



GENERAL ASSEMBLY OF THE STATE OF TENNESSEE  
FISCAL REVIEW COMMITTEE

320 Sixth Avenue, North – 8<sup>th</sup> Floor  
NASHVILLE, TENNESSEE 37243-0057  
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Brian Kelsey             Ken Yager  
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Matthew Hill             Tim Wirgau  
Charles Sargent, *ex officio*  
Speaker Beth Harwell, *ex officio*

**M E M O R A N D U M**

TO:                    Jessica Robertson, Chief Procurement Officer  
                          Department of General Services

FROM:                 Senator Bill Ketron, Chairman   BK  
                          Representative Mark White, Vice-Chairman   MW

DATE:                 February 5, 2013

SUBJECT:             **Contract Comments**  
                          (Fiscal Review Committee Meeting 2/4/13)

**RFS# 317.86-0019 (Edison # 2034)**

**Department: Finance and Administration/Benefits Administration**

**Vendor: UNUM Provident Life and Accident Insurance Company**

**Summary: The vendor is responsible for underwriting and administering the State Optional Universal Life Insurance Plan. The proposed amendment closes the Plan to new employees hired after January 1, 2013; extends the contract indefinitely until there are no longer any enrollees; revises the maximum liability clause; increases the maximum liability by \$10,000,000; provides outreach during the annual enrollment transfer periods through 2014; and removes the vendor's ability to terminate the contract for convenience.**

**Current maximum liability: \$23,550,000**

**Proposed maximum liability: \$33,550,000**

After review, the Fiscal Review Committee voted to recommend approval of the contract amendment.

cc: Laurie Lee, Executive Director