

CONTRACT #12

RFS # NA

FA # NA

Edison # NA

**University of Tennessee
Health Science Center**

VENDOR:

Parker Executive Search

March 19, 2013

Mr. Lucian Geise
Executive Director
Fiscal Review Committee
320 Sixth Avenue, North – 8th Floor
Nashville, TN 37243-0057

Dear Mr. Geise:

The University of Tennessee Health Science Center is submitting for the Fiscal Review Board – Contract Subcommittee’s review an amendment (Amendment #3) to the contract with Parker Executive for the purpose of extending the service dates and increasing the University’s maximum financial liability from \$376,750 to \$448,750 and to extend the end date through May 31, 2014.

In April 2012, the University conducted a competitive bid process, University RFP # 10040635, for a nationwide, executive search firm to aid the University in identifying candidates for the positions of Chairman, Department of Occupational Therapy; Chairman, Department of Radiology (Knoxville); Physician Specialist in Pediatric Obesity; Eastridge Cole Endowed Professor Thoracic Oncologic Surgery; and Vice Chancellor for Research. The bid committee selected Parker Executive as the firm to conduct these searches effective July 1, 2012. The original contract, along with two amendments, was for a period of July 1, 2012 through June 30, 2013 with a total University maximum financial obligation of \$376,750.

The contract being presented to the Committee for consideration amends the existing contract and subsequent amendments to allow for one additional search of an Associate Vice Chancellor for Human Resources. This would necessitate the need to extend contract service dates through May 31, 2014 and increase the University’s total maximum liability to \$448,750.

Please let me know if you or others have questions or need additional information for the attached contract.

Sincerely,



Anthony A. Ferrara, CPA, MAS
Vice Chancellor – Finance and Operations

AAF/

N:\GENERAL LETTERS – DOCUMENTS\FY 2013\GEISE DENTAL CHAIR PURCHASE.DOCX

Enclosures

cc: Charles M. Peccolo
Leni S. Chick
Victor Crutchfield
Mark A. Paganelli
Blake A. Reagan

CONTRACT SUMMARY SHEET

021406

RFS #	Contract #
N/A	N/A

State Agency	State Agency Division
University of Tennessee	Health Science Center

Contractor Name	Contractor ID # (FEIN or SSN)
Parker Executive Search	<input type="checkbox"/> C- or <input checked="" type="checkbox"/> V- 58-1489422

Service Description
Executive Search Services

Contract BEGIN Date	Contract END Date	Subrecipient or Vendor?	CFDA #
7/1/2012	6/30/13	Vendor	

Mark Each TRUE Statement

n/a Contractor is on STARS Contractor's Form W-9 is on file in Accounts

Allotment Code	Cost Center	Object Code	Fund	Funding Grant Code	Funding Subgrant Code
332.3	N/A	N/A	N/A	N/A	N/a

FY	State	Federal	Interdepartmental	Other	TOTAL Contract Amount
2013				\$ 376,750.00	\$ 376,750.00
2014				\$ 72,000.00	\$ 72,000.00
					\$ -
					\$ -
					\$ -
					\$ -
TOTAL:	\$ -	\$ -	\$ -	\$ 448,750.00	\$ 448,750.00

— COMPLETE FOR AMENDMENTS ONLY —			State Agency Fiscal Contact & Telephone #
FY	Base Contract & Prior Amendments	THIS Amendment ONLY	Anthony A. Ferrara 901-448-5523
13	\$ 376,750.00		State Agency Budget Officer Approval
14		\$ 72,000.00	

			Charles M. Peccolo
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Funding Certification (certification, required by T.C.A., § 9-4-5113, that there is a balance in the appropriation from which the obligated expenditure is required to be paid that is not otherwise encumbered to pay obligations previously incurred)

TOTAL:	\$ 376,750.00	\$ 72,000.00
End Date	6/30/2013	5/31/2014

7

<input type="checkbox"/> African American	<input type="checkbox"/> Person w/ Disability	<input type="checkbox"/> Hispanic	<input type="checkbox"/> Small Business	<input type="checkbox"/> NOT disadvantaged
<input type="checkbox"/> Asian	<input type="checkbox"/> Female	<input type="checkbox"/> Native American	<input type="checkbox"/> OTHER minority/disadvantaged—	

Contractor Selection Method (complete for ALL base contracts— N/A to amendments or delegated authorities)

<input type="checkbox"/> RFP	<input type="checkbox"/> Competitive Negotiation	<input type="checkbox"/> Alternative Competitive Method
<input type="checkbox"/> Non-Competitive Negotiation	<input type="checkbox"/> Negotiation w/ Government(eg.ID,GG,GU)	<input type="checkbox"/> Other

Procurement Process Summary (complete for Alternative Method, Competitive Negotiation, Non-Competitive Negotiation, OR Other)

The purpose of this amendment is to allow for an additional executive search for the position of Associate Vice Chancellor for Human Resources with Parker Executive. This amends the services outlined in UT RFP # 10040635. As a result of this additional search, it necessitates the need to increase the University's maximum financial obligation and to extend the services through May 31, 2014.

Supplemental Documentation Required for
Fiscal Review Committee

*Contact Name:	Anthony A. Ferrara	*Contact Phone:	901-448-5523
*Original Contract Number:	N/A	*Original RFS Number:	N/A
Edison Contract Number: <i>(if applicable)</i>		Edison RFS Number: <i>(if applicable)</i>	
*Original Contract Begin Date:	07/01/12	*Current End Date:	6/30/13
Current Request Amendment Number: <i>(if applicable)</i>	3		
Proposed Amendment Effective Date: <i>(if applicable)</i>			
*Department Submitting:	University of Tennessee		
*Division:	Health Science Center		
*Date Submitted:			
*Submitted Within Sixty (60) days:	Yes		
<i>If not, explain:</i>			
*Contract Vendor Name:	Parker Executive Search		
*Current Maximum Liability:	\$448,750.00		
*Current Contract Allocation by Fiscal Year: <i>(as Shown on Most Current Fully Executed Contract Summary Sheet)</i>			
FY:2013	FY: 2014	FY:	FY:
\$376,750	\$72,000.00	\$	\$
*Current Total Expenditures by Fiscal Year of Contract: <i>(attach backup documentation from STARS or FDAS report)</i>			
FY: 2013	FY: 2014	FY:	FY
\$376,750	\$72,000	\$	\$
IF Contract Allocation has been greater than Contract Expenditures, please give the reasons and explain where surplus funds were spent:			
IF surplus funds have been carried forward, please give the reasons and provide the authority for the carry forward provision:			
IF Contract Expenditures exceeded Contract Allocation, please give the reasons and explain how funding was acquired to pay the overage:			
*Contract Funding	State:	Federal:	

Supplemental Documentation Required for
Fiscal Review Committee

Source/Amount:			
Interdepartmental:		Other:	
If "other" please define:			
Dates of All Previous Amendments or Revisions: <i>(if applicable)</i>		Brief Description of Actions in Previous Amendments or Revisions: <i>(if applicable)</i>	
July 2012		As allowed in RFQ # 10040635 – Added services for three additional executive searches. Increased contract dollars with this amendment.	
Dec 2012		As allowed in RFQ #10040635 – Added services for an additional executive search. Increased contract dollars with this amendment.	
Method of Original Award: <i>(if applicable)</i>		Bid – RFQ #10040635	
*What were the projected costs of the service for the entire term of the contract prior to contract award?		\$376,750.00	

Supplemental Documentation Required for Fiscal Review Committee

For all new non-competitive contracts and any contract amendment that changes Sections A or C.3. of the original or previously amended contract document, provide estimates based on information provided the Department by the vendor for determination of contract maximum liability. Add rows as necessary to provide all information requested.

If it is determined that the question is not applicable to your contract document attach detailed explanation as to why that determination was made.

****See attached justification****

Planned expenditures by fiscal year by deliverable. Add rows as necessary to indicate all estimated contract expenditures.

Deliverable description:	FY:	FY:	FY:	FY:	FY:

Proposed savings to be realized per fiscal year by entering into this contract. If amendment to an existing contract, please indicate the proposed savings to be realized by the amendment. Add rows as necessary to define all potential savings per deliverable.

Deliverable description:	FY:	FY:	FY:	FY:	FY:

Comparison of cost per fiscal year of obtaining this service through the proposed contract or amendment vs. other options. List other options available (including other vendors), cost of other options, and source of information for comparison of other options (e.g. catalog, Web site). Add rows as necessary to indicate price differentials between contract deliverables.

Proposed Vendor Cost: (name of vendor)	FY:	FY:	FY:	FY:	FY:
Other Vendor Cost: (name of vendor)	FY:	FY:	FY:	FY:	FY:
Other Vendor Cost: (name of vendor)	FY:	FY:	FY:	FY:	FY:

PARKER EXECUTIVE
 CONTRACT # 8500030374/8500027628/8500027306
 CONTRACT TERMS 07/01/12 - 12/31/13

<u>Inv Date</u>	<u>Invoice Number</u>	<u>UT Check #</u>	<u>UT Check Date</u>	<u>UT Payments</u> <u>To Parker</u>
UNIVERSITY'S MAXIMUM LIABILITY				\$66,000.00
15-Jul-12	Inv # 4594-341BBB	#11936386	7/30/2012	(\$20,000.00)
CONTRACT AMENDMENT #8500027628				\$222,750.00
15-Jul-12	Inv # 4601-341CCC	#11937497	8/2/2012	(\$22,500.00)
15-Aug-12	Inv # 04238-341BBB	#11942866	8/20/2012	(\$979.10)
15-Aug-12	Inv # 4595-341BBB	#11942866	8/20/2012	(\$20,000.00)
15-Aug-12	Inv # 04239-341CCC	#11944055	8/23/2012	(\$607.66)
15-Aug-12	Inv # 4602-341CCC	#11966595	11/5/2012	(\$22,500.00)
15-Aug-12	Inv # 04240-341EEE	#11942866	8/20/2012	(\$1,102.15)
15-Aug-12	Inv # 4607-341EEE	#11966595	11/5/2012	(\$22,500.00)
15-Aug-12	Inv # 4604-341DDD	#11948353	9/6/2012	(\$22,500.00)
15-Sep-12	Inv # 04262-341BBB	#11954716	9/27/2012	(\$679.51)
15-Sep-12	Inv # 4596-341BBB	#11954716	9/27/2012	(\$20,000.00)
15-Sep-12	Inv # 04263-341CCC	#11953509	9/24/2012	(\$1,085.00)
15-Sep-12	Inv # 4600-341CCC	#11953509	9/24/2012	(\$22,500.00)
15-Sep-12	Inv # 04265-341EEE	#11953509	9/24/2012	(\$1,233.72)
15-Sep-12	Inv # 4608-341EEE	#11953509	9/24/2012	(\$22,500.00)
15-Sep-12	Inv # 4605-341DDD	#11956894	10/4/2012	(\$22,500.00)
15-Sep-12	Inv # 04264-341DDD	#11958061	10/8/2012	(\$735.09)
15-Oct-12	Inv # 04295-341BBB	#11963327	10/25/2012	(\$1,694.41)
15-Oct-12	Inv # 04296-341CCC	#11963327	10/25/2012	(\$1,074.50)
15-Oct-12	Inv # 04298-341EEE	#11963327	10/25/2012	(\$546.25)
15-Oct-12	Inv # 4606-341EEE	#11963327	10/25/2012	(\$22,500.00)
15-Oct-12	Inv# 4603-341DDD	#11965479	11/1/2012	(\$22,500.00)
15-Oct-12	Inv # 04297-341DDD	#11965479	11/1/2012	(\$835.00)
15-Nov-12	Inv # 04336-341BBB	#11973650	11/15/2012	(\$1,004.99)
CONTRACT AMENDMENT #8500030374				\$88,000.00
15-Dec-12	Inv # 04379-341EEE	#11982966	12/31/2012	(\$1,764.50)
15-Dec-12	Inv # 04378-341DDD	#11986787	1/4/2013	(\$3,563.40)
15-Jan-13	Inv # 04397-341EEE	#11989756	1/28/2013	(\$678.56)
15-Jan-12	Inv # 04396-341DDD	#11990830	1/31/2013	(\$429.86)
15-Feb-13	Inv # 04425-341DDD	#12001708	3/7/2013	(\$233.77)
CONTRACT BALANCE @ 3/14/13				\$96,002.53

**THE UNIVERSITY OF TENNESSEE
REQUEST: NON-COMPETITIVE AMENDMENT
CONTRACT**

1) NCJ Number:	9000012272	Fund Number:	E070102
2) Campus/Institute Name:	Memphis	Business and Finance	

EXISTING CONTRACT INFORMATION

3) Short Description:	Parker Executive Search Firm		
4) Proposed Vendor:	Name:	PARKER EXECUTIVE SEARCH	
	Vendor Number:	1049168	
	Vendor ID:		
5) Original CTS Number:	8500027306		
6) Contract Start Date:	07/01/2012		
7) <u>Current</u> Contract End Date IF <u>all</u> Options to Extend the Contract are Exercised:	6/30 12/31 2013		
8) <u>Current</u> Total Maximum Cost IF <u>all</u> Options to Extend the Contract are Exercised:	336,750 ⁰⁰ \$ 448,750.00		

PROPOSED AMENDMENT INFORMATION

9) <u>Proposed</u> Amendment #	001
10) <u>Proposed</u> Amendment Effective Date:	5/20/13 11/01/2011
11) <u>Proposed</u> Contract End Date IF <u>all</u> Options to Extend the Contract are Exercised:	5/31/14 06/30/2012
12) <u>Proposed</u> Amendment Amount	\$ 72,000.00
13) <u>Proposed</u> Total Maximum Cost IF <u>all</u> Options to Extend the Contract are Exercised:	448,750 ⁰⁰ \$ 520,750.00
14) Approval Criteria:	Non-competitive negotiation is in university's best interest
15) Description of the Proposed Amendment Effects & Any Additional Service:	
<p>Amending original contract # 8500027306 / 8500027628 / 8500030374 / 85301878 with Parker Executive Search for their assistance in the selection of an Associate Vice Chancellor for Human Resources</p> <p>NOTE: The original bid was for four engagements. Each engagement has been separately contracted for. This is for a fifth engagement.</p>	
16) Explanation of Need for the Proposed Amendment:	
<p>Parker Executive Search has been selected after many competitive bid processes. In order to keep this search moving forward, it is in the best interest of the campus to extend the current contract for one more search.</p>	
17) Name & Address of Vendor/Contractor's Current Principal Owner(s): (not required if proposed contractor is a state education institution)	
PARKER EXECUTIVE SEARCH	
5 CONCOURSE PKWY NE STE 2900	
ATLANTA	GA 30328-6111
US	USA
18) Documentation of Office for Information Resources Endorsement: N/A (required only if the subject service involves information technology)	
19) Documentation of Department of Personnel Endorsement: N/A (required only if the subject service involves training for state employees)	
20) Documentation of State Architect Endorsement: N/A (required only if the subject service involves construction or real property related services)	

21) Description of Procuring Agency Efforts to Identify Reasonable, Competitive, Procurement Alternatives:

After numerous competitive bid efforts, Parker has been selected.

22) Justification for the Proposed Non-Competitive Amendment:

In this search, time is critical and it is extremely efficient to use Parker for this effort.

THE UNIVERSITY OF TENNESSEE
CONTRACT

8 5 0 0 0 2 7 3 0 6

This Contract, made and entered into on July 1, 2012, documents the agreement between the University of Tennessee (hereafter UNIVERSITY) and Parker Executive Search Firm (hereafter CONTRACTOR).

This Contract consists of this cover page, the University's Standard Terms and Conditions, and 0 additional pages. Terms contained on this cover page and the University's Standard Terms and Conditions shall prevail over those of any attachment unless otherwise stated below.

By mutual agreement, the UNIVERSITY and CONTRACTOR agree to the following:

1. Executive Search Services will be provided for the position of Chair, Department of Occupational Therapy assignment for a set fee of \$60,000. In addition to the professional fee, out-of-pocket expenses are invoiced to the client. These expenses include such items as background checks, long distance telephone calls, research and delivery services, as well as travel and interview expenses for the search consultant. The CONTRACTOR makes every effort to hold reimbursable expenses to a minimum and will ensure that expenses are no more than 10% of the set fees for each assignment.

2. The UNIVERSITY may terminate the searches for any reason upon notice. If this occurs within the first three months after we commence our engagements, the fee for our services up to that point shall be equal to the set fee, prorated on a per diem basis over the initial 90-day period, the fee for our services shall be the set fee. If for any reason the candidates selected to leave the University of Tennessee Health Science Center during the first year, we will conduct an assignment to replace that individual without an additional fee, but for out of pocket expenses only.

The Period of Performance under this Contract is from July 1, 2012 through June 30, 2013. However, the University may terminate this Contract by giving the Contractor at least thirty (30) days written notice before the effective termination date, in which event the Contractor shall be entitled to receive equitable compensation for satisfactory authorized work completed as of the termination date.

Other payment terms (Put N/A if none): The fee would be invoiced in three equal increments of \$20,000 at the beginning of the search and 30 and 60 days thereafter (Terms will be Net 30, 1.5% per month).

The UNIVERSITY's maximum liability under this Contract is \$66,000.

In witness of their acceptance of the terms of this agreement, the parties have had this Contract executed by their duly authorized representatives.

FOR CONTRACTOR:

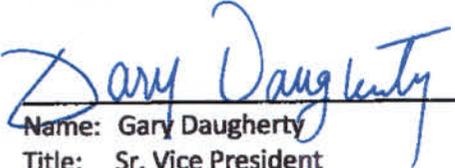
ADDRESS:

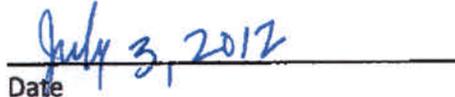
Five Concourse Parkway
Suite 2900
Atlanta, GA 30328

PHONE:

770.804.1996

FEDERAL ID #:


Name: Gary Daugherty
Title: Sr. Vice President


Date

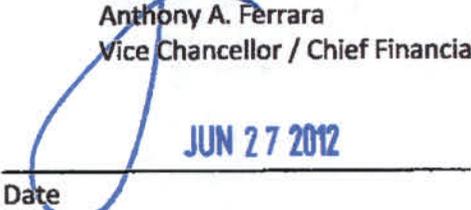
**BID: REQ# 10040635
FOR UNIVERSITY:**

DEPARTMENT NAME:

UT College of Allied Health Sciences
930 Madison Avenue, Suite 634
Memphis, TN 38163

RESPONSIBLE ACCOUNT:

E073735


Anthony A. Ferrara
Vice Chancellor / Chief Financial Officer

Date

UNIVERSITY'S STANDARD TERMS AND CONDITIONS

1. The University is not bound by this Contract until it is approved by the appropriate University official(s) indicated on the signature page of this Contract.
2. This Contract may be modified only by a written amendment which has been executed and approved by the appropriate parties as indicated on the signature page of this Contract.
3. The Contractor shall not assign this Contract or enter into a subcontract for any of the services performed under this Contract without obtaining the prior written approval of the University.
4. Unless otherwise indicated on the reverse, if this Contract provides for reimbursement for travel, meals or lodging, such reimbursement must be made in accordance with University travel policies.
5. The Contractor warrants that no part of the total Contract amount shall be paid directly or indirectly to an employee or official of the State of Tennessee as wages, compensation, or gifts in exchange for acting as officer, agent, employee, subcontractor, or consultant to Contractor in connection with any work contemplated or performed relative to this Contract, and that no employee or official of the State of Tennessee holds a controlling interest in the Contractor. If the Contractor is an individual, the Contractor certifies that he/she is not presently employed by the University or any other agency or institution of the State of Tennessee; that he/she has not retired from or terminated such employment within the past six months; and that he/she will not be so employed during the term of this Contract.
6. The Contractor shall maintain documentation for all charges against the University under this Contract. The books, records and documents of the Contractor, insofar as they relate to work performed or money received under this Contract, shall be maintained for a period of three (3) full years from the date of the final payment, and shall be subject to audit, at any reasonable time and upon reasonable notice, by the University or the Comptroller of the Treasury, or their duly appointed representatives. These records shall be maintained in accordance with generally accepted accounting principles.
7. No person on the grounds of disability, age, race, color, religion, sex, national origin, veteran status or any other classification protected by Federal and/or Tennessee State constitutional and/or statutory law shall be excluded from participation in, or be denied benefits of, or be otherwise subjected to discrimination in the performance of this Contract. The Contractor shall, upon request, show proof of such non-discrimination, and shall post in conspicuous places, available to all employees and applicants, notice of nondiscrimination.
8. The Contractor, being an independent contractor, agrees to carry adequate public liability and other appropriate forms of insurance, and to pay all taxes incident to this Contract. The University shall have no liability except as specifically provided in this Contract.
9. The Contractor shall comply with all applicable Federal and State laws and regulations in the performance of this Contract.
10. This Contract shall be governed by the laws of the State of Tennessee, which provide that the University has liability coverage solely under the terms and limits of the Tennessee Claims Commission Act.

11. The Contractor shall avoid at all times any conflict of interests between his/her duties and responsibilities as a Contractor and his/her interests outside the scope of any current or future Contracts. The following principles define the general parameters of a conflict of interests prohibited by the University:
 - a. Contractor's outside interests shall not interfere with or compromise his/her judgment and objectivity with respect to his/her duties and responsibilities to the University.
 - b. A Contractor shall not make or influence University decisions or use University resources in a manner that results in:
 - Financial gain outside any current or future Contracts for either the Contractor or his/her relatives or
 - Unfair advantage to or favored treatment for a third party outside the University.
 - c. A Contractor's outside financial interests shall not affect the design, conduct, or reporting of research.
12. The Contractor certifies that he/she has no conflicts of interests and has disclosed in writing the following:
 - a. Any partners or employees of the Contractor who are also employees of the University.
 - b. Any relatives of the Contractor's partners or employees who work for the University.
 - c. Any outside interest that may interfere with or compromise his/her judgment and objectivity with respect to his/her responsibilities to the University.
13. If the Contractor fails to perform properly its obligations under this Contract or violates any term of this Contract, the University shall have the right to terminate this Contract immediately and withhold payments in excess of fair compensation for completed services. The Contractor shall not be relieved of liability to the University for damages sustained by breach of this Contract by the Contractor.
14. It is understood by the Contractor that the University will possess all rights to any creations, inventions, other intellectual property, and materials, including copyright or patents in the same, which arise out of, are prepared by, or are developed in the course of the Contractor's performance under this Contract. The Contractor and the University acknowledge and agree that the Contractor's work under this Contract shall belong to the University as "work-made-for-hire" (as such term is defined in U.S. Copyright Law).
15. For personal, professional, and consultant services, the Contractor shall submit brief, periodic progress reports to the University as requested.
16. In compliance with the requirements of Chapter 878, Public Acts of 2006 of the State of Tennessee, for any contract for goods or services purchased by the University, the Contractor hereby attests that the Contractor shall not knowingly utilize the services of an illegal immigrant in the performances of this Contract and shall not knowingly utilize the services of any subcontractor who will utilize the services of an illegal immigrant in the United States in the performance of the Contract.

**THE UNIVERSITY OF TENNESSEE
CONTRACT AMENDMENT**

This Amendment is to the Contract between the University of Tennessee (hereafter UNIVERSITY) and Parker Executive Search (hereafter) CONTRACTOR, which Contract was entered into on 7/01/2012 (UT Contract #8500027306). *

This Contract Amendment consists of this cover page and 0 additional pages.

By mutual agreement, the UNIVERSITY and CONTRACTOR agree to the following amendment:

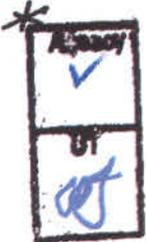
Amend contract #8500027306* to include three additional searches:

- 1. Chair, Department of Radiology – COM Knoxville
- 2. Physician Specialists in Pediatric Obesity
- 3. Eastridge Cole Endowed Professor in Thoracic Oncologic Surgery

Cost of each search is \$74,250.00 for a total of \$222,750.00 and a cumulative total of \$288,750.00.

All other terms remain unchanged.

In witness of their acceptance of the terms of this agreement, the parties have had this Contract Amendment executed by their duly authorized representatives.



FOR CONTRACTOR:

PARKER EXECUTIVE SEARCH

ADDRESS:

5 CONCOURSE PKWY.

SUITE 2900

ATLANTA, GA 30339

PHONE:

770-804-1996 EXT 103

FEDERAL ID #:

58-1489422

Name:

Title: SR, V.P.

BID REQ#10040635*
FOR UNIVERSITY:

DEPARTMENT NAME:

UT College of Medicine Administration

RESPONSIBLE ACCOUNT:

E073201

Anthony A. Ferrara

Vice Chancellor for Finance & Operations

JUL 16 2012

8500030374

**THE UNIVERSITY OF TENNESSEE
CONTRACT AMENDMENT**

This Amendment is to the Contract between the University of Tennessee (hereafter UNIVERSITY) and Parker Executive Search (hereafter) CONTRACTOR, which Contract was entered into on July 1, 2012 (UT Purchase Requisition #10040635 Contract #8500027306 / 8500027628).

This Contract Amendment consists of this cover page and 0 additional pages.

By mutual agreement, the UNIVERSITY and CONTRACTOR agree to amend the existing contract to include the search for a Vice Chancellor for Research. The cost of the search will be \$80,000 for professional services plus 10% for out of pocket expenses. The maximum liability of the contract is increased from \$288,750 to \$376,750.

All other terms remain unchanged.

In witness of their acceptance of the terms of this agreement, the parties have had this Contract Amendment executed by their duly authorize representatives.

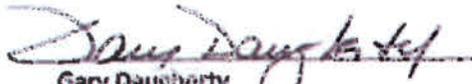
FOR CONTRACTOR:

ADDRESS:

5 Concourse Parkway, Suite 2900
Atlanta, GA 30339

PHONE: 770.804.1996 Ext. 103

FEDERAL ID #: 58-1489422


Gary Daugherty
Senior Vice President

DEC 4, 2012
Date

FOR UNIVERSITY:

DEPARTMENT NAME:

Office of Finance & Operations

RESPONSIBLE ACCOUNT:

E070102
Administrative Projects


Anthony A. Ferrara
Vice Chancellor / Chief Financial Officer

DEC 04 2012
Date

**THE UNIVERSITY OF TENNESSEE
CONTRACT AMENDMENT**

This Amendment is to the Contract between the University of Tennessee (hereafter UNIVERSITY) and Parker Executive Search (hereafter CONTRACTOR), which Contract was entered into on July 1, 2012 (UT Contract # 8500027306).

This Contract Amendment consists of this cover page and 0 additional pages.

By mutual agreement, the UNIVERSITY and CONTRACTOR agree to the following amendment:

1. To include an additional search for the position of an Associate Vice Chancellor for Human Resources for a set fee of \$66,000 plus an out of pocket expense budget of \$6,000.0
2. To increase the University's total maximum financial obligation from \$376,750 to \$448,750.
3. To extend the Period of Performance from June 30, 2013 to May 31, 2014.

All other terms remain unchanged.

In witness of their acceptance of the terms of this agreement, the parties have had this Contract Amendment executed by their duly authorized representatives.

FOR CONTRACTOR:

ADDRESS:

Five Concourse Parkway, Suite 2900
Atlanta, GA 30328

PHONE:

770.804.1996

FEDERAL ID #: 58-1489422

Name:

Date

FOR UNIVERSITY:

DEPARTMENT NAME:

Financial and Operations

RESPONSIBLE ACCOUNT:

E070107003

Treasurer

Date