontractor who will utilize the services of an illegal immigrant in the performance of this Contract. The Contractor shall reaffirm this attestation, in writing, by submitting to the State a completed and signed copy of the document at Attachment A, hereto, semi-annually during the period of this Contract. Such attestations shall be maintained by the Contractor and made available to state officials upon request.
  - b. Prior to the use of any subcontractor in the performance of this Contract, and semi-annually thereafter, during the period of this Contract, the Contractor shall obtain and retain a current, written attestation that the subcontractor shall not knowingly utilize the services of an illegal immigrant to perform work relative to this Contract and shall not knowingly utilize the services of any subcontractor who will utilize the services of an illegal immigrant to perform work relative to this Contract. Attestations obtained from such subcontractors shall be maintained by the Contractor and made available to state officials upon request.
  - c. The Contractor shall maintain records for all personnel used in the performance of this Contract. Said records shall be subject to review and random inspection at any reasonable time upon reasonable notice by the State.
  - d. The Contractor understands and agrees that failure to comply with this section will be subject to the sanctions of *Tennessee Code Annotated*, Section 12-4-124, *et seq.* for acts or omissions occurring after its effective date. This law requires the Commissioner of Finance and Administration to prohibit a contractor from contracting with, or submitting an offer, proposal, or bid to contract with the State of Tennessee to supply goods or services for a period of one year after a contractor is discovered to have knowingly used the services of illegal immigrants during the performance of this Contract.
  - e. For purposes of this Contract, "illegal immigrant" shall be defined as any person who is not either a United States citizen, a Lawful Permanent Resident, or a person whose physical presence in the United States is authorized or allowed by the federal Department of Homeland Security and who, under federal immigration laws and/or regulations, is authorized to be employed in the U.S. or is otherwise authorized to provide services under the Contract.
- D.9. Records. The Contractor shall maintain documentation for all charges under this Contract. The books, records, and documents of the Contractor, insofar as they relate to work performed or money received under this Contract, shall be maintained for a period of three (3) full years from the date of the final payment and shall be subject to audit at any reasonable time and upon reasonable notice by the State, the Comptroller of the Treasury, or their duly appointed representatives. The financial statements shall be prepared in accordance with generally accepted accounting principles.
- D.10. Prevailing Wage Rates. All contracts for construction, erection, or demolition or to install goods or materials that involve the expenditure of any funds derived from the State require compliance with the prevailing wage laws as provided in *Tennessee Code Annotated*, Section 12-4-401, *et seq.*
- D.11. Monitoring. The Contractor's activities conducted and records maintained pursuant to this Contract shall be subject to monitoring and evaluation by the State, the Comptroller of the Treasury, or their duly appointed representatives.
- D.12. Progress Reports. The Contractor shall submit brief, periodic, progress reports to the State as requested.



- D.13. Strict Performance. Failure by any party to this Contract to insist in any one or more cases upon the strict performance of any of the terms, covenants, conditions, or provisions of this Contract shall not be construed as a waiver or relinquishment of any such term, covenant, condition, or provision. No term or condition of this Contract shall be held to be waived, modified, or deleted except by a written amendment signed by the parties hereto.
- D.14. Independent Contractor. The parties hereto, in the performance of this Contract, shall not act as employees, partners, joint venturers, or associates of one another. It is expressly acknowledged by the parties hereto that such parties are independent contracting entities and that nothing in this Contract shall be construed to create an employer/employee relationship or to allow either to exercise control or direction over the manner or method by which the other transacts its business affairs or provides its usual services. The employees or agents of one party shall not be deemed or construed to be the employees or agents of the other party for any purpose whatsoever.
- The Contractor, being an independent contractor and not an employee of the State, agrees to carry adequate public liability and other appropriate forms of insurance, including adequate public liability and other appropriate forms of insurance on the Contractor's employees, and to pay all applicable taxes incident to this Contract.
- D.15. State Liability. The State shall have no liability except as specifically provided in this Contract.
- D.16. Force Majeure. The obligations of the parties to this Contract are subject to prevention by causes beyond the parties' control that could not be avoided by the exercise of due care including, but not limited to, natural disasters, riots, wars, epidemics, or any other similar cause.
- D.17. State and Federal Compliance. The Contractor shall comply with all applicable State and Federal laws and regulations in the performance of this Contract.
- D.18. Governing Law. This Contract shall be governed by and construed in accordance with the laws of the State of Tennessee. The Contractor agrees that it will be subject to the exclusive jurisdiction of the courts of the State of Tennessee in actions that may arise under this Contract. The Contractor acknowledges and agrees that any rights or claims against the State of Tennessee or its employees hereunder, and any remedies arising therefrom, shall be subject to and limited to those rights and remedies, if any, available under *Tennessee Code Annotated*, Sections 9-8-101 through 9-8-407.
- D.19. Completeness. This Contract is complete and contains the entire understanding between the parties relating to the subject matter contained herein, including all the terms and conditions of the parties' agreement. This Contract supersedes any and all prior understandings, representations, negotiations, and agreements between the parties relating hereto, whether written or oral.
- D.20. Severability. If any terms and conditions of this Contract are held to be invalid or unenforceable as a matter of law, the other terms and conditions hereof shall not be affected thereby and shall remain in full force and effect. To this end, the terms and conditions of this Contract are declared severable.
- D.21. Headings. Section headings of this Contract are for reference purposes only and shall not be construed as part of this Contract.

**E. SPECIAL TERMS AND CONDITIONS:**

- E.1. Conflicting Terms and Conditions. Should any of these special terms and conditions conflict with any other terms and conditions of this Contract, these special terms and conditions shall control.



- E.2. Communications and Contacts. All instructions, notices, consents, demands, or other communications required or contemplated by this Contract shall be in writing and shall be made by certified, first class mail, return receipt requested and postage prepaid, by overnight courier service with an asset tracking system, or by EMAIL or facsimile transmission with recipient confirmation. Any such communications, regardless of method of transmission, shall be addressed to the respective party at the appropriate mailing address, facsimile number, or EMAIL address as set forth below or to that of such other party or address, as may be hereafter specified by written notice.

The State:

Brad Taylor, IT Director  
Department of General Services  
312 Rosa L. Parks Avenue, 24<sup>th</sup> Floor, Nashville, TN 37243  
[brad.taylor@tn.gov](mailto:brad.taylor@tn.gov)  
Telephone # (615) 741-1889  
FAX # (615) 741-1789

The Contractor:

Alan Neill, Vice President  
Business Products Group dba Business Resource Group (BRG)  
10440 North Central Expressway, Suite 1150  
[aneill@brg.com](mailto:aneill@brg.com)

Telephone # 214-777-5181  
FAX # 214-889-5466

All instructions, notices, consents, demands, or other communications shall be considered effectively given upon receipt or recipient confirmation as may be required.

- E.3. Subject to Funds Availability. The Contract is subject to the appropriation and availability of State and/or Federal funds. In the event that the funds are not appropriated or are otherwise unavailable, the State reserves the right to terminate the Contract upon written notice to the Contractor. Said termination shall not be deemed a breach of Contract by the State. Upon receipt of the written notice, the Contractor shall cease all work associated with the Contract. Should such an event occur, the Contractor shall be entitled to compensation for all satisfactory and authorized services completed as of the termination date. Upon such termination, the Contractor shall have no right to recover from the State any actual, general, special, incidental, consequential, or any other damages whatsoever of any description or amount.
- E.4. Tennessee Consolidated Retirement System. The Contractor acknowledges and understands that, subject to statutory exceptions contained in *Tennessee Code Annotated*, Section 8-36-801, *et. seq.*, the law governing the Tennessee Consolidated Retirement System (TCRS), provides that if a retired member of TCRS, or of any superseded system administered by TCRS, or of any local retirement fund established pursuant to *Tennessee Code Annotated*, Title 8, Chapter 35, Part 3 accepts state employment, the member's retirement allowance is suspended during the period of the employment. Accordingly and notwithstanding any provision of this Contract to the contrary, the Contractor agrees that if it is later determined that the true nature of the working relationship between the Contractor and the State under this Contract is that of "employee/employer" and not that of an independent contractor, the Contractor, if a retired member of TCRS, may be required to repay to TCRS the amount of retirement benefits the Contractor received from TCRS during the period of this Contract.
- E.5. Insurance. The Contractor shall carry adequate liability and other appropriate forms of insurance.



- a. The Contractor shall maintain, at minimum, the following insurance coverage:
- (1) Workers' Compensation/ Employers' Liability (including all states coverage) with a limit not less than the relevant statutory amount or one million dollars (\$1,000,000) per occurrence for employers' liability whichever is greater.
  - (2) Comprehensive Commercial General Liability (including personal injury & property damage, premises/operations, independent contractor, contractual liability and completed operations/products) with a bodily injury/property damage combined single limit not less than one million dollars (\$1,000,000) per occurrence and two million dollars (\$2,000,000) aggregate.
  - (3) Automobile Coverage (including owned, leased, hired, and non-owned vehicles) with a bodily injury/property damage combined single limit not less than one million dollars (\$1,000,000) per occurrence.
- b. At any time State may require the Contractor to provide a valid Certificate of Insurance detailing Coverage Description; Insurance Company & Policy Number; Exceptions and Exclusions; Policy Effective Date; Policy Expiration Date; Limit(s) of Liability; and Name and Address of Insured. Failure to provide required evidence of insurance coverage shall be a material breach of this Contract.

E.6. Confidentiality of Records. Strict standards of confidentiality of records and information shall be maintained in accordance with applicable state and federal law. All material and information, regardless of form, medium or method of communication, provided to the Contractor by the State or acquired by the Contractor on behalf of the State shall be regarded as confidential information in accordance with the provisions of applicable state and federal law, state and federal rules and regulations, departmental policy, and ethical standards. Such confidential information shall not be disclosed, and all necessary steps shall be taken by the Contractor to safeguard the confidentiality of such material or information in conformance with applicable state and federal law, state and federal rules and regulations, departmental policy, and ethical standards.

The Contractor's obligations under this section do not apply to information in the public domain; entering the public domain but not from a breach by the Contractor of this Contract; previously possessed by the Contractor without written obligations to the State to protect it; acquired by the Contractor without written restrictions against disclosure from a third party which, to the Contractor's knowledge, is free to disclose the information; independently developed by the Contractor without the use of the State's information; or, disclosed by the State to others without restrictions against disclosure. Nothing in this paragraph shall permit Contractor to disclose any information that is confidential under federal or state law or regulations, regardless of whether it has been disclosed or made available to the Contractor due to intentional or negligent actions or inactions of agents of the State or third parties.

It is expressly understood and agreed the obligations set forth in this section shall survive the termination of this Contract.

E.7. State Ownership of Work Products. The State shall have ownership, right, title, and interest, including ownership of copyright, in all work products, including computer source code, created, designed, developed, derived, documented, installed, or delivered under this Contract subject to the next subsection and full and final payment for each "Work Product." The State shall have royalty-free and unlimited rights and license to use, disclose, reproduce, publish, distribute, modify, maintain, or create derivative works from, for any purpose whatsoever, all said Work Products.



- a. To the extent that the Contractor uses any of its pre-existing, proprietary or independently developed tools, materials or information ("Contractor Materials"), the Contractor shall retain all right, title and interest in and to such Contractor Materials, and the State shall acquire no right, title or interest in or to such Contractor Materials EXCEPT the Contractor grants to the State an unlimited, non-transferable license to use, copy and distribute internally, solely for the State's internal purposes, any Contractor Materials reasonably associated with any Work Product provided under the Contract.
  - b. The Contractor shall furnish such information and data as the State may request, including but not limited to computer code, that is applicable, essential, fundamental, or intrinsic to any Work Product and Contractor Materials reasonably associated with any Work Product, in accordance with this Contract and applicable state law.
  - c. Nothing in this Contract shall prohibit the Contractor's use for its own purposes of the general knowledge, skills, experience, ideas, concepts, know-how, and techniques obtained and used during the course of providing the services requested under this Contract.
  - d. Nothing in the Contract shall prohibit the Contractor from developing for itself, or for others, materials which are similar to and/or competitive with those that are produced under this Contract.
- E.8. Incorporation of Additional Documents. Each of the following documents is included as a part of this Contract by reference. In the event of a discrepancy or ambiguity regarding the Contractor's duties, responsibilities, and performance under this Contract, these items shall govern in order of precedence below.
- a. this Contract document with any attachments or exhibits (excluding the items listed at subsections b. through e., below);
  - b. any clarifications of or addenda to the Contractor's proposal seeking this Contract;
  - c. the State solicitation, as may be amended, requesting proposals in competition for this Contract;
  - d. any technical specifications provided to proposers during the procurement process to award this Contract;
  - e. the Contractor's proposal seeking this Contract.
- E.9. Prohibited Advertising. The Contractor shall not refer to this Contract or the Contractor's relationship with the State hereunder in commercial advertising in such a manner as to state or imply that the Contractor or the Contractor's services are endorsed. It is expressly understood and agreed that the obligations set forth in this section shall survive the termination of this Contract in perpetuity.
- E.10. Debarment and Suspension. The Contractor certifies, to the best of its knowledge and belief, that it, its current and future principals, its current and future subcontractors and their principals:
- a. are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal or state department or agency;



- b. have not within a three (3) year period preceding this Contract been convicted of, or had a civil judgment rendered against them from commission of fraud, or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or grant under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification, or destruction of records, making false statements, or receiving stolen property;
- c. are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses detailed in section b. of this certification; and
- d. have not within a three (3) year period preceding this Contract had one or more public transactions (federal, state, or local) terminated for cause or default.

The Contractor shall provide immediate written notice to the State if at any time it learns that there was an earlier failure to disclose information or that due to changed circumstances, its principals or the principals of its subcontractors are excluded or disqualified.

E.11. Contractor Commitment to Diversity. The Contractor shall comply with and make reasonable business efforts to exceed the commitment to diversity represented by the Contractor's proposal responding to RFP-32107.00211 (Attachment 6.2, Section B, Item B.15.) and the Contractor's Letter of Diversity Commitment contained in *pro forma* contract Attachment F. The Contractor shall assist the State in monitoring the Contractor's performance of this commitment by providing, as requested, a quarterly report of participation in the performance of this Contract by small business enterprises and businesses owned by minorities, women, and persons with a disability. Such reports shall be provided to the state of Tennessee Governor's Office of Diversity Business Enterprise in form and substance as required by said office.

E.12. Hold Harmless. The Contractor agrees to indemnify and hold harmless the State of Tennessee as well as its officers, agents, and employees from and against any and all claims, liabilities, losses, and causes of action which may arise, accrue, or result to any person, firm, corporation, or other entity which may be injured or damaged as a result of acts, omissions, or negligence on the part of the Contractor, its employees, or any person acting for or on its or their behalf relating to this Contract. The Contractor further agrees it shall be liable for the reasonable cost of attorneys for the State in the event such service is necessitated to enforce the terms of this Contract or otherwise enforce the obligations of the Contractor to the State.

In the event of any such suit or claim, the Contractor shall give the State immediate notice thereof and shall provide all assistance required by the State in the State's defense. The State shall give the Contractor written notice of any such claim or suit, and the Contractor shall have full right and obligation to conduct the Contractor's own defense thereof. Nothing contained herein shall be deemed to accord to the Contractor, through its attorney(s), the right to represent the State in any legal matter, such rights being governed by *Tennessee Code Annotated*, Section 8-6-106.

E.13. Breach. A party shall be deemed to have breached the Contract if any of the following occurs:

- failure to perform in accordance with any term or provision of the Contract;
- partial performance of any term or provision of the Contract;
- any act prohibited or restricted by the Contract, or
- violation of any warranty.

For purposes of this Contract, these items shall hereinafter be referred to as a "Breach."

- a. Contractor Breach— The State shall notify Contractor in writing of a Breach.



- (1) In event of a Breach by Contractor, the State shall have available the remedy of Actual Damages and any other remedy available at law or equity.
- (2) Partial Default— In the event of a Breach, the State may declare a Partial Default. In which case, the State shall provide the Contractor written notice of: (1) the date which Contractor shall terminate providing the service associated with the Breach; and (2) the date the State will begin to provide the service associated with the Breach. Notwithstanding the foregoing, the State may revise the time periods contained in the notice written to the Contractor.

In the event the State declares a Partial Default, the State may withhold, together with any other damages associated with the Breach, from the amounts due the Contractor the greater of: (1) amounts which would be paid the Contractor to provide the defaulted service; or (2) the cost to the State of providing the defaulted service, whether said service is provided by the State or a third party. To determine the amount the Contractor is being paid for any particular service, the Department shall be entitled to receive within five (5) days any requested material from Contractor. The State shall make the final and binding determination of said amount.

Upon Partial Default, the Contractor shall have no right to recover from the State any actual, general, special, incidental, consequential, or any other damages whatsoever of any description or amount. Contractor agrees to cooperate fully with the State in the event a Partial Default is taken.

- (3) Contract Termination— In the event of a Breach, the State may terminate the Contract immediately or in stages. The Contractor shall be notified of the termination in writing by the State. Said notice shall hereinafter be referred to as Termination Notice. The Termination Notice may specify either that the termination is to be effective immediately, on a date certain in the future, or that the Contractor shall cease operations under this Contract in stages. In the event of a termination, the State may withhold any amounts which may be due Contractor without waiver of any other remedy or damages available to the State at law or at equity. The Contractor shall be liable to the State for any and all damages incurred by the State and any and all expenses incurred by the State which exceed the amount the State would have paid Contractor under this Contract. Contractor agrees to cooperate with the State in the event of a Contract Termination or Partial Takeover.

- b. State Breach— In the event of a Breach of Contract by the State, the Contractor shall notify the State in writing within 30 days of any Breach of Contract by the State. Said notice shall contain a description of the Breach. Failure by the Contractor to provide said written notice shall operate as an absolute waiver by the Contractor of the State's Breach. In no event shall any Breach on the part of the State excuse the Contractor from full performance under this Contract. In the event of Breach by the State, the Contractor may avail itself of any remedy at law in the forum with appropriate jurisdiction; provided, however, failure by the Contractor to give the State written notice and opportunity to cure as described herein operates as a waiver of the State's Breach. Failure by the Contractor to file a claim before the appropriate forum in Tennessee with jurisdiction to hear such claim within one (1) year of the written notice of Breach shall operate as a waiver of said claim in its entirety. It is agreed by the parties this provision establishes a contractual period of limitations for any claim brought by the Contractor.

E.14. Partial Takeover. The State may, at its convenience and without cause, exercise a partial takeover of any service which the Contractor is obligated to perform under this Contract, including



but not limited to any service which is the subject of a subcontract between Contractor and a third party, although the Contractor is not in breach (hereinafter referred to as "Partial Takeover"). Said Partial Takeover shall not be deemed a Breach of Contract by the State. Contractor shall be given at least 30 days prior written notice of said Partial Takeover with said notice to specify the area(s) of service the State will assume and the date of said assumption. Any Partial Takeover by the State shall not alter in any way Contractor's other obligations under this Contract. The State may withhold from amounts due the Contractor the amount the Contractor would have been paid to deliver the service as determined by the State. The amounts shall be withheld effective as of the date the State assumes the service. Upon Partial Takeover, the Contractor shall have no right to recover from the State any actual, general, special, incidental, consequential, or any other damages whatsoever of any description or amount.

- E.15. Disclosure of Personal Identity Information. The Contractor shall report to the State any instances of unauthorized disclosure of confidential information that come to the attention of the Contractor. Any such report shall be made by the Contractor within twenty-four (24) hours after the instance has come to the attention of the Contractor. The Contractor, at the sole discretion of the State, shall provide no cost credit monitoring services for individuals that are deemed to be part of a potential disclosure. The Contractor shall bear the cost of notification to individuals having personal identity information involved in a potential disclosure event, including individual letters and/or public notice.
- E.16. Non-State Standard Software or Hardware. In the event that the Contractor wishes to introduce non-State standard software or hardware components ("products") into the State's technology environment, in support of, or related to, the services the Contractor is providing under this Contract, the Contractor must make a formal written request to the State prior to introducing the non-State Standard Products. Such a request is referred to as a "Non-State Standard Product Request."
- a. Non-State Standard Products are defined as:
- Any software that is not listed and designated as Current in the *Tennessee Enterprise Architecture*, as amended; or
  - Any hardware that is not listed and designated as Current in, or is not compatible with standards listed in, the *Tennessee Enterprise Architecture*, as amended.
- b. The State's Department of Finance and Administration, Office for Information Resources (OIR), shall consider the Non-State Standard Product Request and shall render a written determination, in the State's best interest, to approve or disapprove the request. If OIR disapproves the request, the Contractor agrees to withdraw the request and substitute State Standard Products in place of the Non-State Standard Products, at no additional cost to the State.
- E.17. Catalog of Services Updates.
- a. During the course of this contract, the State may request that the Contractor update the Catalog of Services with additional line items, otherwise known as "Non-Prepiced Items" or "NPIs." The NPIs shall be within the general scope of services. The State shall provide the Contractor with a written description of the NPI, and the Contractor shall submit a price to the State for the NPI.
- b. The State requires that the pricing offered to the State for NPIs be competitive with pricing offered to the market in general. The Contractor must provide detailed documentation to the State to substantiate the proposed cost(s).





**ATTACHMENT A**

**ATTESTATION RE PERSONNEL USED IN CONTRACT PERFORMANCE**

<b>SUBJECT CONTRACT NUMBER:</b>	Edison Contract ID#30881
<b>CONTRACTOR LEGAL ENTITY NAME:</b>	<b>Business Products Group dba Business Resource Group (BRG)</b>
<b>FEDERAL EMPLOYER IDENTIFICATION NUMBER:</b> (or Social Security Number)	06-1590800

**The Contractor, identified above, does hereby attest, certify, warrant, and assure that the Contractor shall not knowingly utilize the services of an illegal immigrant in the performance of this Contract and shall not knowingly utilize the services of any subcontractor who will utilize the services of an illegal immigrant in the performance of this Contract.**

**CONTRACTOR SIGNATURE**

NOTICE: This attestation MUST be signed by an individual empowered to contractually bind the Contractor. If said individual is not the chief executive or president, this document shall attach evidence showing the individual's authority to contractually bind the Contractor.

**TIMOTHY THOMAS, CHIEF FINANCIAL OFFICER**

**PRINTED NAME AND TITLE OF SIGNATORY**

4/2/12

**DATE OF ATTESTATION**



# State of Tennessee Enterprise Architecture

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## Technology Architecture

### Standard Product Components

Submitted on September 21, 2011 to:  
State of Tennessee Office for Information Resources Executive Leadership Team

Executive Sponsor:  
Mark Bengel  
State of Tennessee Chief Information Officer  
Department of Finance and Administration  
Office for Information Resources



# Technology Architecture Framework

The State of Tennessee Information Systems Council (ISC) has assigned the responsibility for the development of the State's Technology Architecture to the Office for Information Resources. The Technology Architecture is an integral part of the Enterprise Architecture and is the official publication documenting information technology products and standards.

Technology Architecture Standards are applicable to all state agencies (e.g., departments, boards, commissions, offices, and institutions of the state) and extend to vendors contracted to work for state agencies. Exceptions to Enterprise Architecture standards are governed by the Waiver/Exception process (see Appendix A).

The Technology Architecture establishes technical requirements which govern the planning, acquisition, use, and management of information technology resources. It organizes, classifies, and categorizes them in an orderly framework of Domains, Disciplines and Technology Areas. The concept of domains, disciplines and technology areas are aligned with the National Association of State Chief Information Officers (NASCIO) Enterprise Architecture Toolkit.



# Technology Architecture Domains

The Technology Architecture Domains are listed below with a brief description.

## *Application*

The Application Domain documents the languages, tools and utilities to design, build, deploy, operate and maintain the State's applications.

## *Collaboration*

The Collaboration Domain identifies standards and components that facilitate interaction of the workforce and promote group productivity.

## *Data*

The Data Domain addresses technology requirements for the storage and management of critical State data in electronic form.

## *Information*

The Information Domain addresses technology requirements for development and maintenance of areas requiring significant multi-agency coordination in the context of enterprise data and resource management.

## *Network*

The Network Domain documents the technology required to support the movement of electronic information and to support the voice, data and video infrastructures.

## *Platform*

The Platform Domain identifies technology hardware platforms and the related operating systems to support the current and future business requirements, standardizes configurations and defines host communications.

## *Security*

The Security Domain provides for integrating security services, mechanisms, objects and management functions, across multiple hardware and software platforms and networks.

## *Systems Management*

The Systems Management Domain defines the framework for efficient and effective management of the State's information processing environment, including monitoring and management of peripheral devices, processes for production systems, and the capability to recover the production environment in part or in whole.



# Technology Architecture Product Phases

The Technology Architecture Products component facilitates planning by identifying a lifecycle phase for each standard product. The phases are listed below with a brief description.

## *Emerging*

Technologies that, while possibly accepted as well utilized throughout the industry, are new to the enterprise. It is generally understood that emerging technologies be considered carefully before implementing in the enterprise-wide architecture. It is therefore recommended that, for initial implementation, emerging technologies be limited to smaller, non-mission-critical projects until it is proven that they can be integrated successfully into the existing enterprise architecture.

## *Current*

Technologies that are the current standard for use within the enterprise, and tested and generally accepted as standard within the industry. These items comply with or support the principles listed for the discipline.

## *Twilight*

Technologies being phased out by the enterprise but not yet having an established end date.

## *Obsolete*

Technologies that have been phased out and cannot be used within the organization past a specific date.



# Technology Architecture Product Standards

## Domain: Application

---

### Discipline: Application Access

---

#### Technology Area: Application Server

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IBM Websphere Application Server	Current
Microsoft .NET	Current
Oracle Application Server 10g	Current
Oracle Application Server 9i	Twilight
Red Hat JBoss	Current

#### Technology Area: Web Browser

---

Internet Explorer 5	Twilight
Internet Explorer 6	Twilight
Internet Explorer 7	Current
Internet Explorer 8	Current
Internet Explorer 9	Emerging
Netscape	Obsolete

#### Technology Area: Web Server

---

IBM HTTP Server	Current
Microsoft Internet Information Server	Current
Netscape	Twilight
Open Source Apache Web Server 2.0 or higher	Current
Oracle Apache	Current

### Discipline: Application Configuration Management

---

#### Technology Area: Application Change Management

---

Serena PVCS Teamtrack	Current
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# Technology Architecture Product Standards

## Technology Area: Application Release Management

---

Serena PVCS Builder	Twilight
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## Technology Area: Application Version Control

---

Librarian Change Control Facility	Current
Oracle Software Configuration Management	Emerging
Serena PVCS Version Manager	Current
Subversion	Current
Visual SourceSafe	Current

## Discipline: Application Development

---

### Technology Area: Languages

---

ADF	Twilight
C#	Current
COBOL for z/OS and OS/390	Current
FoxPro	Twilight
Java 1.4.2	Current
Microsoft VB .NET	Current
PowerBuilder	Twilight
Rexx	Current
Visual Basic	Twilight

### Technology Area: Tools & Utilities

---

3270 Superopt/CICS	Current
Abend-Aid	Current
Batch Terminal Simulator (BTS)	Current
CA Easytrieve Plus	Current
CA-Copycat	Current



# Technology Architecture Product Standards

CA-Disk	Current
CA-Ops/MVS	Current
Cool:Gen	Twilight
DB2 Tools for IMS	Current
Delta/IMS	Current
DL/2	Current
EMC Catalog Solution	Current
Filesave/RCS	Current
Finalist	Current
Finalist (Cross Check)	Current
HourGlass	Current
IBM Document Composition Facility (DCF)	Current
IBM Move for DB2	Current
IMS Connect	Current
Install/1	Current
I-Way EDS	Current
Mail Stream (Mailer's Choice)	Current
Maxm Reorg	Current
NDoc	Current
Oracle Designer 10g	Twilight
Oracle Designer 4.5	Obsolete
Oracle Designer 6i	Obsolete
Oracle Designer 9i	Twilight
Oracle Discoverer 10g	Twilight
Oracle Discoverer 4.1	Twilight
Oracle Discoverer 9i	Twilight
Oracle Forms Developer 10g	Twilight



# Technology Architecture Product Standards

Oracle Forms Developer 4.5	Obsolete
Oracle Forms Developer 6i	Obsolete
Oracle Forms Developer 9i	Twilight
Oracle Jdeveloper 10g	Twilight
Oracle Jdeveloper 9i	Twilight
Oracle Reports Developer 10g	Twilight
Oracle Reports Developer 4.5	Obsolete
Oracle Reports Developer 6i	Obsolete
Oracle Reports Developer 9i	Twilight
Performance Essentials	Current
PkZip for Mainframe	Current
Quick Index	Current
QuickRef for MVS	Current
RACF Toolkit	Current
SAS Foundation	Current
SSA Name3	Current
Syncsort	Current
TELON	Twilight
ThruputManager	Current
TMON TCPIP	Current
UltraOpt	Current
VB Commenter	Twilight
Viasoft	Current

## **Technology Area: Web Application Development Tools**

---

Eclipse IDE for Java Developers	Current
Microsoft Dynamics CRM	Current



# Technology Architecture Product Standards

Oracle Internet Developer Suite 10g	Twilight
Oracle Internet Developer Suite 9i	Twilight
Rational Application Developer (RAD) for WebSphere	Current
Rational Software Architect	Current
Visual Studio .NET 2005	Twilight
Visual Studio .NET 2008	Current

## Technology Area: Web Graphical User Interface Development Tools

Jacada Interface Server	Current
Oracle Internet Developer Suite 10g	Twilight
Oracle Internet Developer Suite 9i	Twilight
WebSphere Host Access Transformation Services (HATS)	Current

## Discipline: Application Testing

### Technology Area: Functional Testing

Compuware Hiperstation Plus	Current
Compuware QACenter 3270 Hiperstation	Current
Micro Focus QADirector	Current
Micro Focus TestPartner	Current

### Technology Area: Performance Testing

Compuware Application Vantage	Current
Micro Focus QALoad	Current

### Technology Area: Test Data Generation

Compuware File-AID/CS	Current
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### Technology Area: Tuning/Development

Micro Focus DevPartner	Current
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# Technology Architecture Product Standards

## Discipline: Output Management

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### Technology Area: Output Management

---

DataWare-CD - Luminex	Current
Document Direct for the Internet + (formerly Document Direct)	Current
DRS	Current
IBM Advanced Function Printing	Current
InfoPrint Server	Current
Monarch	Current
TriTek Output Express	Current
View Direct (formerly InfoPac)	Current
VMCFC	Current
VPS	Current



# Technology Architecture Product Standards

## Domain: Collaboration

### Discipline: Collaboration Tools

#### Technology Area: Desktop Publishing

Adobe PageMaker	Current
Microsoft Publisher 2000 and 2002	Twilight
Microsoft Publisher 2003 and 2007	Current
Microsoft Visio 2002	Twilight
Microsoft Visio 2003 and 2007	Current

#### Technology Area: Office Automation

Microsoft Office 2003 and 2007	Current
Microsoft Office 2010	Current
Microsoft Office 97	Obsolete
Microsoft Office XP	Twilight

#### Technology Area: Project Management

Microsoft Project 2000	Obsolete
Microsoft Project 2003 and 2007	Current
Microsoft Project Server 2000	Obsolete
Microsoft Project Server 2003 and 2007	Current
Project Workbench	Obsolete

#### Technology Area: Spreadsheet

Lotus 1-2-3	Obsolete
Microsoft Excel 2000	Twilight
Microsoft Excel 2003	Current
Microsoft Excel 2007	Current



# Technology Architecture Product Standards

Microsoft Excel XP	Twilight
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## Technology Area: Team Collaboration

---

Microsoft Office SharePoint Server 2007	Current
Microsoft Office SharePoint Server 2010	Emerging
Windows SharePoint Services 3.0	Current

## Technology Area: Word Processing

---

Microsoft Word 2000	Twilight
Microsoft Word 2003	Current
Microsoft Word 2007	Current
Microsoft Word 2010	Current
Microsoft Word XP	Twilight
Word Perfect	Twilight

## Discipline: Directory Services

---

### Technology Area: Directory Services

---

eDirectory (formerly NDS Directory)	Twilight
eTrust IdentityMinder eProvision (formerly Netegrity eProvision)	Obsolete
Microsoft Active Directory	Current
Resource Access Control Facility (RACF)	Current

## Discipline: Document Lifecycle Management

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### Technology Area: Automated Data Capture

---

Datacap Taskmaster	Current
IBM FileNET Capture Desktop 4.x	Twilight
IBM FileNET Capture Desktop 5.x	Current
IBM FileNET Capture Pro 4.x	Twilight
IBM FileNET Capture Pro 5.x	Current



# Technology Architecture Product Standards

Lexmark	Current
TriTek CapturePlus	Current
Verity (formerly CARDIFF TELEForm Information Capture)	Twilight

## Technology Area: Document Imaging

---

IBM FileNET Content Services	Twilight
IBM FileNET Image Services	Twilight

## Technology Area: Document Management

---

IBM FileNET Content Manager 3.x	Twilight
IBM FileNET Content Manager 4.x	Current
IBM FileNET Image Manager 2.x	Twilight
IBM FileNET Image Manager 3.5.2	Twilight

## Technology Area: Workflow

---

eProcess Services	Twilight
IBM FileNet Business Process Manager 2.x	Twilight
IBM FileNet Business Process Manager 3.5.2	Twilight
IBM FileNET Business Process Manager 4.5	Current
TriTek Trans@ction eXpress 4.5	Current

## Discipline: Electronic Mail

---

### Technology Area: Electronic Mail

---

Blackberry Enterprise Server 4	Twilight
Blackberry Enterprise Server 4.1	Current
Blackberry Enterprise Server 5.0	Current
FaxWare	Current
Microsoft Exchange Server 2007	Twilight
Microsoft Exchange Server 2010	Current



# Technology Architecture Product Standards

Novell GroupWise Client 6	Obsolete
Novell GroupWise Client 6.5.1	Current
Novell GroupWise Server 6	Obsolete
Novell GroupWise Server 7	Twilight
Novell GroupWise Server 8.02	Current

## Technology Area: Gateway

---

GroupWise Internet Agent (GWIA)	Current
Secure Mail (IronMail)	Current
SendMail (SMTP)	Current
SMTP Compliance Component	Current
Symantec AntiVirus	Current

## Technology Area: List Management Software

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LISTSERV	Current
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## Discipline: Mobile Devices

---

### Technology Area: Data Synchronization

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Intellisync	Obsolete
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### Technology Area: Handheld Devices

---

Pocket PC 2002	Obsolete
RIM Blackberry (Data & Push-to-Talk)	Current
RIM BlackBerry (Data Only)	Current
RIM Blackberry (Data Telephony)	Current
Windows Mobile 2003 for Pocket PC	Twilight

## Discipline: Web Publishing

---

### Technology Area: Web Publishing

---



# Technology Architecture Product Standards

Adobe Acrobat	Current
Adobe Contribute	Current
Adobe Dreamweaver	Current
Adobe Fireworks	Current
Adobe Flash	Current
FrontPage	Obsolete



# Technology Architecture Product Standards

## Domain: Data

### Discipline: Data Access

#### Technology Area: Database Middleware

DB2 Connect Client	Current
DL/2	Current
Open Text LiveLink ECM (formerly Hummingbird BI/Query)	Twilight

### Discipline: Data Management

#### Technology Area: Data Backup/Recovery

Various DB utilities	Current
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#### Technology Area: Data Movement

Connect: Direct	Current
FTP	Current
IBM Move for DB2	Current
IMS CDC	Current
MVS/Expedite	Current
Oracle (64-bit) 11g	Current
Oracle Enterprise Grid Control	Current
Oracle Enterprise Manager Database Control	Current
Quest Toad	Current
RC/Migrator for DB2 for z/OS 11.5	Current
RC/Migrator for DB2 for z/OS 6.1.6	Obsolete
RC/Update for DB2 for z/OS 11.5	Current
RC/Update for DB2 for z/OS 6.1.6	Obsolete
Secure FTP (SFTP)	Current
SQL Server Management Studio	Current



# Technology Architecture Product Standards

XCOM Current

**Technology Area: Data Quality**

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**Technology Area: Data Translator**

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EC Gateway Current

ECMap Current

ECRTP Current

EDI Server Current

**Technology Area: Extract, Transform, and Load**

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Talend Open Studio Current

**Technology Area: Repository for Data Management**

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**Discipline: Database Storage**

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**Technology Area: Database Change Management**

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RC/Migrator for DB2 for z/OS 11.5 Current

RC/Migrator for DB2 for z/OS 6.1.6 Obsolete

RC/Update for DB2 for z/OS 11.5 Current

RC/Update for DB2 for z/OS 6.1.6 Obsolete

**Technology Area: Database Management System**

---

Compress for IMS Current

DB2 Universal Database (UDB) for z/OS 7.1 Obsolete

DB2 Universal Database (UDB) for z/OS 8.1 Twilight

DB2 Universal Database (UDB) for z/OS 9 Current

DSIMS (IMS) 6.1.6 Current

FoxPro Twilight

IMS DB for OS/390 Twilight



# Technology Architecture Product Standards

Informix	Twilight
Microsoft Access	Current
Microsoft SQL Server 2000	Twilight
Microsoft SQL Server 2005	Current
Microsoft SQL Server 2008	Current
Oracle (32-bit) 10g	Current
Oracle (32-bit) 11g	Current
Oracle (32-bit) 7.3.4	Obsolete
Oracle (32-bit) 8.0	Obsolete
Oracle (32-bit) 8i	Obsolete
Oracle (32-bit) 9i	Obsolete
Oracle (64-bit) 10g	Current
Oracle (64-bit) 11g	Current
Oracle (64-bit) 7.3.4	Obsolete
Oracle (64-bit) 8.0	Obsolete
Oracle (64-bit) 8i	Obsolete
Oracle (64-bit) 9i	Obsolete

## Technology Area: Database Monitoring

---

Database Analyzer (DB2) 11.5	Current
Database Analyzer (DB2) 2.6.6	Obsolete
Savant (for Oracle)	Current
The Monitor for DB2	Current
The Monitor for IMS (TMON/IMS)	Current

## Discipline: Database Structure

---

### Technology Area: Data Modeling/Database Design

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# Technology Architecture Product Standards

CA Erwin Modeling Suite 4.1.4	Current
Oracle Designer 10g	Twilight
Oracle Designer 4.5	Obsolete
Oracle Designer 6i	Twilight
Oracle Designer 9i	Twilight
PowerDesigner (formerly Data Architect)	Current



# Technology Architecture Product Standards

## Domain: Information

### Discipline: Business Intelligence

#### Technology Area: Data Analysis

Microsoft SQL Server Analysis Services	Current
MicroStrategy Desktop	Current
MicroStrategy Desktop 7.5.3	Twilight
MicroStrategy Intelligence Server	Current
MicroStrategy Intelligence Server 7.5.3	Twilight
MicroStrategy Narrowcast Server	Current
MicroStrategy Narrowcast Server 7.5.3	Twilight
MicroStrategy Web Server	Current
MicroStrategy Web Server 7.5.3	Twilight
Oracle Discoverer 10g	Twilight
Oracle Discoverer 4.1	Twilight
Oracle Discoverer 9i	Twilight

#### Technology Area: Data Mining

#### Technology Area: Information Delivery

TriTek Report Data Exchange	Current
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#### Technology Area: Query/Reporting

Base SAS	Current
Business Objects Crystal Reports Server 2008 v.11 (formerly Crystal Enterpr	Current
CA Easytrieve Plus	Current
Crystal Reports	Current
Datavantage	Current



# Technology Architecture Product Standards

File-Aid	Current
File-AID/IMS	Current
Microsoft SQL Server Reporting Services 2005	Current
Monarch	Current
Open Text LiveLink ECM (formerly Hummingbird BI/Query)	Twilight
Oracle Discoverer 10g	Twilight
Oracle Discoverer 4.1	Obsolete
Oracle Discoverer 9i	Twilight
Oracle Reports 10g	Current
Oracle Reports 4.5	Obsolete
Oracle Reports 6i	Twilight
Oracle Reports 9i	Obsolete
QMF 6.1	Current
RC/Update 6.1.6	Current
SAS Foundation v 9.1.3	Current
SAS Foundation v 9.2	Current
SAS/STAT	Current
SQR	Obsolete

## Discipline: Geographic Information Systems (GIS)

### Technology Area: Data Server

ArcGIS Engine 10	Emerging
ArcGIS Engine 9.2	Twilight
ArcGIS Engine 9.3	Current
ArcGIS Server 10	Emerging
ArcGIS Server 9.2	Twilight
ArcGIS Server 9.3	Current



# Technology Architecture Product Standards

ArcIMS	Current
ArcIMS 10	Emerging
ArcIMS 3.x	Obsolete
ArcIMS 8.x	Twilight
ArcIMS 9.2	Current
ArcIMS 9.3	Current
MapObjects	Twilight

## Technology Area: Desktop Client

---

ArcGIS Desktop 10.0	Emerging
ArcGIS Desktop 9.3	Current
ArcGIS Explorer	Current
ArcInfo 3.x	Obsolete
ArcInfo 8.x	Twilight
ArcInfo 9.2	Twilight
ArcView 9.2	Twilight

## Technology Area: PDA Client

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ArcPad 10	Emerging
ArcPad 5.x	Obsolete
ArcPad 6.x	Twilight
ArcPad 7.1	Twilight
ArcPad 8	Current

## Discipline: Message Integration

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### Technology Area: Message Integration

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# Technology Architecture Product Standards

## Domain: Network

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### Discipline: Cabling

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#### Technology Area: LAN Cabling

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Cat 5	Obsolete
Cat 6, Fiber Optic 62.5/125 Multimode	Twilight
Cat 6a	Current
Fiber Optic 50/125 Multimode	Current
Single Mode Fiber Full Spectrum	Current

#### Technology Area: SNA Cabling

---

Cat 6, 25-pin EIA	Twilight
Cat 7	Twilight
RG-62, Coaxial Cable	Obsolete

#### Technology Area: Video Cabling

---

Cat 6	Current
Cat 7	Twilight
RG-6 Coax, RG-11 Coax	Current

#### Technology Area: Voice Cabling

---

Cat 3	Obsolete
Cat 5	Obsolete
Cat 6	Current
Cat 7	Twilight

#### Technology Area: WAN Cabling

---



# Technology Architecture Product Standards

Cat 6, Fiber Optic 62.5/125 Multimode	Twilight
Cat 6a	Current
Fiber 50/125 Multimode Laser Optimized	Current
Fiber Optic Single Mode	Current
Single Mode Fiber Full Spectrum	Current

## Discipline: LAN

### Technology Area: Adaptors

Ethernet	Current
Token Ring	Obsolete

### Technology Area: File Access and Transfer Service

Attachmate Extra Enterprise 2000 (formerly Attachmate Extra)	Current
FTP	Current
XCOM	Current

### Technology Area: Hubs/Switches

Cisco	Current
Nortel	Current

### Technology Area: LAN Protocol

TCP/IP	Current
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### Technology Area: Monitoring

Network Associates Sniffer Suite	Current
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### Technology Area: Secure File Transfer Protocol and Service

### Technology Area: Wireless LAN

Aruba	Current
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# Technology Architecture Product Standards

## Discipline: SNA

### Technology Area: SNA Backbone Transport

DACS Switches	Twilight
T1	Twilight
T3 Channels	Twilight

### Technology Area: SNA Protocol

DLSw	Twilight
SNA-SDLC	Twilight

## Discipline: Video

### Technology Area: CSU/DSU

Adtran	Obsolete
Paradyne	Obsolete

### Technology Area: Document Camera

Cannon	Twilight
Elmo	Current

### Technology Area: Modems

MultiTech	Obsolete
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### Technology Area: Telemedicine Peripherals

AMD	Current
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### Technology Area: Video Bridge

Polycom	Twilight
Video Accord	Twilight
Vtel	Obsolete



# Technology Architecture Product Standards

## Technology Area: Video Circuit/Carrier

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ISDN/BRI	Twilight
ISDN/PRI	Twilight
T-1	Current

## Technology Area: Video CODEC

---

Polycom	Twilight
Tandberg	Current

## Technology Area: Video Protocol

---

H.320	Twilight
H.323	Current

## Technology Area: Video Switches

---

Cisco	Current
Initia	Obsolete
Nortel	Current

## Discipline: Voice

---

### Technology Area: Business Lines

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1FB	Current
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### Technology Area: Commercial C/O Service

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Centrex	Current
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### Technology Area: IP Telephony

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Cisco Unified Communications Solutions	Current
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### Technology Area: PBX Trunks

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ISDN/PRI	Twilight
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# Technology Architecture Product Standards

## Technology Area: Voice Backbone Transport

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Electronic Tandem Network (ETN)	Twilight
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## Discipline: WAN

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### Technology Area: Network Monitoring/Management

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Alteon	Current
Cisco Works 2000	Twilight
DDNS	Current
DHCP	Current
F5	Current
Juniper SRX Series	Current
MRTG	Current
NAT	Current
Remedy	Current
SNIPS	Current
Solarwinds Orion Network Configuration Manager	Current

### Technology Area: Routing Equipment

---

Cisco - all product lines	Current
Juniper SRX Series	Current

### Technology Area: WAN Carrier/Circuit

---

ATM	Twilight
DS1	Current
DS3, OC3	Current
DSL	Current
Frame Relay	Twilight
ISDN	Current



# Technology Architecture Product Standards

SMDS/CDS

Obsolete

## Technology Area: WAN Protocol

---

BGP

Current

IPX

Twilight

MPLS

Current

OSPF

Current

PPP

Current

TCP/IP

Current

## Technology Area: WAN URL Filtering

---

## Discipline: Wireless Data Tele-Communications

---

### Technology Area: Wireless Protocol

---

802.11A

Current

802.11B

Current

802.11G

Current

802.11I

Current

802.11N

Current

802.1X

Current

### Technology Area: Wireless Transport

---

2.4 GHz

Current

5 GHz

Current

5.8 GHz

Current



# Technology Architecture Product Standards

## Domain: Platform

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### Discipline: Environments

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#### Technology Area: Environment

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### Discipline: Hardware

---

#### Technology Area: Hardware

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IBM (zSeries compatible)	Current
Intel/AMD (formerly X86) (formerly Intel)	Current
Solaris SPARK	Current
Solaris SPARK 2.7	Twilight
Solaris SPARK 2.8	Twilight

### Discipline: Host Communications

---

#### Technology Area: Host Communications

---

ACF/NCP (Network Control Program)	Obsolete
ACF/VTAM (telecommunications access)	Current
Attachmate Extra Enterprise 2000 (formerly Attachmate Extra)	Current
Host on Demand (HOD) +	Twilight
Personal Communications (formerly IBM Personal Communications/3270 - RJE)	Obsolete
TCP/IP	Current
TN-3270 (formerly PC3270)	Current
XCOM	Current

### Discipline: Operating Systems

---

#### Technology Area: Application/Database Server Operating System

---



# Technology Architecture Product Standards

CITRIX	Current
Netware 6	Obsolete
Netware 6.5	Twilight
Netware Client 4.91 SP2	Current
Red Hat Linux 4.5	Twilight
Red Hat Linux 5	Current
Solaris SPARC compatible 2.10	Current
Solaris SPARC compatible 2.6	Twilight
Solaris SPARC compatible 2.7	Twilight
Solaris SPARC compatible 2.8	Twilight
Suse Linux Enterprise Server	Twilight
Vmware 3.02	Twilight
Vmware 3.5.1	Twilight
Vmware 4.1	Current
Windows 2000 Server	Twilight
Windows 2000 Workstation	Twilight
Windows 2003 Server R2	Current
Windows 2008 Server R2	Current
Windows 7	Current
Windows NT Server	Obsolete
Windows NT Workstation	Obsolete
Windows XP Professional SP2	Twilight
Windows XP Professional SP3	Current
z/OS 1.7	Current
z/OS 1.9	Emerging

## Technology Area: File Services

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# Technology Architecture Product Standards

Netware 6	Obsolete
Netware 6.5	Twilight
Windows File Services	Current

## **Technology Area: Handheld Devices Operating Systems**

---

Pocket PC 2002	Obsolete
RIM Blackberry (Data & Push-to-Talk)	Current
RIM BlackBerry (Data Only)	Current
RIM Blackberry (Data Telephony)	Current
Windows Mobile 2003 for Pocket PC	Obsolete

## **Discipline: Platform Configuration**

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### **Technology Area: Platform Configuration**

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# Technology Architecture Product Standards

## Domain: Security

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### Discipline: Access Control

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#### Technology Area: Database

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Local User Database Current

#### Technology Area: System

---

Operating System Security Current

UNIX Operating System Security Current

### Discipline: Authentication

---

#### Technology Area: Authentication Protocol

---

Kerberos Current

#### Technology Area: Certificates

---

Entrust Current

Microsoft Certificate Server Current

#### Technology Area: Mainframe

---

Resource Access Control Facility (RACF) Security Current

#### Technology Area: Multi-Factor Authentication

---

Entrust Current

#### Technology Area: Public Key Encryption

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DSA Current

Rivest, Shamir, Adelman Algorithm (RSA) Current

#### Technology Area: Public Key Infrastructure

---

Entrust Current



# Technology Architecture Product Standards

## Technology Area: Symmetric Key Encryption

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Advanced Encryption Standard (AES)	Current
Triple Data Encryption Standard (DES) and (3DES)	Current

## Technology Area: VPN

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Check Point VPN-1	Current
Cisco Secure Remote Access	Current
Juniper SRX Series	Current
Microsoft PPTP	Twilight

## Discipline: Authorization

---

### Technology Area: Directory

---

eDirectory (formerly NDS Directory)	Twilight
Microsoft Active Directory	Current
Oracle Internet Directory	Current

## Discipline: Compliance Policies

---

### Technology Area: Anti-Spam

---

Secure Computing CipherTrust IronMail	Current
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### Technology Area: Firewall

---

Check Point Firewall-1	Current
Cisco ASA	Current
Cisco PIX	Current
Juniper SRX Series	Current

### Technology Area: Intrusion Detection

---



# Technology Architecture Product Standards

Cisco MARS	Twilight
Cisco SIMS	Obsolete
Juniper IDP Series	Current
Juniper SRX Series	Current
Juniper STRM	Current
RealSecure	Current

## Technology Area: Log-in

---

Microsoft Windows Logon (formerly NT Logon)	Current
Power-on Passwords	Current
RC/Secure (DB2)	Current
Screen Saver with password	Current

## Technology Area: URL Filtering

---

Websense	Current
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## Technology Area: Virus Protection

---

Symantec AntiVirus	Current
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## Discipline: Data Confidentiality and Integrity

---

### Technology Area: Disk Eraser

---

KillDisk 4.1	Twilight
KillDisk Enterprise v5.2	Current

### Technology Area: Encryption Controls

---

Check Point Full Disk Encryption	Current
Check Point Media Encryption	Current
Entrust Entelligence	Current
Microsoft Encrypted File Service (EFS)	Current



# Technology Architecture Product Standards

**Technology Area: Message Digest/Signing**

---

**Discipline: Encryption**

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**Technology Area: Hash Functions**

---

SHA-1	Current
SHA-256	Current
SHA-384	Current
SHA-512	Current



# Technology Architecture Product Standards

## Domain: Systems Management

### Discipline: Access Management

#### Technology Area: Internet Access

Host on Demand (HOD) +	Twilight
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#### Technology Area: TP Monitors

CICS	Current
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IMS/DC	Current
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Roscoe	Current
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TSO	Current
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### Discipline: Asset and Configuration Management

#### Technology Area: CMDB

BMC Configuration Management	Current
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#### Technology Area: Discovery and Inventory

EMC Smarts Application Discovery Manager	Current
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Microsoft SCCM	Current
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Novell ZENWorks	Obsolete
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Novell ZENWorks v10	Emerging
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#### Technology Area: Repository for Asset Management

BMC Remedy Asset Management Application	Current
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BMC Remedy Asset Management Application 7.1	Current
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### Discipline: Change Management

#### Technology Area: Change Management

BMC Remedy Change Management	Current
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# Technology Architecture Product Standards

## Discipline: Continuous Service Improvement

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**Technology Area: Service Improvement**

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**Technology Area: Service Measurement**

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**Technology Area: Service Reporting**

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## Discipline: Data Storage

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**Technology Area: Network Attached Storage (NAS)**

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**Technology Area: Storage Area Network (SAN)**

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**Technology Area: Storage Management**

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CA-1	Current
SAMS/Allocate	Current
SAMS/Vantage	Current
SMS	Current

## Discipline: Event Management

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**Technology Area: Job Management**

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CA AutoSys	Current
CA11 Mainframe	Current
CA7 Mainframe	Current

**Technology Area: Performance Tuning**

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HP OpenView	Current
IBM Netview	Current
Insite Manager	Current
Optivity	Current
The Monitor for IMS (formerly TMON/IMS until 1/15/2004)	Current
TMON/CICS	Current



# Technology Architecture Product Standards

TMON/DB2 3.3 Current

TMON/MVS Current

## Discipline: Help Desk and Problem Management

### Technology Area: Help Desk/Problem Management

BMC Remedy Action System 6 Current

BMC Remedy SRM Current

## Discipline: Incident Management

### Technology Area: Incident Management

## Discipline: Middleware Management

### Technology Area: Middleware Management

Jboss Operations Network (JON) Current

## Discipline: Operations Management

### Technology Area: Backup/Retrieval

ArcServe Twilight

FDR Current

HSM Current

Veritas NetBackup 5.1 Twilight

Veritas NetBackup 6.1 Current

Veritas NetBackup 6.5 Current

Veritas NetBackup 7.0 Emerging

## Discipline: Release and Deployment Management

### Technology Area: Release and Deployment Management

### Technology Area: Software Distribution



# Technology Architecture Product Standards

Novell ZENWorks	Obsolete
Novell ZENWorks v10	Emerging

## Discipline: Request Fulfillment

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**Technology Area: Request Fulfillment**

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## Discipline: Service/Business Continuity

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**Technology Area: Business Resumption**

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**Technology Area: Disaster Recovery**

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Paradigm Systems International OpsPlanner	Current
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## Discipline: Training

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**Technology Area: Computer Based Training**

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Phoenix	Twilight
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**Technology Area: Web Based Training**

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Adobe Authorware	Current
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**ATTACHMENT C: Catalog of Services**

Service Description	Year One Unit Cost (04/02/2012 through 04/01/2013)	Year Two Unit Cost (04/02/2013 through 04/01/2014)	Year Three Unit Cost (04/02/2014 through 04/01/2015)	Year Four Unit Cost (04/02/2015 through 04/01/2016)	Year Five Unit Cost (04/02/2016 through 04/01/2017)
<b>I. ARCHIBUS Enterprise Software Licensing (Refer to Contract Section A.6, ARCHIBUS Software Licensing and Upgrades)</b>					
<b>A. Real Estate Portfolio Management</b>					
i. Bundled Package- Real Estate Portfolio Management including Portfolio Management, Lease Administration, Cost Administration, Cost Chargeback & Invoicing, and Portfolio Forecasting	\$18,106.00 Per License	\$18,649.00 Per License	\$19,210.00 Per License	\$19,784.00 Per License	\$20,377.00 Per License
ii. Portfolio Management – Web Central	\$5,363.00 Per License	\$5,524.00 Per License	\$5,690.00 Per License	\$5,861.00 Per License	\$6,037.00 Per License
iii. Lease Administration – Web Central	\$5,363.00 Per License	\$5,524.00 Per License	\$5,690.00 Per License	\$5,861.00 Per License	\$6,037.00 Per License
iv. Cost Administration – Web Central	\$5,363.00 Per License	\$5,524.00 Per License	\$5,690.00 Per License	\$5,861.00 Per License	\$6,037.00 Per License
v. Cost Chargeback & Invoicing – Web Central	\$5,363.00 Per License	\$5,524.00 Per License	\$5,690.00 Per License	\$5,861.00 Per License	\$6,037.00 Per License
vi. Portfolio Forecasting – Web Central	\$2,680.00 Per License	\$2,760.00 Per License	\$2,842.00 Per License	\$2,928.00 Per License	\$3,015.00 Per License
vii. Real Property & Lease Management – Windows	\$1,741.00 Per License	\$1,793.00 Per License	\$1,847.00 Per License	\$1,902.00 Per License	\$1,960.00 Per License
<b>B. Capital Project Management</b>					
i. Bundled Package- Capital Projects	\$8,716.00 Per License	\$8,978.00 Per License	\$9,247.00 Per License	\$9,524.00 Per License	\$9,810.00 Per License



	including Capital Budgeting & Project Management					
ii.	Capital Budgeting -- Web Central	\$5,363.00 Per License	\$5,524.00 Per License	\$5,690.00 Per License	\$5,861.00 Per License	\$6,037.00 Per License



**ATTACHMENT C: Catalog of Services - Continued**

Service Description		Year One Unit Cost (04/02/2012 through 04/01/2013)	Year Two Unit Cost (04/02/2013 through 04/01/2014)	Year Three Unit Cost (04/02/2014 through 04/01/2015)	Year Four Unit Cost (04/02/2015 through 04/01/2016)	Year Five Unit Cost (04/02/2016 through 04/01/2017)
iii.	Project Management – Web Central	\$5,363.00 Per License	\$5,524.00 Per License	\$5,690.00 Per License	\$5,861.00 Per License	\$6,037.00 Per License
iv.	Condition Assessment – Web Central	\$5,363.00 Per License	\$5,524.00 Per License	\$5,690.00 Per License	\$5,861.00 Per License	\$6,037.00 Per License
<b>C. Space Planning and Management</b>						
i.	Bundled Package-Space Management including Space Inventory & Performance, Personnel & Occupancy, and Space Chargeback	\$12,741.00 Per License	\$13,123.00 Per License	\$13,517.00 Per License	\$13,992.00 Per License	\$14,340.00 Per License
ii.	Space Inventory and Performance – Web Central	\$5,363.00 Per License	\$5,524.00 Per License	\$5,690.00 Per License	\$5,861.00 Per License	\$6,037.00 Per License
iii.	Personnel & Occupancy – Web Central	\$5,363.00 Per License	\$5,524.00 Per License	\$5,690.00 Per License	\$5,861.00 Per License	\$6,037.00 Per License
iv.	Space Chargeback – Web Central	\$5,363.00 Per License	\$5,524.00 Per License	\$5,690.00 Per License	\$5,861.00 Per License	\$6,037.00 Per License
v.	Strategic Master Planning – Windows	\$1,741.00 Per License	\$1,793.00 Per License	\$1,847.00 Per License	\$1,902.00 Per License	\$1,960.00 Per License
vi.	Space Management – Windows	\$1,741.00 Per License	\$1,793.00 Per License	\$1,847.00 Per License	\$1,902.00 Per License	\$1,960.00 Per License
<b>D. Move Management</b>						
i.	Enterprise Move Management – Web Central	\$5,363.00 Per License	\$5,524.00 Per License	\$5,690.00 Per License	\$5,861.00 Per License	\$6,037.00 Per License



**ATTACHMENT C: Catalog of Services - Continued**

Service Description		Year One Unit Cost (04/02/2012 through 04/01/2013)	Year Two Unit Cost (04/02/2013 through 04/01/2014)	Year Three Unit Cost (04/02/2014 through 04/01/2015)	Year Four Unit Cost (04/02/2015 through 04/01/2016)	Year Five Unit Cost (04/02/2016 through 04/01/2017)
<b>E</b>	<b>Asset Management</b>					
i.	Asset Portal – Web Central	\$2,680.00 Per License	\$2,760.00 Per License	\$2,842.00 Per License	\$2,928.00 Per License	\$3,015.00 Per License
ii.	Furniture and Equipment Management – Windows	\$1,741.00 Per License	\$1,793.00 Per License	\$1,847.00 Per License	\$1,902.00 Per License	\$1,960.00 Per License
iii.	Telecommunications & Cable Management – Windows	\$1,741.00 Per License	\$1,793.00 Per License	\$1,847.00 Per License	\$1,902.00 Per License	\$1,960.00 Per License
<b>F</b>	<b>Environmental &amp; Risk Management</b>					
i.	Energy Management – Web Central	\$5,363.00 Per License	\$5,524.00 Per License	\$5,690.00 Per License	\$5,861.00 Per License	\$6,037.00 Per License
ii.	Emergency Preparedness – Web Central	\$667.00 Per License	\$687.00 Per License	\$708.00 Per License	\$729.00 Per License	\$751.00 Per License
iii.	Environmental Sustainability – Web Central	\$5,363.00 Per License	\$5,524.00 Per License	\$5,690.00 Per License	\$5,861.00 Per License	\$6,037.00 Per License
iv.	Green Building- (V19.3) – Web Central	\$5,363.00 Per License	\$5,524.00 Per License	\$5,690.00 Per License	\$5,861.00 Per License	\$6,037.00 Per License



**ATTACHMENT C: Catalog of Services - Continued**

Service Description		Year One Unit Cost (04/02/2012 through 04/01/2013)	Year Two Unit Cost (04/02/2013 through 04/01/2014)	Year Three Unit Cost (04/02/2014 through 04/01/2015)	Year Four Unit Cost (04/02/2015 through 04/01/2016)	Year Five Unit Cost (04/02/2016 through 04/01/2017)
<b>G Building Operations</b>						
i.	Bundled Package-Building Operations including On Demand Work, Preventative Maintenance, and Service Desk	\$12,741.00 Per License	\$13,123.00 Per License	\$13,517.00 Per License	\$13,922.00 Per License	\$14,340.00 Per License
ii.	On Demand Work – Web Central	\$5,363.00 Per License	\$5,524.00 Per License	\$5,690.00 Per License	\$5,861.00 Per License	\$6,037.00 Per License
iii.	Preventive Maintenance – Web Central	\$5,363.00 Per License	\$5,524.00 Per License	\$5,690.00 Per License	\$5,861.00 Per License	\$6,037.00 Per License
iv.	Condition Assessment – Web Central	\$5,363.00 Per License	\$5,524.00 Per License	\$5,690.00 Per License	\$5,861.00 Per License	\$6,037.00 Per License
v.	Building Operations Management – Windows	\$1,741.00 Per License	\$1,793.00 Per License	\$1,847.00 Per License	\$1,902.00 Per License	\$1,960.00 Per License
vi.	Call Center Wizard – Windows	\$399.00 Per License	\$411.00 Per License	\$423.00 Per License	\$436.00 Per License	\$449.00 Per License
<b>H Workplace Services</b>						
i.	Reservations – Web Central	\$5,363.00 Per License	\$5,524.00 Per License	\$5,690.00 Per License	\$5,861.00 Per License	\$6,037.00 Per License
ii.	Service Desk – Web Central	\$5,363.00 Per License	\$5,524.00 Per License	\$5,690.00 Per License	\$5,861.00 Per License	\$6,037.00 Per License
iii.	Hoteling – Web Central	\$5,363.00 Per License	\$5,524.00 Per License	\$5,690.00 Per License	\$5,861.00 Per License	\$6,037.00 Per License



**ATTACHMENT C: Catalog of Services - Continued**

Service Description		Year One Unit Cost (04/02/2012 through 04/01/2013)	Year Two Unit Cost (04/02/2013 through 04/01/2014)	Year Three Unit Cost (04/02/2014 through 04/01/2015)	Year Four Unit Cost (04/02/2015 through 04/01/2016)	Year Five Unit Cost (04/02/2016 through 04/01/2017)
iv.	Fleet Management – Web Central (an ARCHIBUS Solutions Center product)	\$6,336.00 Per License	\$6,526.00 Per License	\$6,721.00 Per License	\$6,856.00 Per License	\$7,061.00 Per License
<b>I Technology Extensions/Plug-ins</b>						
i.	Smart Client Extension for AutoCAD - Per License	\$1,741.00 Per License	\$1,793.00 Per License	\$1,847.00 Per License	\$1,902.00 Per License	\$1,960.00 Per License
ii.	Smart Client Extension for AutoCAD & Revit - Per License	\$2,009.00 Per License	\$2,069.00 Per License	\$2,131.00 Per License	\$2,195.00 Per License	\$2,261.00 Per License
iii.	Overlay with Design Management for AutoCAD – Per License	\$1,741.00 Per License	\$1,793.00 Per License	\$1,847.00 Per License	\$1,902.00 Per License	\$1,960.00 Per License
iv.	Overlay with Design Management for AutoCAD & REVIT – Windows –Per License	\$2,009.00 Per License	\$2,069.00 Per License	\$2,131.00 Per License	\$2,195.00 Per License	\$2,261.00 Per License
<b>J ACP</b>						
i.	Web Central – Ten (10) concurrent user license – Web Central	\$2,091.00 Per License	\$2,154.00 Per License	\$2,218.00 Per License	\$2,285.00 Per License	\$2,353.00 Per License
ii.	Web Central – Twenty Five (25) concurrent user license – Web Central PER LICENSE	\$5,098.00 Per License	\$5,251.00 Per License	\$5,408.00 Per License	\$5,570.00 Per License	\$5,737.00 Per License
iii.	Web Central – Fifty (50) concurrent user license – Web Central	\$9,788.00 Per License	\$10,081.00 Per License	\$10,384.00 Per License	\$10,695.00 Per License	\$11,016.00 Per License



**ATTACHMENT C: Catalog of Services - Continued**

Service Description		Year One Unit Cost (04/02/2012 through 04/01/2013)	Year Two Unit Cost (04/02/2013 through 04/01/2014)	Year Three Unit Cost (04/02/2014 through 04/01/2015)	Year Four Unit Cost (04/02/2015 through 04/01/2016)	Year Five Unit Cost (04/02/2016 through 04/01/2017)
iv.	Web Central – One hundred (100) concurrent user license – Web Central	\$18,938.00 Per License	\$19,506.00 Per License	\$20,091.00 Per License	\$20,694.00 Per License	\$21,315.00 Per License
v.	Web Central Core – for up to two hundred fifty (250) concurrent users	\$5,557.00 Per License	\$5,723.00 Per License	\$5,895.00 Per License	\$6,072.00 Per License	\$6,254.00 Per License
vi.	Executive Information System – One (1) concurrent user license – Windows	\$399.00 Per License	\$411.00 Per License	\$423.00 Per License	\$436.00 Per License	\$449.00 Per License
vii.	Executive Information System – Three (3) concurrent user license – Windows	\$1,197.00 Per License	\$1,233.00 Per License	\$1,269.00 Per License	\$1,308.00 Per License	\$1,347.00 Per License
viii.	Executive Information System – Five (5) concurrent user license – Windows	\$1,995.00 Per License	\$2,055.00 Per License	\$2,115.00 Per License	\$2,180.00 Per License	\$2,245.00 Per License
<b>ICP</b>						
i.	Client Server – One (1) ICP concurrent user license – Windows PER LICENSE	\$1,338.00 Per License	\$1,378.00 Per License	\$1,419.00 Per License	\$1,462.00 Per License	\$1,506.00 Per License
<b>EAL-Enterprise Access License</b>						
i.	EAL-10– Ten (10) PER LICENSE	\$2,091.00 Per License	\$2,154.00 Per License	\$2,218.00 Per License	\$2,285.00 Per License	\$2,353.00 Per License
ii.	EAL-25– Twenty Five (25) PER LICENSE	\$5,098.00 Per License	\$5,251.00 Per License	\$5,408.00 Per License	\$5,570.00 Per License	\$5,737.00 Per License
iii.	EAL-50– Fifty (50) PER LICENSE	\$9,788.00 Per License	\$10,081.00 Per License	\$10,384.00 Per License	\$10,695.00 Per License	\$11,016.00 Per License
iv.	EAL-100– One Hundred (100) PER LICENSE	\$18,938.00 Per License	\$19,506.00 Per License	\$20,091.00 Per License	\$20,694.00 Per License	\$21,315.00 Per License



**ATTACHMENT C: Catalog of Services - Continued**

Service Description		Year One Unit Cost (04/02/2012 through 04/01/2013)	Year Two Unit Cost (04/02/2013 through 04/01/2014)	Year Three Unit Cost (04/02/2014 through 04/01/2015)	Year Four Unit Cost (04/02/2015 through 04/01/2016)	Year Five Unit Cost (04/02/2016 through 04/01/2017)
<b>II. ARCHIBUS Enterprise Software Subscriptions (Refer to Contract Section A.6, ARCHIBUS Software Licensing and Upgrades)</b>						
<b>A.</b>	<b>Real Estate Portfolio Management</b>					
i.	Bundled Package-Real Estate Portfolio Management including Portfolio Management, Lease Administration, Cost Administration, Cost Chargeback & Invoicing, and Portfolio Forecasting	\$4,317.00 Per License Subscription Per Year	\$4,446.00 Per License Subscription Per Year	\$4,580.00 Per License Subscription Per Year	\$4,717.00 Per License Subscription Per Year	\$4,859.00 Per License Subscription Per Year
ii.	Portfolio Management – Web Central	\$959.00 Per License Subscription Per Year	\$988.00 Per License Subscription Per Year	\$1,017.00 Per License Subscription Per Year	\$1,047.00 Per License Subscription Per Year	\$1,079.00 Per License Subscription Per Year
iii.	Lease Administration – Web Central	\$959.00 Per License Subscription Per Year	\$988.00 Per License Subscription Per Year	\$1,017.00 Per License Subscription Per Year	\$1,047.00 Per License Subscription Per Year	\$1,079.00 Per License Subscription Per Year
iv.	Cost Administration – Web Central	\$959.00 Per License Subscription Per Year	\$988.00 Per License Subscription Per Year	\$1,017.00 Per License Subscription Per Year	\$1,047.00 Per License Subscription Per Year	\$1,079.00 Per License Subscription Per Year
v.	Cost Chargeback & Invoicing – Web Central	\$959.00 Per License Subscription Per Year	\$988.00 Per License Subscription Per Year	\$1,017.00 Per License Subscription Per Year	\$1,047.00 Per License Subscription Per Year	\$1,079.00 Per License Subscription Per Year
vi.	Portfolio Forecasting – Web Central	\$479.00 Per License Subscription Per Year	\$493.00 Per License Subscription Per Year	\$508.00 Per License Subscription Per Year	\$523.00 Per License Subscription Per Year	\$539.00 Per License Subscription Per Year



**ATTACHMENT C: Catalog of Services - Continued**

Service Description		Year One Unit Cost (04/02/2012 through 04/01/2013)	Year Two Unit Cost (04/02/2013 through 04/01/2014)	Year Three Unit Cost (04/02/2014 through 04/01/2015)	Year Four Unit Cost (04/02/2015 through 04/01/2016)	Year Five Unit Cost (04/02/2016 through 04/01/2017)
vii.	Real Property & Lease Management – Windows	\$311.00 Per License Subscription Per Year	\$320.00 Per License Subscription Per Year	\$330.00 Per License Subscription Per Year	\$340.00 Per License Subscription Per Year	\$350.00 Per License Subscription Per Year
<b>B. Capital Project Management</b>						
i.	Bundled Package-Capital Projects including Capital Budgeting & Project Management	\$1,919.00 Per License Subscription Per Year	\$1,977.00 Per License Subscription Per Year	\$2,036.00 Per License Subscription Per Year	\$2,097.00 Per License Subscription Per Year	\$2,160.00 Per License Subscription Per Year
ii.	Capital Budgeting – Web Central	\$959.00 Per License Subscription Per Year	\$988.00 Per License Subscription Per Year	\$1,017.00 Per License Subscription Per Year	\$1,047.00 Per License Subscription Per Year	\$1,079.00 Per License Subscription Per Year
iii.	Project Management – Web Central	\$959.00 Per License Subscription Per Year	\$988.00 Per License Subscription Per Year	\$1,017.00 Per License Subscription Per Year	\$1,047.00 Per License Subscription Per Year	\$1,079.00 Per License Subscription Per Year
iv.	Condition Assessment – Web Central	\$959.00 Per License Subscription Per Year	\$988.00 Per License Subscription Per Year	\$1,017.00 Per License Subscription Per Year	\$1,047.00 Per License Subscription Per Year	\$1,079.00 Per License Subscription Per Year
v.	Condition Assessment – Windows	\$239.00 Per License Subscription Per Year	\$246.00 Per License Subscription Per Year	\$253.00 Per License Subscription Per Year	\$261.00 Per License Subscription Per Year	\$269.00 Per License Subscription Per Year
<b>C. Space Planning and Management</b>						
i.	Bundled Package-Space Management including Space Inventory & Performance, Personnel & Occupancy, and Space Chargeback	\$2,878 Per License Subscription Per Year	\$2,964 Per License Subscription Per Year	\$3,053 Per License Subscription Per Year	\$3,144 Per License Subscription Per Year	\$3,239 Per License Subscription Per Year
ii.	Space Inventory and Performance – Web Central	\$959.00 Per License Subscription Per Year	\$988.00 Per License Subscription Per Year	\$1,017.00 Per License Subscription Per Year	\$1,047.00 Per License Subscription Per Year	\$1,079.00 Per License Subscription Per Year
iii.	Personnel & Occupancy – Web Central	\$959.00 Per License Subscription Per Year	\$988.00 Per License Subscription Per Year	\$1,017.00 Per License Subscription Per Year	\$1,047.00 Per License Subscription Per Year	\$1,079.00 Per License Subscription Per Year



**ATTACHMENT C: Catalog of Services - Continued**

Service Description		Year One Unit Cost (04/02/2012 through 04/01/2013)	Year Two Unit Cost (04/02/2013 through 04/01/2014)	Year Three Unit Cost (04/02/2014 through 04/01/2015)	Year Four Unit Cost (04/02/2015 through 04/01/2016)	Year Five Unit Cost (04/02/2016 through 04/01/2017)
iv.	Space Chargeback – Web Central	\$959.00 Per License Subscription Per Year	\$988.00 Per License Subscription Per Year	\$1,017.00 Per License Subscription Per Year	\$1,047.00 Per License Subscription Per Year	\$1,079.00 Per License Subscription Per Year
v.	Strategic Master Planning – Windows	\$311.00 Per License Subscription Per Year	\$320.00 Per License Subscription Per Year	\$330.00 Per License Subscription Per Year	\$340.00 Per License Subscription Per Year	\$350.00 Per License Subscription Per Year
vi.	Space Management – Windows	\$311.00 Per License Subscription Per Year	\$320.00 Per License Subscription Per Year	\$330.00 Per License Subscription Per Year	\$340.00 Per License Subscription Per Year	\$350.00 Per License Subscription Per Year
<b>D Move Management</b>						
i.	Enterprise Move Management – Web Central	\$959.00 Per License Subscription Per Year	\$988.00 Per License Subscription Per Year	\$1,017.00 Per License Subscription Per Year	\$1,047.00 Per License Subscription Per Year	\$1,079.00 Per License Subscription Per Year
<b>E Asset Management</b>						
i.	Asset Portal – Web Central	\$479.00 Per License Subscription Per Year	\$493.00 Per License Subscription Per Year	\$508.00 Per License Subscription Per Year	\$523.00 Per License Subscription Per Year	\$539.00 Per License Subscription Per Year
ii.	Furniture and Equipment Management – Windows	\$311.00 Per License Subscription Per Year	\$320.00 Per License Subscription Per Year	\$330.00 Per License Subscription Per Year	\$340.00 Per License Subscription Per Year	\$350.00 Per License Subscription Per Year
iii.	Telecommunications & Cable Management – Windows	\$311.00 Per License Subscription Per Year	\$320.00 Per License Subscription Per Year	\$330.00 Per License Subscription Per Year	\$340.00 Per License Subscription Per Year	\$350.00 Per License Subscription Per Year



**ATTACHMENT C: Catalog of Services - Continued**

Service Description		Year One Unit Cost (04/02/2012 through 04/01/2013)	Year Two Unit Cost (04/02/2013 through 04/01/2014)	Year Three Unit Cost (04/02/2014 through 04/01/2015)	Year Four Unit Cost (04/02/2015 through 04/01/2016)	Year Five Unit Cost (04/02/2016 through 04/01/2017)
<b>F</b>	<b>Environmental &amp; Risk Management</b>					
i.	Energy Management – Web Central	\$959.00 Per License Subscription Per Year	\$988.00 Per License Subscription Per Year	\$1,017.00 Per License Subscription Per Year	\$1,047.00 Per License Subscription Per Year	\$1,079.00 Per License Subscription Per Year
ii.	Emergency Preparedness – Web Central	\$119.00 Per License Subscription Per Year	\$123.00 Per License Subscription Per Year	\$126.00 Per License Subscription Per Year	\$130.00 Per License Subscription Per Year	\$134.00 Per License Subscription Per Year
iii.	Environmental Sustainability – Web Central	\$959.00 Per License Subscription Per Year	\$988.00 Per License Subscription Per Year	\$1,017.00 Per License Subscription Per Year	\$1,047.00 Per License Subscription Per Year	\$1,079.00 Per License Subscription Per Year
iv.	Green Building-(V19.3) – Web Central	\$959.00 Per License Subscription Per Year	\$988.00 Per License Subscription Per Year	\$1,017.00 Per License Subscription Per Year	\$1,047.00 Per License Subscription Per Year	\$1,079.00 Per License Subscription Per Year
<b>G</b>	<b>Building Operations</b>					
i.	Bundled Package-Building Operations including On Demand Work, Preventative Maintenance, and Service Desk	\$2,878 Per License Subscription Per Year	\$2,964 Per License Subscription Per Year	\$3,053 Per License Subscription Per Year	\$3,144 Per License Subscription Per Year	\$3,239 Per License Subscription Per Year
ii.	On Demand Work – Web Central	\$959.00 Per License Subscription Per Year	\$988.00 Per License Subscription Per Year	\$1,017.00 Per License Subscription Per Year	\$1,047.00 Per License Subscription Per Year	\$1,079.00 Per License Subscription Per Year



**ATTACHMENT C: Catalog of Services - Continued**

Service Description		Year One Unit Cost (04/02/2012 through 04/01/2013)	Year Two Unit Cost (04/02/2013 through 04/01/2014)	Year Three Unit Cost (04/02/2014 through 04/01/2015)	Year Four Unit Cost (04/02/2015 through 04/01/2016)	Year Five Unit Cost (04/02/2016 through 04/01/2017)
iii.	Preventive Maintenance – Web Central	\$959.00 Per License Subscription Per Year	\$988.00 Per License Subscription Per Year	\$1,017.00 Per License Subscription Per Year	\$1,047.00 Per License Subscription Per Year	\$1,079.00 Per License Subscription Per Year
iv.	Condition Assessment – Web Central	\$959.00 Per License Subscription Per Year	\$988.00 Per License Subscription Per Year	\$1,017.00 Per License Subscription Per Year	\$1,047.00 Per License Subscription Per Year	\$1,079.00 Per License Subscription Per Year
v.	Building Operations Management – Windows	\$311.00 Per License Subscription Per Year	\$320.00 Per License Subscription Per Year	\$330.00 Per License Subscription Per Year	\$340.00 Per License Subscription Per Year	\$350.00 Per License Subscription Per Year
vi.	Call Center Wizard – Windows	\$71.00 Per License Subscription Per Year	\$73.00 Per License Subscription Per Year	\$75.00 Per License Subscription Per Year	\$78.00 Per License Subscription Per Year	\$80.00 Per License Subscription Per Year
<b>H</b>	<b>Workplace Services</b>					
i.	Reservations – Web Central	\$959.00 Per License Subscription Per Year	\$988.00 Per License Subscription Per Year	\$1,017.00 Per License Subscription Per Year	\$1,047.00 Per License Subscription Per Year	\$1,079.00 Per License Subscription Per Year
ii.	Service Desk – Web Central	\$959.00 Per License Subscription Per Year	\$988.00 Per License Subscription Per Year	\$1,017.00 Per License Subscription Per Year	\$1,047.00 Per License Subscription Per Year	\$1,079.00 Per License Subscription Per Year



**ATTACHMENT C: Catalog of Services - Continued**

Service Description		Year One Unit Cost (04/02/2012 through 04/01/2013)	Year Two Unit Cost (04/02/2013 through 04/01/2014)	Year Three Unit Cost (04/02/2014 through 04/01/2015)	Year Four Unit Cost (04/02/2015 through 04/01/2016)	Year Five Unit Cost (04/02/2016 through 04/01/2017)
iii.	Hoteling – Web Central	\$959.00 Per License Subscription Per Year	\$988.00 Per License Subscription Per Year	\$1,017.00 Per License Subscription Per Year	\$1,047.00 Per License Subscription Per Year	\$1,079.00 Per License Subscription Per Year
iv.	Fleet Management – Web Central (an ARCHIBUS Solutions Center product)	\$959.00 Per License Subscription Per Year	\$988.00 Per License Subscription Per Year	\$1,017.00 Per License Subscription Per Year	\$1,047.00 Per License Subscription Per Year	\$1,079.00 Per License Subscription Per Year
<b>I</b>	<b>Technology Extensions/Plug-ins</b>					
i.	Smart Client Extension for AutoCAD	\$311.00 Per License Subscription Per Year	\$320.00 Per License Subscription Per Year	\$330.00 Per License Subscription Per Year	\$340.00 Per License Subscription Per Year	\$350.00 Per License Subscription Per Year
ii.	Smart Client Extension for AutoCAD & Revit	\$359.00 Per License Subscription Per Year	\$370.00 Per License Subscription Per Year	\$381.00 Per License Subscription Per Year	\$393.00 Per License Subscription Per Year	\$405.00 Per License Subscription Per Year
iii.	Overlay with Design Management for AutoCAD	\$311.00 Per License Subscription Per Year	\$320.00 Per License Subscription Per Year	\$330.00 Per License Subscription Per Year	\$340.00 Per License Subscription Per Year	\$350.00 Per License Subscription Per Year
iv.	Overlay with Design Management for AutoCAD & REVIT – Windows	\$359.00 Per License Subscription Per Year	\$370.00 Per License Subscription Per Year	\$381.00 Per License Subscription Per Year	\$393.00 Per License Subscription Per Year	\$405.00 Per License Subscription Per Year



**ATTACHMENT C: Catalog of Services - Continued**

Service Description		Year One Unit Cost (04/02/2012 through 04/01/2013)	Year Two Unit Cost (04/02/2013 through 04/01/2014)	Year Three Unit Cost (04/02/2014 through 04/01/2015)	Year Four Unit Cost (04/02/2015 through 04/01/2016)	Year Five Unit Cost (04/02/2016 through 04/01/2017)
<b>J</b>	<b>ACP</b>					
i.	Web Central – Ten (10) concurrent user license – Web Central	\$355.00 Per License Subscription Per Year	\$366.00 Per License Subscription Per Year	\$376.00 Per License Subscription Per Year	\$388.00 Per License Subscription Per Year	\$399.00 Per License Subscription Per Year
ii.	Web Central – Twenty Five (25) concurrent user license – Web Central	\$865.00 Per License Subscription Per Year	\$891.00 Per License Subscription Per Year	\$918.00 Per License Subscription Per Year	\$945.00 Per License Subscription Per Year	\$973.00 Per License Subscription Per Year
iii.	Web Central – Fifty (50) concurrent user license – Web Central	\$1,668.00 Per License Subscription Per Year	\$1,718.00 Per License Subscription Per Year	\$1,770.00 Per License Subscription Per Year	\$1,823.00 Per License Subscription Per Year	\$1,878.00 Per License Subscription Per Year
iv.	Web Central – One hundred (100) concurrent user license – Web Central	\$3,227.00 Per License Subscription Per Year	\$3,324.00 Per License Subscription Per Year	\$3,423.00 Per License Subscription Per Year	\$3,526.00 Per License Subscription Per Year	\$3,632.00 Per License Subscription Per Year
v.	Web Central Core Program subscription for up to Two hundred fifty (250) concurrent users	\$749.00 Per License Subscription Per Year	\$772.00 Per License Subscription Per Year	\$795.00 Per License Subscription Per Year	\$818.00 Per License Subscription Per Year	\$842.00 Per License Subscription Per Year
vi.	Executive Information System – One (1) concurrent user license – Windows	\$71.00 Per License Subscription Per Year	\$71.00 Per License Subscription Per Year	\$71.00 Per License Subscription Per Year	\$71.00 Per License Subscription Per Year	\$71.00 Per License Subscription Per Year
vii.	Executive Information System – Three (3) concurrent user license – Windows	\$213.00 Per License Subscription Per Year	\$213.00 Per License Subscription Per Year	\$213.00 Per License Subscription Per Year	\$213.00 Per License Subscription Per Year	\$213.00 Per License Subscription Per Year
viii.	Executive Information System – Five (5) concurrent user license – Windows	\$355.00 Per License Subscription Per Year	\$355.00 Per License Subscription Per Year	\$355.00 Per License Subscription Per Year	\$355.00 Per License Subscription Per Year	\$355.00 Per License Subscription Per Year
	<b>ICP</b>					
i.	Client Server – One (1) ICP concurrent user license – Windows	\$239.00 Per License Subscription Per Year	\$246.00 Per License Subscription Per Year	\$253.00 Per License Subscription Per Year	\$261.00 Per License Subscription Per Year	\$269.00 Per License Subscription Per Year
	<b>EAL-Enterprise Access License</b>					
i.	EAL-10– Ten (10) PER LICENSE	\$355.00 Per License Subscription Per Year	\$366.00 Per License Subscription Per Year	\$377.00 Per License Subscription Per Year	\$388.00 Per License Subscription Per Year	\$399.00 Per License Subscription Per Year
ii.	EAL-25– Twenty Five (25) PER LICENSE	\$865.00 Per License Subscription Per Year	\$891.00 Per License Subscription Per Year	\$918.00 Per License Subscription Per Year	\$945.00 Per License Subscription Per Year	\$973.00 Per License Subscription Per Year



iii.	EAL-50-- Fifty (50) PER LICENSE	\$1,668.00 Per License Subscription Per Year	\$1,718.00 Per License Subscription Per Year	\$1,770.00 Per License Subscription Per Year	\$1,823.00 Per License Subscription Per Year	\$1,878.00 Per License Subscription Per Year
iv.	EAL-100-- One Hundred (100) PER LICENSE	\$3,227.00 Per License Subscription Per Year	\$3,324.00 Per License Subscription Per Year	\$3,423.00 Per License Subscription Per Year	\$3,526.00 Per License Subscription Per Year	\$3,632.00 Per License Subscription Per Year

**ATTACHMENT C: Catalog of Services - Continued**

Service Description		Year One Unit Cost (04/02/2012 through 04/01/2013)	Year Two Unit Cost (04/02/2013 through 04/01/2014)	Year Three Unit Cost (04/02/2014 through 04/01/2015)	Year Four Unit Cost (04/02/2015 through 04/01/2016)	Year Five Unit Cost (04/02/2016 through 04/01/2017)
<b>III. ARCHIBUS Technical Support Services (Refer to Contract Section A.7, ARCHIBUS Technical Support)</b>						
<b>A</b>	<b>Technical Support</b>	\$132.00 Per Hour	\$132.00 Per Hour	\$138.00 Per Hour	\$143.00 Per Hour	\$149.00 Per Hour
<b>IV. ARCHIBUS Consulting Services (Refer to Contract Section A.13, ARCHIBUS Statement of Work Process)</b>						
<b>A</b>	<b>Personnel</b>					
i.	Project Manager	\$149.00 Per Hour	\$149.00 Per Hour	\$155.00 Per Hour	\$161.00 Per Hour	\$168.00 Per Hour
ii.	System Engineer	\$149.00 Per Hour	\$149.00 Per Hour	\$155.00 Per Hour	\$161.00 Per Hour	\$168.00 Per Hour
iii.	System Programmer	\$132.00 Per Hour	\$132.00 Per Hour	\$138.00 Per Hour	\$143.00 Per Hour	\$149.00 Per Hour
iv.	Senior CAD Technician	\$48.00 Per Hour	\$48.00 Per Hour	\$50.00 Per Hour	\$52.00 Per Hour	\$54.00 Per Hour
v.	CAD Technician	\$42.00 Per Hour	\$42.00 Per Hour	\$44.00 Per Hour	\$46.00 Per Hour	\$48.00 Per Hour
<b>B</b>	<b>Training Services</b>	\$149.00 Per Hour	\$149.00 Per Hour	\$153.33 per Hour	\$158.00 Per Hour	\$162.67 Per Hour
<b>C</b>	<b>Training Curriculum Preparation</b>	\$149.00 Per Hour	\$149.00 Per Hour	\$153.33 Per Hour	\$158.00 Per Hour	\$162.67 Per Hour
<b>D</b>	<b>Estimating Services</b>	\$149.00 Per Hour	\$149.00 Per Hour	\$155.00 Per Hour	\$161.00 Per Hour	\$168.00 Per Hour

All parties agree to the rates as listed above.

**Business Products Group dba Business Resource Group (BRG)**

  
 \_\_\_\_\_  
 CONTRACTOR SIGNATURE

5/8/12  
 \_\_\_\_\_  
 DATE



*Timothy Thomas*

RFP8-16-10

PRINTED NAME AND TITLE OF CONTRACTOR SIGNATORY (above)

DEPARTMENT OF GENERAL SERVICES:

*Steven G. Cates*

STEVEN G. CATES, COMMISSIONER

*5/8/12*  
DATE



**ATTACHMENT D: ARCHIBUS Statement of Work Form**

**ARCHIBUS Licensing, Maintenance and Support Services**

**STATEMENT OF WORK # \_\_\_\_\_**

**SOW Project Name:** \_\_\_\_\_

**Incident #/Request #:** \_\_\_\_\_

**Date Initiated:** \_\_\_\_\_

**State Contact:** \_\_\_\_\_

**Vendor Contact:** \_\_\_\_\_

**TEL:** \_\_\_\_\_

**TEL:** \_\_\_\_\_

**Service Description:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Deliverables:**

- 1.
- 2.
- 3.

**Requested Time Frames:**

- 1.
- 2.
- 3.

**Detailed Specifications Attached? (Y/N):** \_\_\_\_\_

**Detailed Estimate of Effort Required:**

(The details of this estimate may be provided on a separate sheet if more space is needed. If this is done, please denote by stating "See Attached" under the Unit Description heading and include the grand total estimated cost where indicated below in addition to being shown on the separate sheet)

<u>UNIT DESCRIPTION</u>	<u>UNIT COST</u>	<u>UNITS REQUIRED</u>	<u>EXTENDED COST</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

**GRAND TOTAL ESTIMATED COST:** \_\_\_\_\_  
(maximum cost for this SOW)

The undersigned hereby agrees to the terms of this SOW:

**CONTRACTOR**

**State of Tennessee**

\_\_\_\_\_

\_\_\_\_\_

**Printed Name:** \_\_\_\_\_

**Printed Name:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Date:** \_\_\_\_\_

(The State reserves the right to modify this form without advance notice. If this form is modified, the Contractor will be provided the modified form in a timely manner).



## **ATTACHMENT E: Authorized Individuals Form**

### **STATE OF TENNESSEE AUTHORIZED INDIVIDUALS:**

#### **Technical Support Authorized Users**

Brad L. Taylor, Rebecca DeVane, John Crum, Brandon Cole

#### **Persons Authorized to Report Problems/Receive Responses to Problem Reports**

Brad L. Taylor, Rebecca DeVane, Don Johnson, Peter Heimbach

#### **Persons Authorized to Submit Statements of Work/Receive Detailed Estimates**

Brad L. Taylor, Rebecca DeVane

### **CONTRACTOR AUTHORIZED INDIVIDUALS:**

#### **Persons Authorized to Receive and Respond to Problem Reports:**

Michael Shearin – Solution Manager  
Marshall King – Sr. Solution Manager  
Kevin Zimmer – Manager of Technical Services  
Hai Dang - Technical Architect  
Florin Zidaru – Technical Architect  
Eddy Wong - Help Desk  
Aaron So – Help Desk

#### **Persons Authorized to Receive Statements of Work/Submit Detailed Estimates:**

Stephan Cloitre – Sr. Vice President of Workplace Technology Services  
Michael Shearin – Solution Manager  
Marshall King – Sr. Solution Manager  
Kevin Zimmer – Manager of Technical Services  
Mark Hesselschwerdt – Solution Manager

**(The State reserves the right to modify this form without advance notice. If this form is modified, the Contractor will be provided the modified form in a timely manner).**



March 26, 2012

State of Tennessee  
Tammy Robbins

Dear Tammy,

Business Resource Group (vendor #000008725) is committed to achieving or surpassing a goal of 10 percent spend with certified diversity business enterprise as a Company and will look to use certified diversity business enterprise firms on our State of Tennessee contract, whenever possible. Diversity businesses are defined as those that are owned by minority, women, small business and service-disabled veterans which are certified by the Governor's Office of Diversity Business Enterprise (Go-DBE).

We accept that our commitment to diversity advances the State's efforts to expand opportunity of diversity businesses to do business with the State as contractors and sub-contractors.

Further, we commit to:

1. Providing information, as needed, to allow the State to track and report purchases from business owned by minority, women, service-disabled veterans and small business.

Business Resource Group is committed to working with the Go-DBE office to accomplish this goal.

Regards,

A handwritten signature in black ink, appearing to read 'Timothy Thomas', written over a light yellow rectangular background.

Timothy Thomas  
CFO